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**FINANCE AND FACILITIES COMMITTEE MEETING**

**April 13, 2026**

**4:30 p.m.**

**Via Zoom Video Conference**

**AGENDA**

	<b>Agenda Item</b>	<b>Presenter</b>
	<b>Part 1 – Committee Administration (10 mins)</b>	
1.	Call to Order and Acknowledgement	Chair
2.	Approval of Agenda	Chair
3.	Approval of Minutes from January 5, 2026 Finance and Facilities Committee Meeting	Chair
	<b>Part 2 – Finance (60 mins)</b>	
4.	a) Financial Report March 26 & Explanation of Variances b) Presentation – 2026-2027 Preliminary Budget Preview	Gerry Slykhuis
	<b>Part 3 – Facilities Update (20 mins)</b>	
5.	<b>Update Annual Facilities Grant:</b> a) Harrison Hot Springs Elementary School b) Kent Elementary School c) Silver Creek Elementary School	Doug Templeton
6.	<b>Project Update – Kent and Silver Creek Daycares</b>	Doug Templeton
7.	<b>New Business</b>	

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	Agenda Item	Presenter
8.	Questions	

**Zoom Link:**

Antigone Snider is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://ca01web.zoom.us/j/64246248008?pwd=GJz0RY9cWceRUFNRFWF3nRFG7QXlls.1&from=addon>

Meeting agenda

<https://docs.zoom.us/agenda/doc/a7d95c4f-7a68-4c33-a460-9434d2f640d0?from=addon>

Meeting ID: 642 4624 8008

Passcode: 371147

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One tap mobile

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Join instructions

<https://ca01web.zoom.us/meetings/64246248008/invitations?signature=omWsDo8QIV2gv3lzwKBS6DPXW6MvVA4elQ9hADp0BGk>

**Next Meeting: Monday May 11 2026**

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**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE FINANCE & FACILITIES COMMITTEE  
January 5, 2026**

**PRESENT:**

**Board - Committee Members:**

Andrea Hensen	Trustee	Committee Chair
Linda Kerr	Trustee	Committee Member
Wendy Colman-Lawley	Trustee	Alternate
Wendy Clark	Trustee	Non-Voting Observer

**Representatives:**

Greg Lawley	Principal	FCPVPA
Bruce Becker	Principal	FCPVPA
Amanda Lasser	Representative	CMAW
Jan Morris	Representative	CMAW
Tara Nickerson	Representative	FCTA
Margot Haworth	Representative	FCTA
Nyah Tiessen	Representative	Student
Diana Stromquist	Representative	DPAC

**Staff:**

Balan Moorthy	Superintendent
Renge Bailie	Assistant Superintendent
Gerry Slykhuis	Secretary Treasurer
Doug Templeton	Director of Facilities & Transportation
Antigone Snider	Executive Secretary

**Regrets:**

Vacant	Representative	DPAC
Vacant	Representative	IEC
Vacant	Representative	IEC
Tobias Unworried	Representative	Student

**1. Call to Order and Acknowledgement**

The Chair opened the meeting at 4:34 pm and shared her personal acknowledgement and appreciation that the meeting was being held on the traditional ancestral and unceded shared territories of the Cheam, Sts'ailes, Sq'ewlets, Seabird Island, Shxw'owhamel, Nlaka'pamux, and the Chawathil people.

**2. Approval of Agenda – January 5, 2026**

**KERR/STROMQUIST**

THAT the agenda of the Finance and Facilities Committee meeting held on January 5, 2026 be approved as presented with one (1) change noted in the Finance presentation materials that was distributed prior to the meeting.

**Carried**

**3. Approval of Minutes – Operations & Facilities Meeting – October 6, 2025**

**MORRIS/KERR**

THAT the Minutes of the Operations & Facilities meeting held on October 6, 2025 be approved as presented.

**Carried**

**FINANCE:**

**4. Amended Budget 2025/2026:**

- a. The Secretary Treasurer provided a budget comparison of the 2025/26 Amended versus the 2025/26 Preliminary Budget.

The Secretary Treasurer provided explanations of the changes and presented the 2025/26 Amended Operating Budget Report and accompanying slides. The Secretary Treasurer reviewed the current Budget timeline for 2025/26 and plans to present the Amended Budget Report to the Board at the January and February 2026 meetings and anticipates sending the Ministry of Education a finalized amended budget by the end of February. The Secretary Treasurer reviewed the updated enrollment information by school and for the district as a whole. The impact of enrolments on operating grants was also presented.

- b. Changes to Other Revenues Salaries, Benefits and Supplies and Services were also reviewed. The Secretary Treasurer reviewed the current capital asset purchases including a new copier for the District Office as well as an update on projects such as the DEO portables and the purchase for a lift for the bus garage.

The Committee discussed current cash flow and if there are options to increase returns on existing investments. The Secretary Treasurer explained the banks are currently offering the best rates than the Provincial investment plan. The Secretary Treasurer advised they plan to meet with the investment representatives to discuss other options later in the month.

The Committee discussed current challenges and student needs and how best to invest existing funding to improve classroom experience for both staff and students. The Superintendent advised the district is considering hiring certified behaviour analysts to enhance support for Teachers and Education Assistants in working with students who present greater more complex needs. The Secretary Treasurer agreed to provide additional detail on the Special Purpose funds and designated funding in their presentation to the Board and would share the updated details with the Finance and Facilities Committee members in advance of the Board meeting.

The Secretary Treasurer provided an overview of Fund Accounting highlighting the Literacy Learning Grant to be used this year and next. The Secretary Treasurer described how surplus is allocated within the Budget, and explained the difference between internally restricted funds and unrestricted funds. The Secretary Treasurer

advised they anticipate a healthy reserve balance at the end of the year.

The Student Representative inquired about how the Athletic fees are determined and managed. The AESS Principal explained that costs are capped for families with multiple students in multiple athletic activities, and also that they waive fees for hardship cases on an as needed basis. It was suggested that the Student Representative reach out to Mr. Wade Peary, Principal Spirit of Hope Secondary School to discuss the how this is handled there.

## **5. Facilities - Key Projects Update:**

The Director of Facilities and Transportation provided an update on the following key projects:

### **District Education Office (DEO) Portable Update:**

The Director of Facilities provided an update on the status of the DEO portable installation. The anticipated occupancy is the first week of January 2026. Work including painting and touch ups to the interior and the installation of cedar siding to the exterior to be completed prior to the occupancy inspection. The Director reviewed the floor plan, and room layouts.

The Superintendent advised how the space is intended to be multi-functional. In addition to the Board meetings, the intent is for the space to be used for cultural gatherings, meetings and learning sessions. The Superintendent advised they will be meeting with the Chawathil First Nation to discuss the naming of the space and how to make the best use of the space for the purposes of inclusivity.

### **Kent Daycare**

The Director of Facilities provided an update on the project with an anticipated completion for April 2026. Currently, the interior finishing is underway. The Director noted the curved spaces and use of colour to make it an inviting space.

The Committee discussed the parking at the Kent site and the Director advised that paving will take place over the summer to allow additional parking spaces and reduce congestion.

### **Silver Creek Daycare**

The Director of Facilities advised the interior finishing is underway and anticipated completion is April 2026. Intent will be to organize a walk through for staff and providers once the space is complete. The Committee discussed the timing of the transition to the new space once construction completes. Intent is to have 2-3 months where the provider has time to plan their needs for the space and manage registrations and enrollments etc. The Director of Facilities confirmed there will be additional overflow parking available on the site.

The committee discussed that for both sites once completed the intent is for the operating

fees to align with costs making them cost neutral and not subsidized.

6. New Business – No new business

**Adjournment**

**HENSEN**

THAT the meeting be adjourned at 5:49 p.m.

