



SPEECH AND LANGUAGE ASSISTANT

Summary

The Speech and Language Assistant (SLA) supports the Speech Language Pathologist (SLP), following their education plans, and observing responses to supports. The SLA can only work with students under the direct supervision of a SLP. The SLP and the SLA work to support students with communication and language needs.

Job Description

- This position is under the direction and general supervision of the Speech Language Pathologist.
- Participates in the planning, development and implementation of programming for individuals on the caseload, prepare and maintain reports and records, as directed.
- May assist with the implementation of student plans (IEP), including short and long term goals.
- Develop and prepare appropriate materials.
- Works with parents, health care professionals and others under the direction of the SLP.
- May participate in speech and language related IEP and parent meetings.
- Under guidance from the SLP, provide therapy sessions to students focused on improving speech and language skills, including articulation, fluency, voice, and comprehension.
- Document student progress toward meeting established speech and language objectives and report this information to the SLP.
- May assist the SLP during screenings and assessments of students once trained by the SLP on the screening and assessment tools being administered.
- Assist with informal documentation, prepare materials, and assist with other clerical duties as requested by the SLP.
- To maintain the confidentiality of sensitive information seen or heard.
- All employee conduct must be in compliance with school district policies and provincial legislation.
- *This description includes the essential elements required for job identification and evaluation. However, it does not provide an exhaustive list of duties to be performed*

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Typical Qualifications and Skills

- Grade 12 or equivalent
- SLA Certificate, or a combination of education, training, and experience (as determined by the SLP)
- One year experience working with children with diverse needs
- Computer knowledge is required

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