

POLICY COMMITTEE

March 3, 2026 @ 4:30pm
Via Zoom Video Conference

AGENDA

	Agenda Item	Reference	Presenter
	Part 1 – Policy Committee Administration (10 mins)		
1.	Call to Order and Acknowledgement		Chair
2.	Approval of Agenda		Chair
3.	Approval of Minutes from February 10, 2026 Policy Committee Meeting		Chair
	Part 2 – Policy Renovation Project with Anne Cooper, Consultant (80 mins) – Please refer to the March 3, 2026 meeting binder		A. Cooper
4.	Further Discussion – Policy 5080 Unauthorized Visitors in Schools.	Page 1	A. Cooper
5.	Overview of Section 6.00 Finance, Facilities and Transportation	Page 1	A. Cooper
6.	Section 6 Policies that are recommended for repeal, to be replaced with an Administrative Procedure.	Page 2	A. Cooper
7.	Section 5 Policies that are recommended to be repealed outright	Page 2	A. Cooper
8.	Drafts for Discussion at this meeting: 4.10 Staff Expectations	Page 2 - 20	

BOARD OF EDUCATION

	Agenda Item	Reference	Presenter
	6.30 Commercial Sponsorship 6.60 Public Use of Facilities 6.80 Provision of Transportation		
9.	Questions & Comments		
10.	New Business		

ZOOM LINK:

Antigone Snider is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://ca01web.zoom.us/j/66540204150?pwd=tFCLeOHs8NG01fobbDaf71bBal11zz.1&from=addon>

Meeting ID: 665 4020 4150

Passcode: 366836

One tap mobile

+15873281099,,66540204150# Canada

+17789072071,,66540204150# Canada

Join instructions

https://ca01web.zoom.us/join/66540204150/invitations?signature=SP_chh-lxpYOUc-STKRVHaeUDRlg1JZB6o8Bnjhp0poU

Next Meeting: April 7, 2026
4:30pm to 6:00pm
Via Zoom Video Conference

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE POLICY COMMITTEE MEETING
February 10, 2026**

PRESENT:

Board Representatives:

Pattie Desjardins	Trustee	Chair
Linda Kerr	Trustee	Alternate

Special Guest:

Anne Cooper		Consultant
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Committee Representatives:

Bernard Klop	Representative	FCPVPA
Belle Peters-Lepitre	Representative	Student
Coira Norwood	Representative	Student

District Staff:

Balan Moorthy	Superintendent
Gerry Slykhuis	Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Deb McKinney	Executive Secretary
Antigone Snider	Executive Secretary

Observers:

Wendy Clark	Trustee	Trustee
Andrea Hensen	Trustee	Trustee

Regrets:

Wendy Colman-Lawley	Trustee	Committee Member
Greg Lawley	Representative	FCPVPA
<i>Vacant</i>	Representative	FCTA
<i>Vacant</i>	Representative	FCTA
<i>Vacant</i>	Representative	CMAW
<i>Vacant</i>	Representative	CMAW
Jen Riley	Representative	DPAC
<i>Vacant</i>	Representative	DPAC
<i>Vacant</i>	Representative	IEC
<i>Vacant</i>	Representative	IEC

1. Call to Order and Acknowledgment

The meeting was called to order at 4:31 pm via Zoom conference call. The Chair acknowledged that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Sq'ewqel, Shxw'owhámél, Seabird Island, Nlaka'pamux and Chawathil people.

2. Approval of Agenda – February 10, 2026

KERR/KLOP

THAT the agenda of the Policy Committee meeting for February 10, 2026, be approved as presented.

Carried

3. Approval of Minutes – January 6, 2026**DESJARDINS/KERR**

THAT the minutes of the Policy Committee meeting held on January 6, 2026, be approved as presented.

Carried

4. Drafts within Section 4.00 Human Resources

The Consultant provided a short summary of the status of policies in this section.