**Carried**

**Notice of Next Meeting:**   **April 13, 2026**  
4:30 pm  
Via Zoom Video Conference

DRAFT

# School District #78 (Fraser-Cascade)

## BOARD FINANCIAL REPORT

February 28, 2026

OPERATING FUND	YTD Budget 2025/26	Jul - Feb ACTUALS	Variance Favourable (Unfavour- able)	%	AMENDED BUDGET 2025/26
<b>REVENUE</b>					
Provincial Grants, MECC	17,758,489	17,862,789	104,300	0.6%	25,344,984
LEA Funding From First Nations	3,417,268	3,417,268	-	0.0%	4,239,013
Provincial Grants, Other	35,000	42,120	7,120	20.3%	35,000
International Student Tuition	12,000	17,170	5,170	43.1%	12,000
Other Revenue	34,125	25,658	(8,467)	-24.8%	45,500
Rentals & Leases	82,500	74,688	(7,812)	-9.5%	110,000
Investment Income	187,500	193,357	5,857	3.1%	250,000
<b>Total Revenue</b>	<b>21,526,882</b>	<b>21,633,050</b>	<b>106,168</b>	<b>0.5%</b>	<b>30,036,497</b>
<b>EXPENSE</b>					
Salaries					
Teachers	6,967,218	7,120,391	(153,173)	-2.2%	9,888,025
Principals & Vice-Principals	1,700,835	1,686,077	14,758	0.9%	2,283,886
Education Assistants	2,261,545	2,298,896	(37,351)	-1.7%	3,332,696
Support Staff	1,778,366	1,717,739	60,627	3.4%	2,505,538
Other Professionals	1,052,086	1,057,086	(5,000)	-0.5%	1,402,782
Substitutes	1,068,743	1,024,809	43,934	4.1%	1,533,926
<b>Total Salaries</b>	<b>14,828,793</b>	<b>14,904,998</b>	<b>(76,205)</b>	<b>-0.5%</b>	<b>20,946,853</b>
Employee Benefits	3,402,183	3,254,620	147,563	4.3%	4,986,444
<b>Total Salary &amp; Benefits</b>	<b>18,230,976</b>	<b>18,159,618</b>	<b>71,358</b>	<b>0.4%</b>	<b>25,933,297</b>
Services & Supplies	3,160,855	2,961,948	198,907	6.3%	4,615,564
<b>Total Expense</b>	<b>21,391,831</b>	<b>21,121,566</b>	<b>270,265</b>	<b>1.3%</b>	<b>30,548,861</b>
<b>Net Revenue (Expense)</b>	<b>135,051</b>	<b>511,484</b>	<b>376,433</b>	<b>1.8%</b>	<b>(512,364)</b>
School Surpluses Included	132,823	132,823	-	0.0%	189,747
Indigenous Ed Surplus Included	218,482	218,482	-	0.0%	312,117
Drawn from Reserves	7,875	7,875	-	0.0%	10,500
Capital Asset Purchases	(166,001)	(188,840)	(22,839)	13.8%	(221,334)
Drawn from Local Capital Reserves	166,001	188,840	22,839	13.8%	221,334
<b>Surplus (Deficit) for Year</b>	<b>494,231</b>	<b>870,664</b>	<b>376,433</b>		<b>(0)</b>



# Financial Report

## March 2026

### Explanation of Variances

April 8, 2026

This report is based on our 2025/26 Amended Budget.

To provide a more accurate reflection of our financial position, we have adjusted the year-to-date budget figures to align with the expected timing of both costs and revenues throughout the fiscal year. Readers should note that these trended figures may differ from traditional straight-line budgeting, and are intended to provide a more realistic snapshot of our financial activity to date.

#### REVENUES:

REVENUE	YTD Budget 2025/26	Jul - Feb ACTUALS	Variance
Provincial Grants, MECC	17,758,489	17,862,789	104,300
LEA Funding From First Nations	3,417,268	3,417,268	-
Provincial Grants, Other	35,000	42,120	7,120
International Student Tuition	12,000	17,170	5,170
Other Revenue	34,125	25,658	(8,467)
Rentals & Leases	82,500	74,688	(7,812)
Investment Income	187,500	193,357	5,857
<b>Total Revenue</b>	<b>21,526,882</b>	<b>21,633,050</b>	<b>106,168</b>

**Provincial Grants, MECC** – Our February count saw an increase in inclusive education students and a small decrease in FCOL students. The positive variance represents 7 months of the estimated grant increase.

**Provincial Grants, Other** – The grants from Skilled Trades are received intermittently throughout the year making it difficult to project. We budgeted conservatively for this funding and have now exceeded the total budget for the year.

**International Student Tuition** – In addition to the large group that comes every year for one month, we had two individual international students.

**Rental Income** – The Ministry of Children & Families' rental agreement was discontinued this year. Also, there were fewer summer daycare programs.

**Investment Income** – Income was higher earlier in the year due to previously higher interest rates and a larger cash balance from the daycare projects. The positive variance continues to drop and should be close to budget by the end of the year.

#### INDIGENOUS EDUCATION BUDGET, EXPENSES & VARIANCE DETAILS:

**Indigenous Education Variances** – Usually a significant portion of the year to date surplus is due to underspending in the Indigenous Education (IE) budget. We therefore break out their finances separately from the other operating budget amounts. Note that these amounts also include the Indigenous Education Council funds.

INDIGENOUS EDUCATION	YTD Budget 2025/26	Jul - Feb ACTUALS	Variance
Salaries			
Teachers	261,910	270,490	(8,580)
Principals & Vice-Principals	-	-	-
Education Assistants	498,423	457,929	40,494
Support Staff	36,526	38,305	(1,779)
Other Professionals	-	-	-
Substitutes	-	-	-
Total Salaries	796,859	766,724	30,135
Employee Benefits	219,342	188,697	30,645
Total Salary & Benefits	1,016,201	955,422	60,779
Services & Supplies	206,240	217,125	(10,885)
<b>Total Expense</b>	<b>1,222,441</b>	<b>1,172,547</b>	<b>49,894</b>

**Education Assistants** – This category includes Indigenous Support Workers (ISW). Their hours were increased this year, but it did not take place until the end of September. An ISW Team Lead position was budgeted this year but was not filled until late November. The rest of the variance is due to vacancies and absences.

**Employee Benefits** – The positive variance in benefits is a combination of the CPP and EI expense being fully paid for some employees at this time of the year, and the lower than wage costs to date.

**Services & Supplies** – The negative variance is due to Services (\$13,000) and Professional Development & Travel (\$21,000), and a positive variance in Supplies (\$25,000).

**WAGES & BENEFITS:**

	<b>YTD Budget 2025/26</b>	<b>Jul - Feb ACTUALS</b>	<b>Variance</b>
<b>WAGES &amp; BENEFITS</b>			
Teachers	6,967,218	7,120,391	(153,173)
Principals & Vice-Principals	1,700,835	1,686,077	14,758
Education Assistants	2,261,545	2,298,896	(37,351)
Support Staff	1,778,366	1,717,739	60,627
Other Professionals	1,052,086	1,057,086	(5,000)
Substitutes	1,068,743	1,024,809	43,934
Employee Benefits	3,402,183	3,254,620	147,563
<b>Total Salary &amp; Benefits</b>	<b>18,230,976</b>	<b>18,159,618</b>	<b>71,358</b>

**Teachers** – The retroactive wage increase (\$216,000) was paid in March. The remaining positive variance is due mainly to vacancies at the start of the year.

**Principals & Vice-principals** – Administrative transitions led to not paying one salary in August but incurring an extra salary in December.

**Education Assistants (EAs)** –Indigenous Support Workers are under budget by \$40,000, which means that regular EAs are over budget by \$77,000. This is due to some additional positions added for students added later in the year. As well, we budget a factor for vacancies and unpaid leaves- this may have been overestimated this year.

**Support Staff** – Vacancies resulted in being under budget in the following categories:

Clerical	\$10,000
Custodial	\$35,000
Drivers	\$14,000

These are vacancies are partially offset by increased Substitute costs.

**Substitutes** – Teacher TOCs costs have improved this month due to a retroactive transfer of costs to the CEF Remedy budget as well as the 2-week spring break. They are now \$36,000 under budget and Education Assistants are under budget \$36,000. Casual Custodians were over budget \$32,000, but Casual Drivers were under budget by \$9,000. Many of these variances were offset by corresponding variances under salaries.

**Employee Benefits** – The positive variance in benefits is a combination of the CPP and EI expenses being fully paid for some employees at this time of the year, and the lower than budgeted wage costs to date.

**SERVICES & SUPPLES:**

	<b>YTD Budget 2025/26</b>	<b>Jul - Feb ACTUALS</b>	<b>Variance</b>
<b>SERVICE &amp; SUPPLIES</b>			
Services	915,957	852,359	63,598
Student Transportation	94,970	46,509	48,461
Professional Develop. & Travel	342,012	325,413	16,599
Rentals & Leases	29,125	43,743	(14,618)
Dues & Fees	133,378	106,610	26,768
Insurance	88,598	90,057	(1,459)
Supplies	1,236,315	1,163,665	72,650
Utilities	320,500	333,592	(13,092)
<b>Total Services &amp; Supplies</b>	<b>3,160,855</b>	<b>2,961,948</b>	<b>198,907</b>

**Services** – We are over budget (\$71,000) in Legal Fees due to investigations underway. We are under budget around \$53,000 in Operations and \$62,000 in Inclusive Education due mainly to timing of billings.