5. Drafts within Section 5 – Health & Safety

The Consultant provided a short summary of the status of policies in this section

6. Drafts for Discussion at the Meeting

The Consultant presented the following polices for discussion with the Committee:

5.20 – Provision of Menstrual Products**5.30 – Severe Allergic Reaction****4.50 – Recruitment of Executive, Exempt & Educational Leadership Staff****4.10 – Expectations of Employees****5.20 – Provisions of Menstrual Products**

The Consultant advised the revisions to the existing policy were updates to the language and simplifying the opening paragraphs. The overall intent of the policy remained intact and the District has been implementing the policy since 2019. The Committee clarified that menstrual products are available in the washrooms and some counselling rooms so they are readily available to students.

DESJARDINS/KERR

THAT the Policy Committee recommend to the Board of Education that Policy 5.20 Provisions of Menstrual Products – be forwarded to the Board for public notice and comment.

Carried

5.30 – Severe Allergic Reaction

The Consultant provided an overview of the proposed changes to the policy including replacing the word child/children with the word student/students. The Committee recommended a title change to Students with Severe Allergies. The Committee determined it is optimal to keep the policy focused on students as protocols for staff are

addressed through different mechanisms such as WorkSafe BC. The guidelines therefore focused on students. The Committee added a key sentence to emphasize the education component for all staff and students to ensure awareness of severe allergies.

The Committee agreed it is optimal to focus the guidelines on contacting 911 versus administering an EPI pen if it is unknown whether the student suffers from a severe allergy. The Consultant recommended the procedures outlined in the existing policy 7340 provide a detailed basis for a new Administrative Procedure but the language would need simplifying and updating.

DESJARDINS/KLOP

THAT the Policy Committee recommend to the Board of Education that Policy 5.30 Students with Severe Allergies – be forwarded to the Board for public notice and comment.

4.50 – Recruitment of Executive, Exempt & Educational Leadership Staff

The Consultant updated the Committee on the changes to the draft policy since the January 6, 2026 Policy Committee meeting. The Consultant outlined what the executive positions are and what the exempt and leadership staff roles are. The consultant added language to emphasize determining the selection criteria, selection committee membership, and the outlining the role description prior to any recruitment activities. The list of entities to seek input from is unchanged from the previous draft.

For Section 3, the Consultant updated the language to include definitive criteria where the Superintendent wants to establish a new position, change the organizational structure, reallocate staff and where there are impacts to school operations. In these circumstances, the policy stipulates that the Superintendent will consult with the Board.

The Consultant included language stating the Superintendent would advise the Board prior to any public announcements of strategic appointments. The Committee discussed the difference in language between “consult” and “approve”. The Consultant advised that in circumstances of possible overreach by the Superintendent, the Board could pass a motion to address it. The intent of the policy is to allow for strategic discussion when positions need to be filled and confirm the optimal recruitment approach.

DESJARDINS/KLOP

THAT the Policy Committee recommend to the Board of Education that Policy 4.50 Recruitment of Executive, Exempt & Educational Leadership Staff – be forwarded to the Board for public notice and comment.

4.10 – Expectations of Employees

Due to time constraints, the Committee conducted a partial review of the new policy and deferred completing the review until the next Policy Committee meeting. The Consultant advised that this is the first review of the new policy and that it was a consolidation of two existing policies: 6233 “Substance Dependence/Impairment” and 6540 “Absenteeism”.

The purpose of the policy is to provide general guidelines for appropriate conduct for all staff across the District. The Consultant reviewed the draft definitions and advised they would review the definition for “Professional Boundaries” and propose an updated definition at the next meeting. The Committee discussed what occurs when staff violate the policy which could entail different protocols depending on the situation. The Committee reviewed the Guidelines and considered language that focuses on staff across the District rather than specifics for teaching or support roles. The Committee discussed what is optimal in terms of staff awareness regarding the new policy and agreed it would be a key component to onboarding new staff and an annual review with all staff. The Consultant advised they would consider additional language to emphasize a more positive tone in the introductory paragraphs and provide that at the next Policy Committee meeting. The Committee discussed the complexity of scenarios regarding staff and student relationships and agreed this would need further consideration at the next meeting with emphasis on what is in the best interest of students.

7. For Further Discussion

Need for policy **5080 Unauthorized Visitors in Schools**; due to time constraints, this item was deferred to the next meeting.