**Student Transportation** – This is made up of school trips and transportation assistance for which very little has been incurred so far. This is normal, as two-thirds of these costs are incurred in the last quarter of the year. Also, one of the school trust accounts reimbursed this in the amount of \$3,000 for a school trip made last year.

**Dues & Fees** – We are under budget a small amount in a number of different budgets.

**Supplies** – a number of timing items make up most of this variance:

- Indigenous Education is under budget \$25,000
- Careers Programs are under budget \$28,000
- Inclusive Education is under budget \$18,000
- Schools are under budget \$85,000
- Maintenance/Transportation are over budget (\$59,000)

**Utilities** – The negative variance is mainly due to invoices from the District of Hope for garbage services from last year (\$8,000).



# FINANCE & FACILITIES COMMITTEE MEETING

APRIL 13, 2026

4:30 P.M.

VIA ZOOM




**SCHOOL DISTRICT 78**  
**FRASER-CASCADE**

*EVERYONE PULLING TOGETHER*



# Territorial Acknowledgement





# 2026-2027 PRELIMINARY Budget Preview

“In order to provide opportunities for input and feedback on financial planning and reporting, the Board has created a Finance and Facilities Committee. This committee has a broad based membership, including Rightsholders, students and partner groups.”

**Policy 6.10**

Financial Planning and Reporting



# Strategic Plan Goals

Our main goals for helping students succeed are:

## LITERACY

**Goal:** Improve reading levels for all students, especially in the primary grades.

**Measurements:** Early literacy assessments (Fountas & Pinnell) and FSA – Grades 4 & 7

➤ [Get Full Action Plan](#)

## NUMERACY

**Goal:** Strengthen math skills and increase student engagement, focusing on Grades 4-7.

**Measurements:** Numeracy assessments (Grades 4-7), FSA.

➤ [Get Full Action Plan](#)

## STUDENTS WITH DISABILITIES AND DIVERSE ABILITIES

**Goal:** Improve literacy, numeracy, transition and graduation outcomes for students with designated support needs.

**Measurements:** Graduation rates, literacy and numeracy rates, attendance rates, pro-d opportunities, participation rates, and qualitative student feedback.

➤ [Get Full Action Plan](#)

## INDIGENOUS EDUCATION

**Goal:** Increase student and staff engagement and understanding of Indigenous ways of learning and being.

**Measurements:** Graduation rates, literacy and numeracy rates, attendance rates, 'How Am I Doing?' report, student surveys, and qualitative data (anecdotal reports, surveys and verbal reports).

➤ [Get Full Action Plan](#)

## TRANSITIONS

**Goal:** Improve grade-to-grade transitions and graduation rates by addressing student attendance and engagement.

**Measurements:** Attendance rates, graduation rates, student learning survey results, and transition rates, including transitions to post-secondary, as reported by the Ministry of Education and Child Care.

➤ [Get Full Action Plan](#)



# Amended

Current Year

Sept 30  
Student  
Count



Ministry Funding  
Announcement



Amended Budget  
and Bylaw due to  
MECC by **Feb 28**

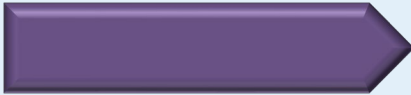
### Oct-Jan

Budgets are reviewed & amended to reflect the Sep 30<sup>th</sup> student count, current staffing, and any events that impact the budget



### Jan - Feb

Amended Budget discussed with Budget Advisory Committee, and to the Board of Education for 3 readings



Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

June

Jul

● Finance & Facilities  
Committee Meetings



### Jan - Feb

Preliminary budget planning begins for the next school year including input from staff and the Budget Advisory Committee



### Mar - Apr

Budget assumptions developed and presented to the Budget Advisory Committee



### May - Jun

To Board of Education for 3 readings



Preliminary Budget  
due to MECC by **Jun 30**

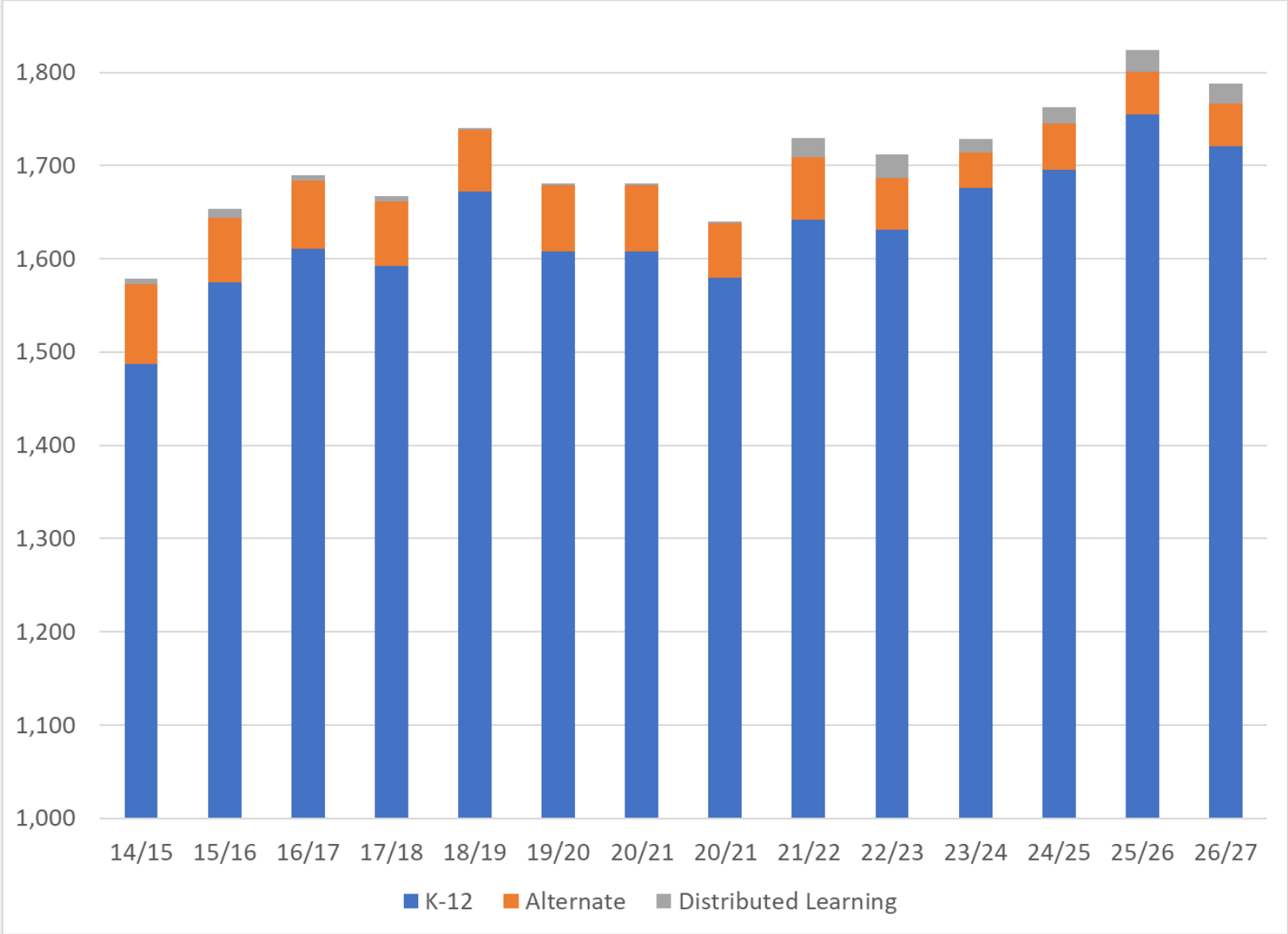


Ministry Funding  
Announcement

# Preliminary

Next Year

# ENROLMENT TRENDS



# ENROLMENT DROP - IMPACT ON OPERATING GRANT

	STUDENT FTEs			Rate per FTE	Funding Decrease
	2025/26 Amended Budget	2026/27 Prelim. Budget	Decrease		
K-12	1,755	1,721	(34)	\$9,015	(\$306,510)
Alternate	46	46	0	9,015	0
FCOL	23	21	(2)	7,280	(14,560)
Special Needs					0
Level 1	0	0	0	51,300	0
Level 2	170	165	(5)	24,340	(121,700)
Level 3	65	64	(1)	12,300	(12,300)
English Lang Learn	69	68	(1)	1,815	(1,815)
Indigenous Ed.	686	666	(20)	1,790	(35,800)
Adult	3	2	(1)	5,755	(4,316)
Salary Differential					(30,000)
					<u>(\$527,001)</u>



# PRELIMINARY BUDGET RECONCILIATION

	Revenues	Expenses	Capital/ Transfers	Surplus (Deficit)
<u>Amended 25/26 Budget</u>	\$ 30,036,497	\$ (30,548,861)	\$ 512,364	\$ -
<u>Changes</u>				
Enrolment Change	(527,001)	5,134		(521,867)
Labour Settlements	1,212,254	(1,327,273)		(115,019)
Cost/Revenue Pressures	(20,000)	(265,081)	(60,000)	(345,081)
Benefit Rate Changes		(156,940)		(156,940)
Indigenous Education	(142,608)	-		(142,608)
Staff Changes		1,005,195		1,005,195
				-
<u>Preliminary 26/27 Budget</u>	\$ 30,559,142	\$ (31,287,826)	\$ 452,364	
(Deficit) / Surplus				\$ (276,320)





**NEXT MEETING:  
MAY 11, 2026  
4:30 PM VIA ZOOM**



# Finance & Facilities Committee Meeting

## Agenda Item #5: **Annual Facilities Grant Update**

Presenter: Doug Templeton  
Director of Facilities & Transportation  
**April 13, 2026**



**SCHOOL DISTRICT 78**  
**FRASER-CASCADE**  
*EVERYONE PULLING TOGETHER*

# Harrison Hot Springs Elementary School Annual Facilities Grant:

## 3 Key areas of focus:

Upgrade	Detail
<b>1) Electrical Upgrades:</b>	a) Classrooms –Add Electrical outlets b) Renew Gym Sound System
<b>2) Grounds Upgrades:</b>	a) Partial perimeter fencing will be renewed b) Playground Court resurface
<b>3) Interior Renewal:</b>	a) Kitchen Renovation b) Library Shelving-partial c) Accessibility upgrades exterior doors d) Gym Storage space

# Silver Creek Elementary School Annual Facilities Grant :

1 Key area of focus:

Upgrade	Detail
1) Electrical Upgrade:	a) Installation of a standby generator

# Kent Elementary School Annual Facilities Grant:

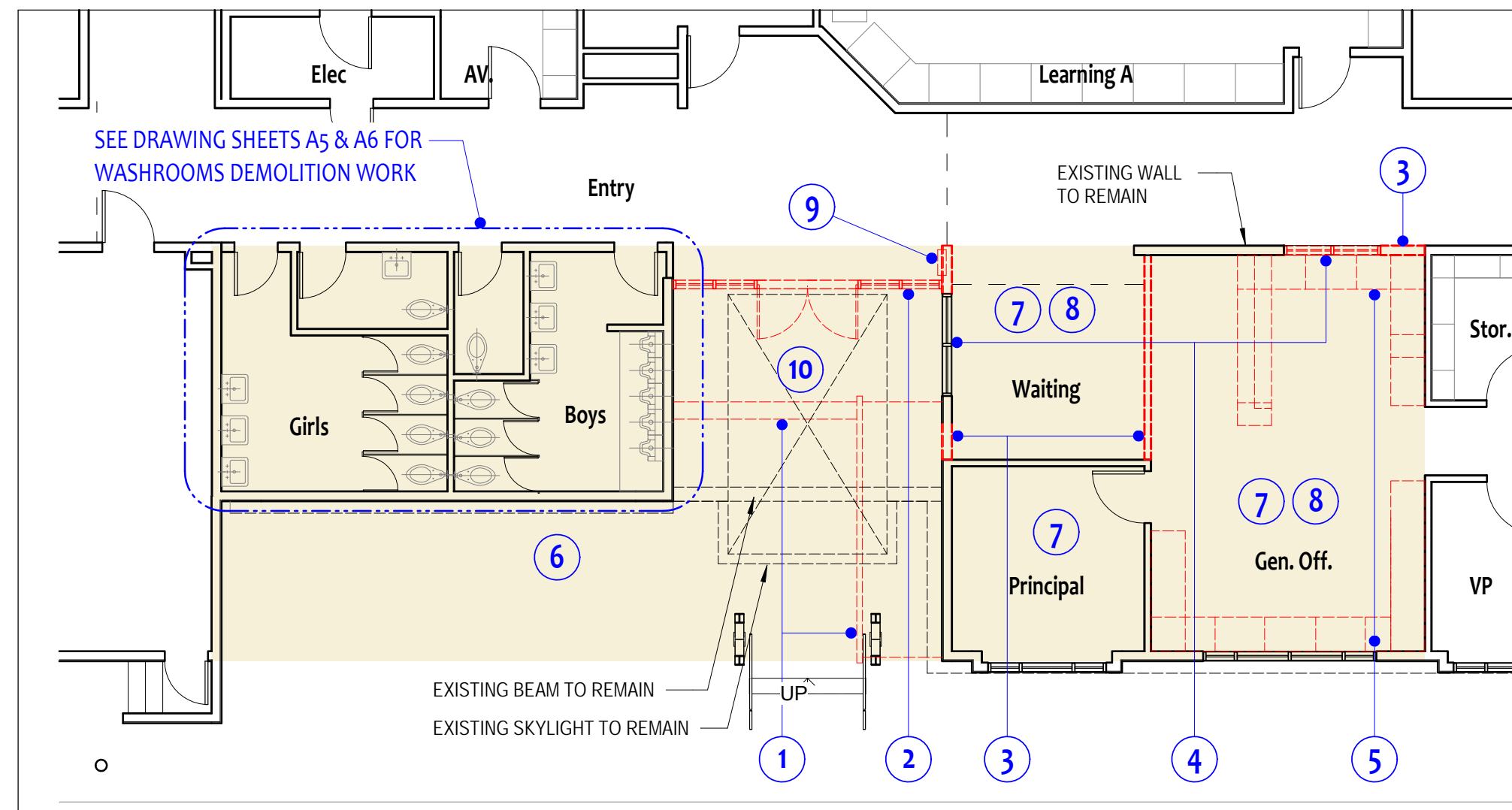
## 3 Key areas of focus:

Upgrade	Detail
<b>1) Electrical Upgrades:</b>	a) Installation of a Standby Generator b) Room 3 – electrical outlets
<b>2) Grounds Upgrades:</b>	a) Playground – addition of Benches and picnic tables b) Basketball hoops near gym c) Gates at existing Basketball Court d) Parking lot line painting e) Hopscotch and 4 square painting primary and intermediate areas f) Mud kitchen installation
<b>3) Interior Renewal:</b>	a) Office Renovation b) Primary Washroom renovation c) Minor Paint renewal





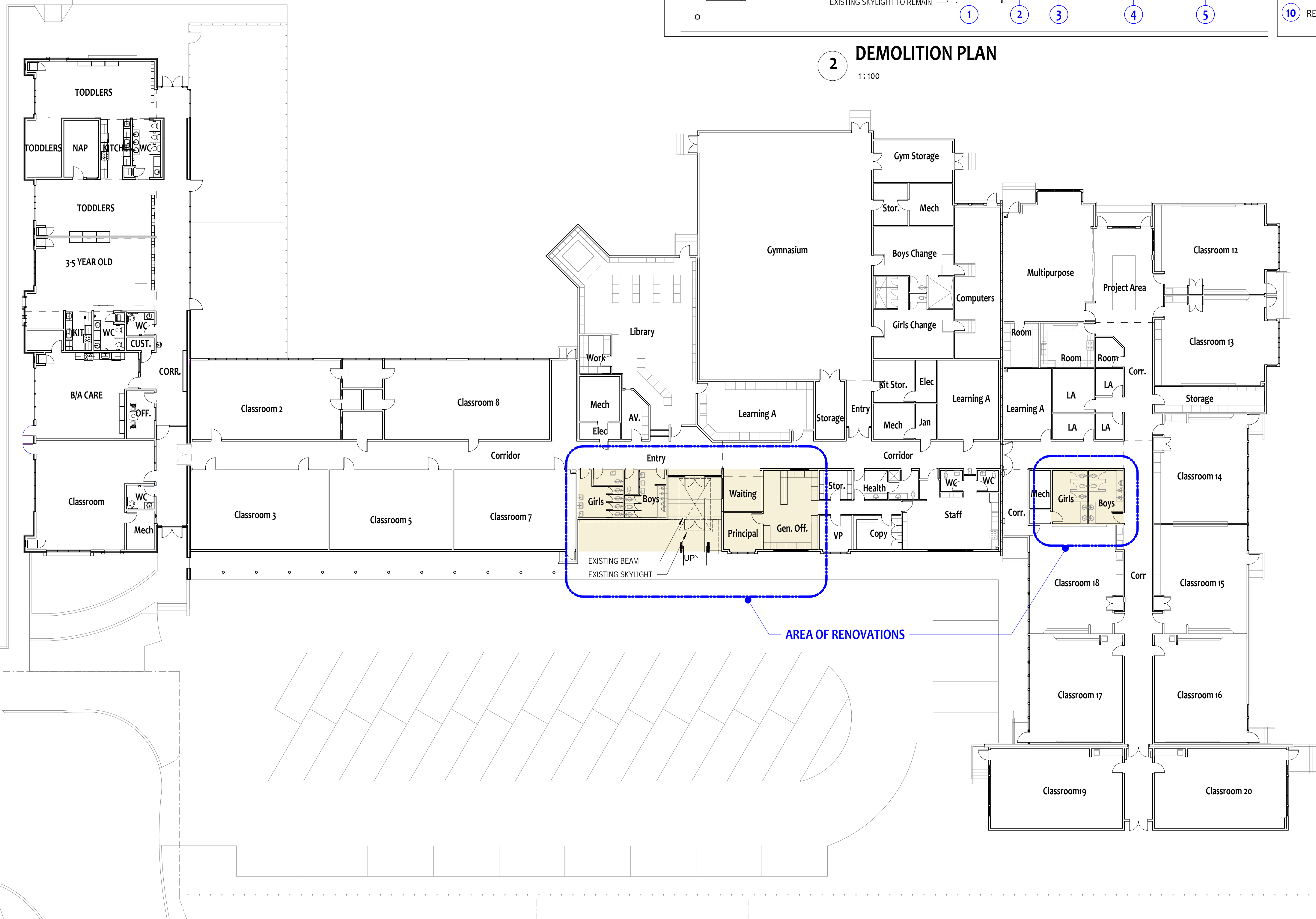
**3 EXISTING ENTRY LEVATION**  
1:200



**2 DEMOLITION PLAN**  
1:100

**Demolition Legend :**

- 1 REMOVE CONCRETE STAIR, LANDING , RAMP, RAILING - COMPLETE
- 2 REMOVE GLAZING DOOR AND SIDELIGHT - COMPLETE
- 3 REMOVE PARTIAL WALLS AS SHOWN - COMPLETE
- 4 REMOVE WINDOWS AS SHOWN - COMPLETE
- 5 REMOVE PARTIAL MILLWORK AS SHOWN - COMPLETE
- 6 REMOVE GRAGE AS REQUIRED FOR NEW RAMP, REMOVE AND RELOCATE EXISTING FLAG POLES- COMPLETE
- 7 REMOVE PARTIAL FLOOR FINISH- COMPLETE
- 8 REMOVE LIGHT FIXTURES.
- 9 REMOVE AND REINSTALL FIRE EXTINGUISHER BOX, ELECTRICAL COMPONENT.
- 10 REMOVE EXISTING FINISHES.



**1 EXISTING FLOOR PLAN**  
1:200



M3 Architecture Inc.  
Suite 607  
1485 West 6th Avenue  
Vancouver BC  
V6H 4G1  
Canada  
604.910.3489  
604.306.5627  
[m3architecture.ca](http://m3architecture.ca)

Technician  
**Amatak Design Studio Inc.**  
8821 Joyce St., Vancouver, B.C., V4R 4H9  
Ph: 604-750-0447  
Email: Amatak@amatak.com

Consultant

NO.	DATE	REVISION

NO.	DATE	ISSUED FOR

NO.	DATE	REVISION

DO NOT SCALE DRAWING. THE GENERAL CONTRACTOR SHALL VERIFY ALL DIMENSIONS, STATINGS AND LEVELS PRIOR TO THE COMMENCEMENT OF WORK. ALL ERRORS AND OMISSIONS MUST BE REPORTED IMMEDIATELY TO THE ARCHITECT. VARIATIONS AND MODIFICATIONS TO WORK SHOWN ON THESE DRAWINGS ARE NOT TO BE CARRIED OUT WITHOUT THE EXCLUSIVE PERMISSION FROM THE ARCHITECT. THIS DRAWING IS THE EXCLUSIVE PROPERTY OF THE ARCHITECT AND CAN BE REPRODUCED ONLY WITH THE PERMISSION OF THE ARCHITECT, IN WHICH CASE THE REPRODUCTION SHALL BEAR THE ARCHITECT'S NAME.

Client:  
**School District 78 Fraser Cascade**

Project:  
**Kent Elementary - Main Entry/ Admin. Office Renovation & Washrooms Upgrade**

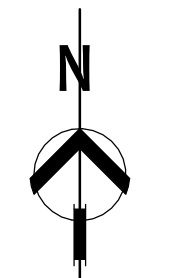
7285 McCullough Road, Agassiz, BC

Date: 01 MAR 2026	Project No: ...
Drawn By: STC	Checked By: PM
Scale: As indicated	

Drawing Name:  
**EXISTING PLAN & DEMOLITION PLAN**

Drawing Number:  
**A1**

REV No.







NO.	DATE	REVISION
1	Day, Month, 2025	ISSUED FOR ...

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Client:

**School District 78  
 Fraser Cascade**

Project:  
**Kent Elementary -  
 Main Entry/ Admin.  
 Office Renovation &  
 Washrooms Upgrade**

63831 School Road, Hope, BC

Date:	Project No:
01/22/26	23001
Drawn By:	Checked By:
Author	Checker

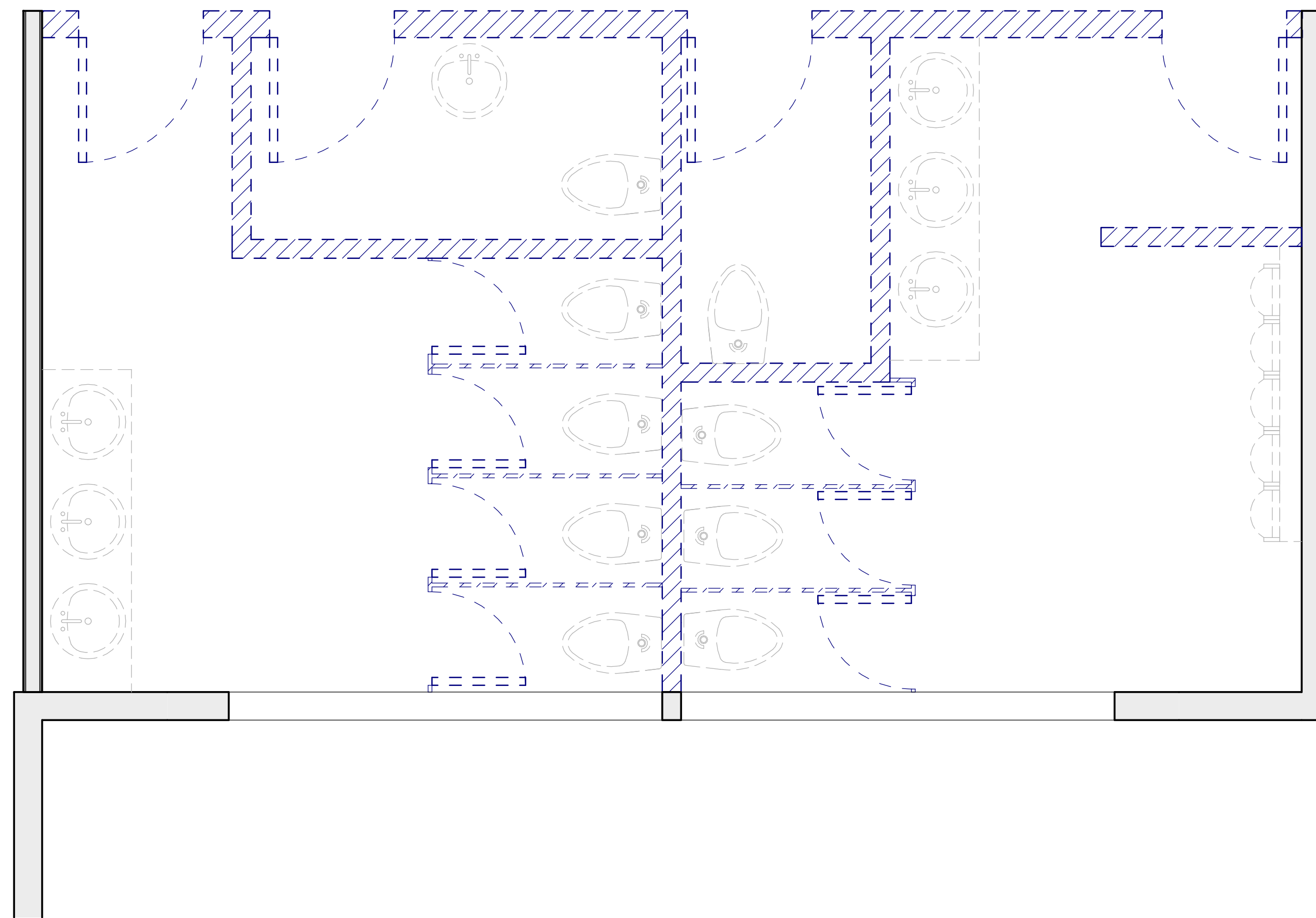
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Drawing Name:  
**WASHROOMS  
 CORRIDOR 152 DEMO  
 AND NEW LAYOUT**

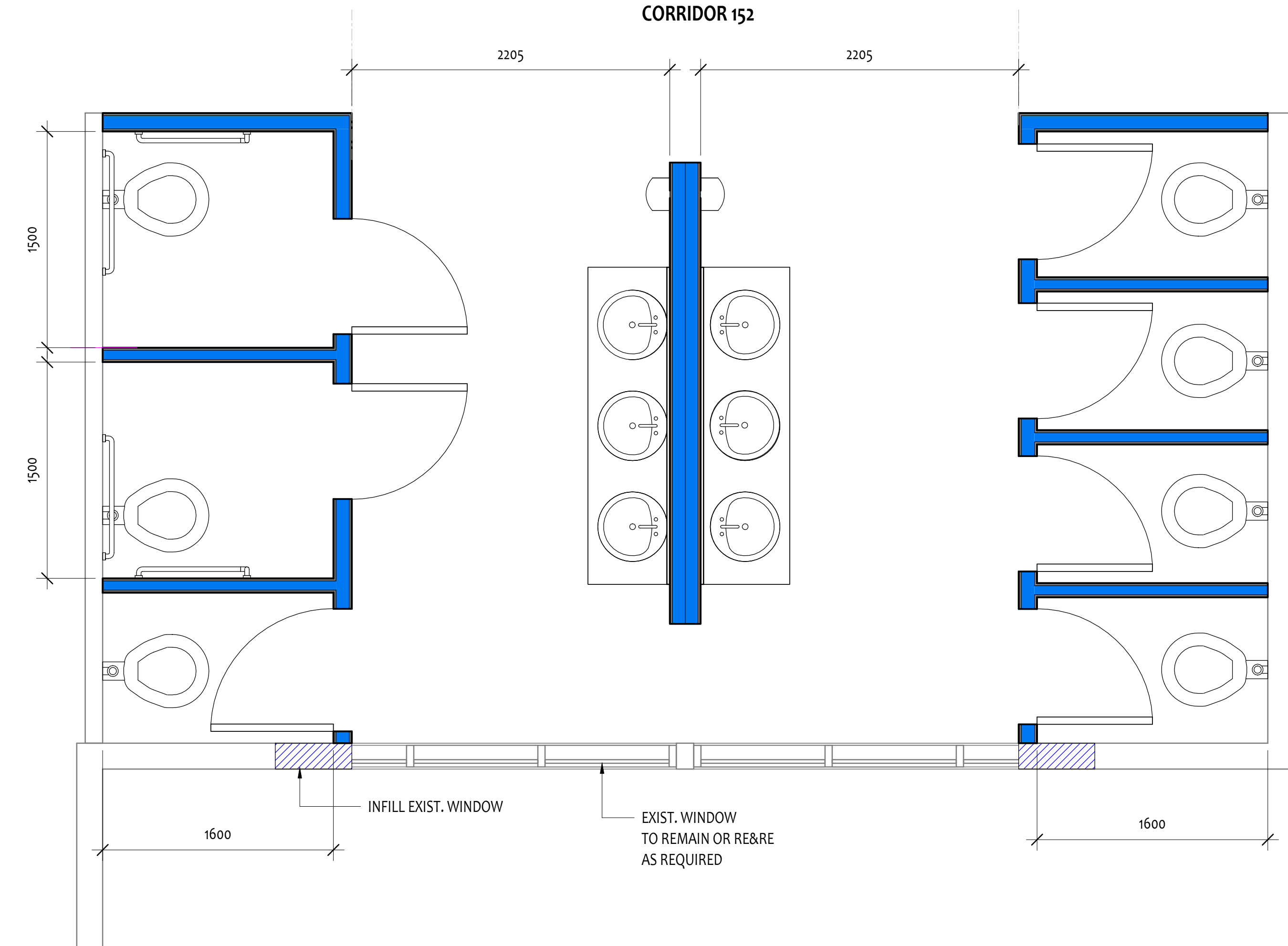
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REV No.

EXISTING  
CORRIDOR 152



EXISTING  
CORRIDOR 152

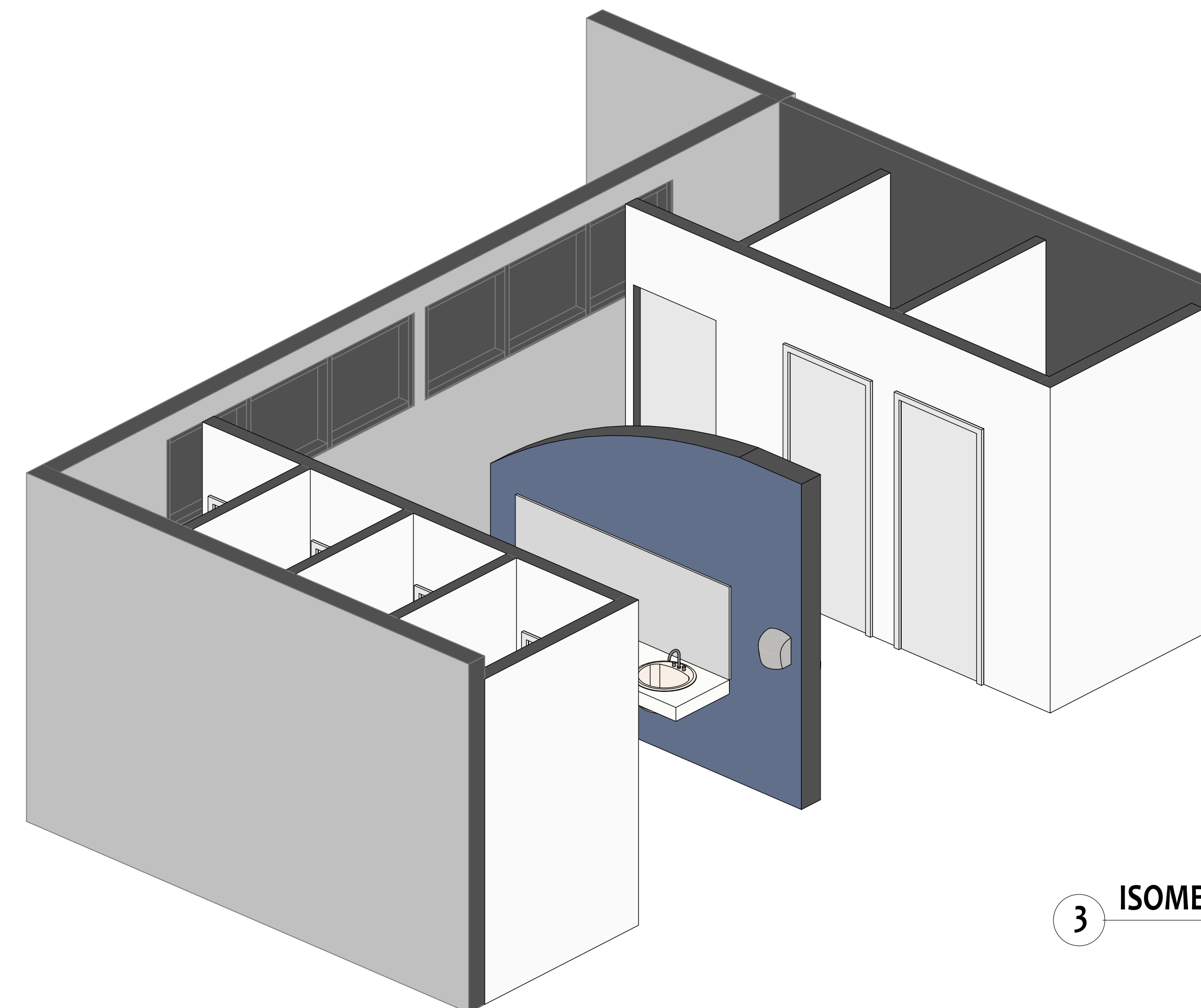


**1** EXISTING WASHROOMS DEMOLITION

1:25

**2** NEW WASHROOMS LAYOUT

1:25



**3** ISOMETRIC

NO.	DATE	REVISION
1	30 AUG 2024	ISSUED FOR

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Sheet

Client:  
**School District 78  
Fraser Cascade**

Project:  
**Kent Elementary -  
Main Entry/ Admin.  
Office Renovation &  
Washrooms Upgrade**

63831 School Road, Hope, BC

Date: 01/28/26 Project No: 23001

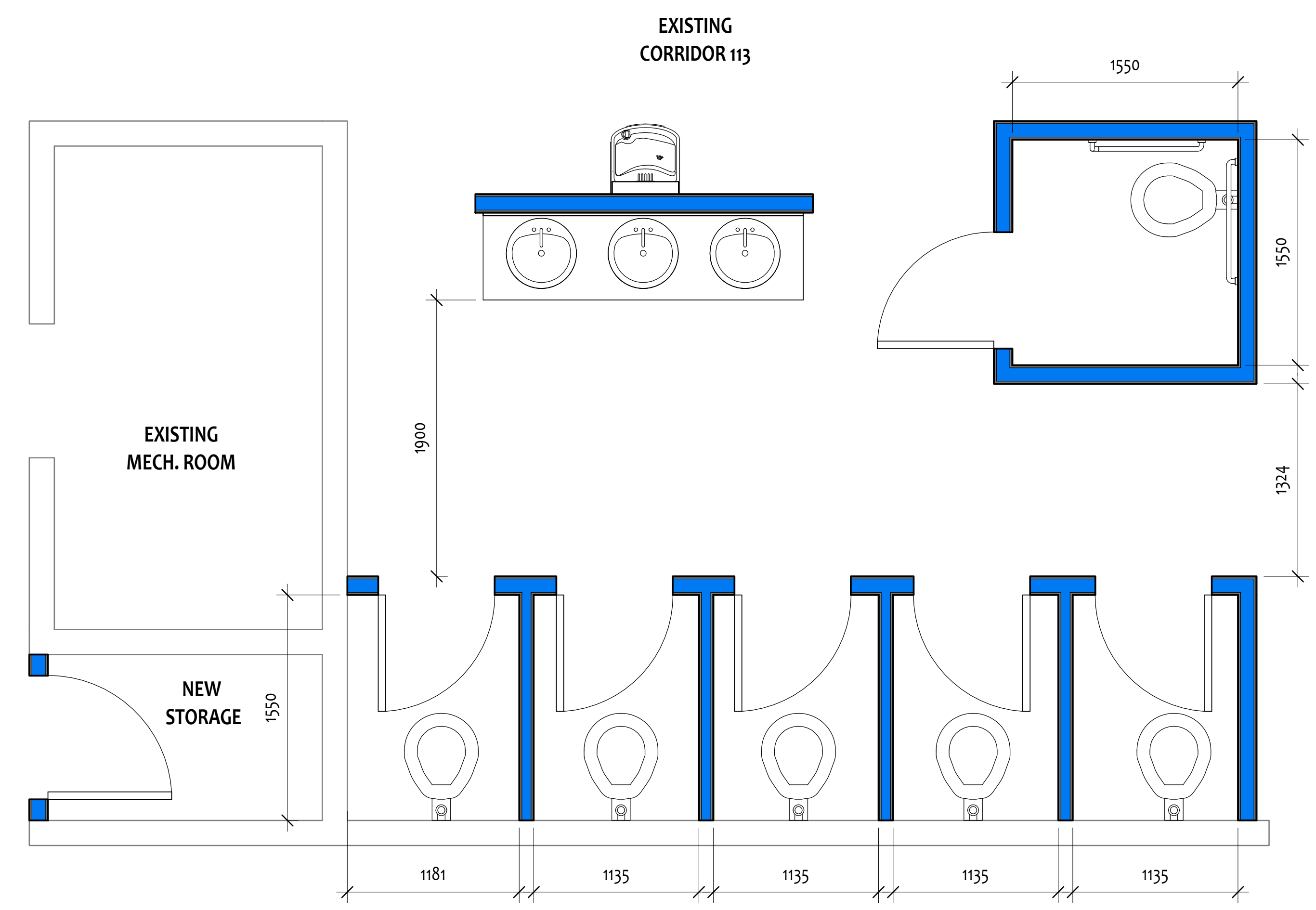
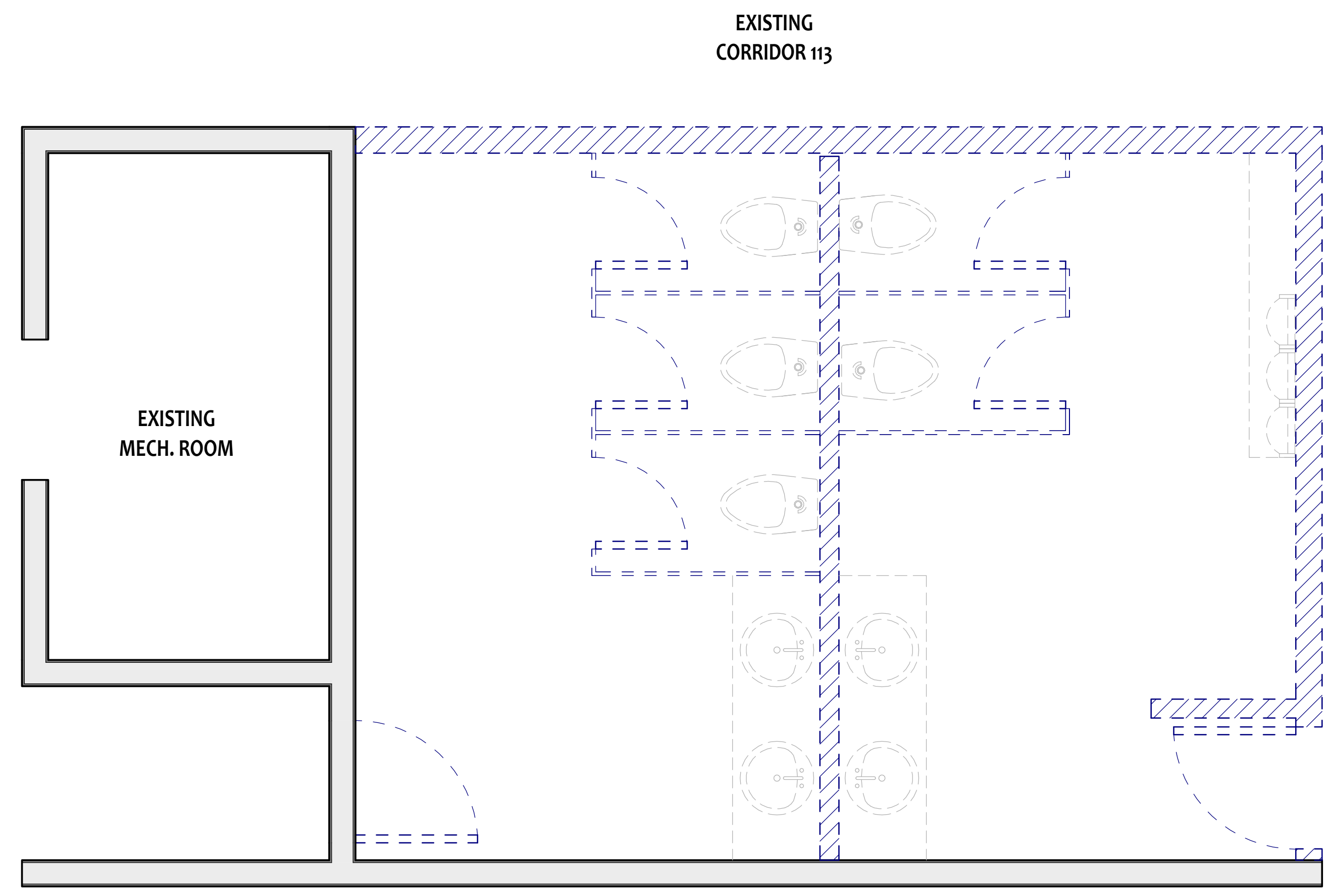
Drawn By: Author Checked By: Checker

Scale: 1:25

Drawing Name:  
**WASHROOMS  
CORRIDOR 126 DEMO  
AND NEW LAYOUT**

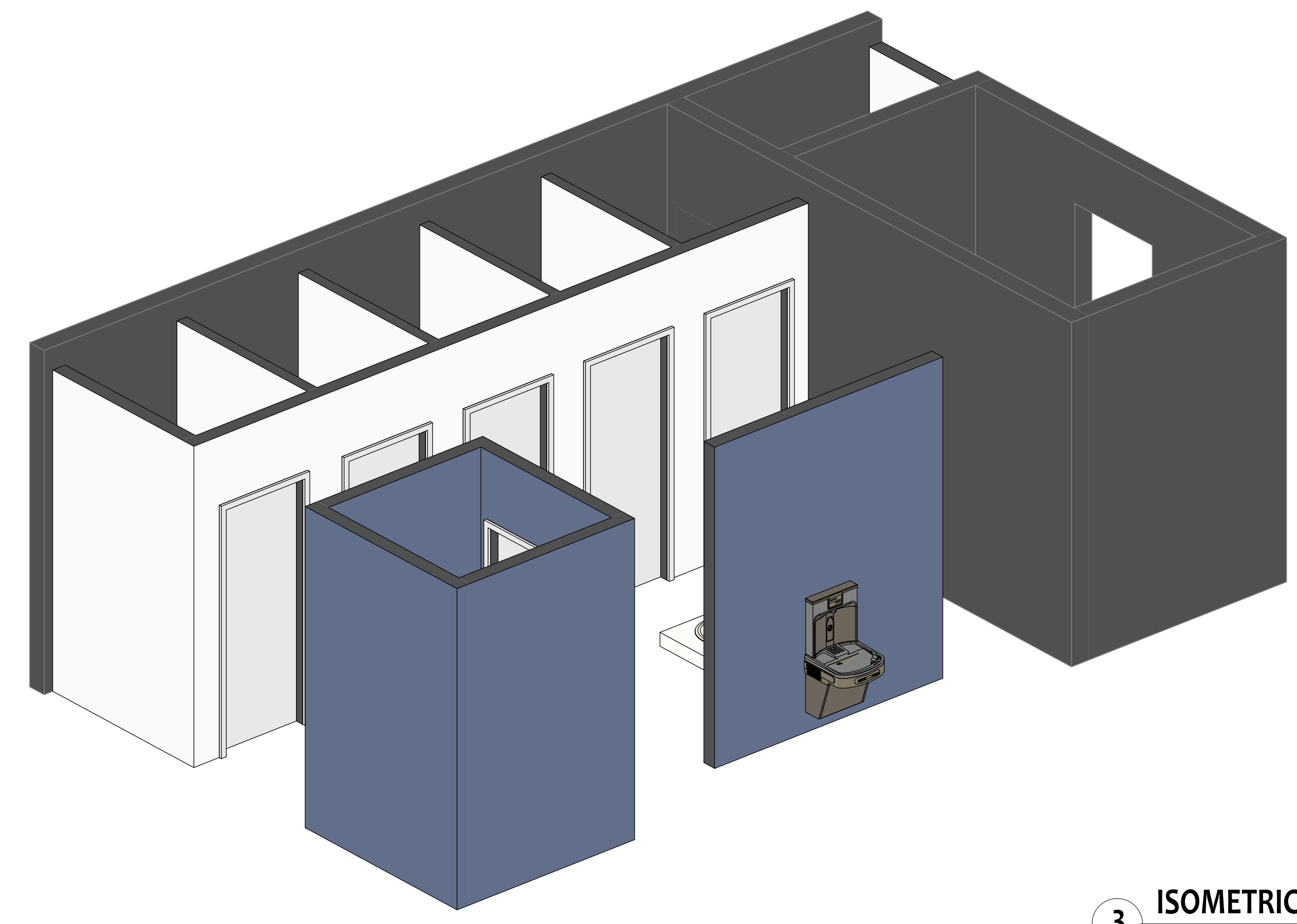
Drawing Number:  
**A6  
FUTURE**

REV No.



**2 MAIN FLOOR - WC CORRIDOR 126 DEMO**  
1:25

**1 MAIN FLOOR - WC CORR 126 NEW LAYOUT**  
1:25



**3 ISOMETRIC**

# Finance & Facilities Committee Meeting

## Agenda Item#6: **Project Update** **Kent and Silver Creek Daycares**

Presenter: Doug Templeton  
Director of Facilities & Transportation  
**April 13, 2026**






**SCHOOL DISTRICT 78**  
**FRASER-CASCADE**  
*EVERYONE PULLING TOGETHER*




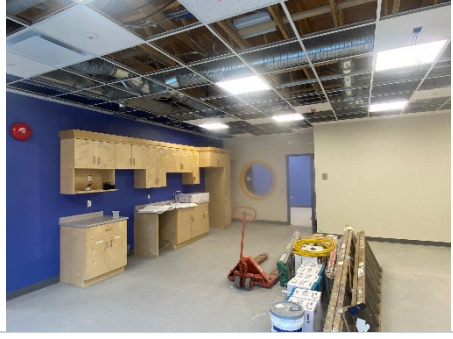



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<b>FIELD REVIEW 14</b>	<b>NOTE: If the instructions below involve a credit or extra, the Contractor shall inform the Architect's Representative and proceed with work only after a change order is approved.</b>
<b>Project:</b>	Kent Elementary Daycare
<b>Contractor:</b>	Creekview Contracting Ltd.
<b>Owner:</b>	School District 78 Fraser Cascade
<b>Date on Site:</b>	24 March 2026
<b>Time:</b>	12:00 pm
<b>Weather:</b>	RAINY, 6° C
<b>Present on Site:</b>	Jody Piper (CC), Patrick May (M3A), Doug T.,
<b>Prepared by:</b>	Patrick May, Architect AIBC
<b>Distribution:</b>	Project team

Item	Photo	Progress / Comments	Action
1.		Main entry concrete steps, ramp and planter completed.	Info
2.		Sloping walkway and planter surround in place. Regrading of parking complete. Asphalt replacement to begin within next week.	Info
3.		View of main corridor.	Info

Item	Photo	Progress / Comments	Action
4.		<p>Washroom-fixtures installed, hook-up underway</p>	<p>Info</p>
5.		<p>Grilles for the air transfer are to be painted to match the wall and door color.</p>	<p>CC</p>
6.		<p>Corridor glazing in place. Door not installed. Panic hardware required on door for exiting from daycare area.</p>	<p>INFO</p>
7.		<p>Millwork 95% complete. Appliances to be installed – week of April 6<sup>th</sup></p>	<p>CC</p>



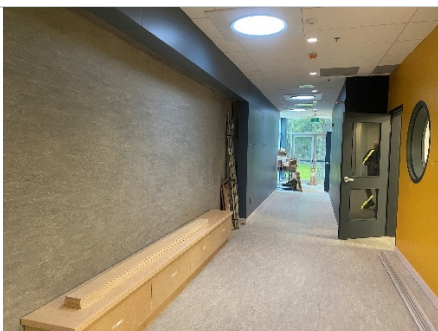
Item	Photo	Progress / Comments	Action
		<p>Fire Extinguisher cabinet. Cover to be painted to match blue wall</p>	<p>CC</p>
	<p>End of Report</p>		






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<b>FIELD REVIEW 13</b>	<b>NOTE: If the instructions below involve a credit or extra, the Contractor shall inform the Architect's Representative and proceed with work only after a change order is approved.</b>
<b>Project:</b>	Silver Creek Elementary Daycare
<b>Contractor:</b>	ANR Construction Ltd.
<b>Owner:</b>	School District 78 Fraser Cascade
<b>Date on Site:</b>	24 March 2026
<b>Time:</b>	10:15 am
<b>Weather:</b>	rain, 6° C
<b>Present on Site:</b>	Patrick May (M3A); -Robin, Doug T. (SD78), Scott (AnR),
<b>Prepared by:</b>	Laura May, Architect AIBC
<b>Distribution:</b>	Project team

Item	Photo	Progress / Comments	Action
1.		Storm line being modified in play area before crusher is provided.	Info AnR
2.		Typical Day care room. Bases and paint touch-ups under way	Info
3.		Main Corridor Tackboard on site and to be installed within next week.	Info

Item	Photo	Progress / Comments	Action
4.		Kitchen millwork installed. Appliances to be installed week of April 6 <sup>th</sup> .	AnR
5.		End elevation awaiting completion of Apolic siding. Corrugated siding completed.	Info
		Typical washroom Fixtures installed. Safety grab bars still to be installed.	AnR
	End of Report		

QUESTIONS?



**SCHOOL DISTRICT 78**  
**FRASER-CASCADE**  
*EVERYONE PULLING TOGETHER*