8. Questions & Comments - Nil

9. New Business - Nil

Next Meeting: Tuesday, March 3, 2026 4:30-6:00 pm
Via Zoom conference call

ADJOURNMENT

DESJARDINS

THAT the meeting be adjourned at 6:07 pm

BYLAW AND POLICY REVISION PROJECT

POLICY COMMITTEE – MARCH 3, 2026

1. Further discussion

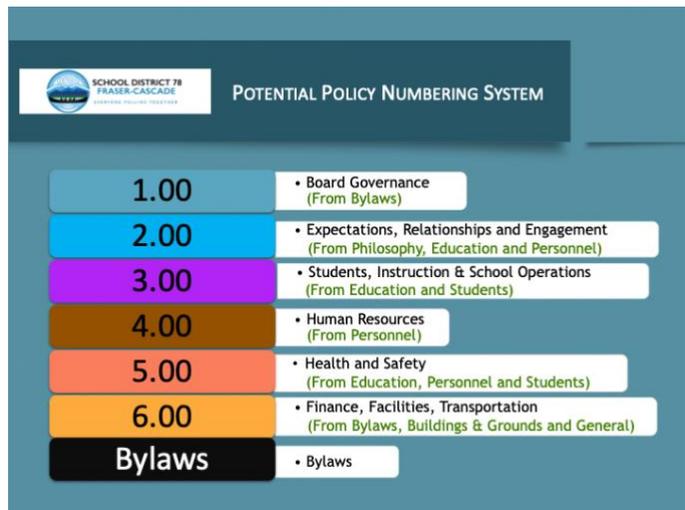
Discuss the need for policy [5080 Unauthorized Visitors in Schools](#); in light of the guidance needed, a detailed Administrative Procedure is recommended.

Provincial Guidelines: Maintenance of Order under section 177 of the School Act

2. Overview of Section 6.00 – Finance, Facilities and Transportation

In this meeting, a complete review of Section 6.00 is anticipated. The committee may recall our tentative organization for the overall policy manual, with Section 6.00 encompassing Finance, Facilities and Transportation policies.

An analysis has been completed of all remaining documents within the current policy manual to consider those that relate to finance, facilities or transportation. The review concluded that policies for this section exist within one Bylaw, and Sections 1000, 4000, 5000, 6000 and 7000 of the current policy manual.



The suggested organization of those policies recommended to be maintained is outlined in the table below, with [hyperlinks](#) to current policies for ease of reference. Once again, suggestions have been made with respect to the groupings and order of policies within the section, with new numbering in place. Again, we will use the “tenths place” to flag a key topic, with the “hundredths place” to flag a policy with related and/or supporting content. Policies that were completed ‘out of order’ are highlighted in green. Drafts for discussion at this meeting have been prepared for those policies highlighted in blue.

Suggested Policy Number and Name	Previous Policy
6.10 Financial Planning and Reporting	Bylaw 19 School District Budget Process
6.11 Accumulated Operating Surplus	1090 Accumulated Operating Reserve
6.30 Commercial Sponsorship	5050 Commercial Materials in the Schools
6.50 School Closures	4020 Permanent School Closures
6.51 Disposal of Land and Buildings (NEW)	
6.60 Public Use of Facilities	4030 Use of School Grounds, Building & Equipment
6.80 Provision of Transportation	7700 Student Transportation

3. Section 6.00 Policies that are recommended for repeal, to be replaced with an Administrative Procedure:

The policies noted below ([hyperlinked](#)) are informed by Provincial Legislation, Ministry of Education and Child Care Policy and Ministerial Orders. They are recommended for repeal in favour of establishing the current content necessary to provide direction as an Administrative Procedure. They will be created 'intact' for the time being. References, if any, to related 'written guidance' which will be helpful in updating the Administrative Procedure are provided in *red italics*, as a hyperlink.

- 3.1. [1050 Retention And Disposal of School District Documents](#)
- 3.2. [1075 Bursaries and Scholarship Trust Funds](#)
- 3.3. [4000 School Closures – Emergency Situation](#)
- 3.4. [4040 Purchasing & Tendering & 4045 Procurement Card](#)
- 3.5. [4050 Technology Usage and Access](#)
- 3.6. [4065 Flags – Canada & British Columbia](#)
- 3.7. [4070 Surveillance Cameras & 7710 Video Cameras on Board School Buses](#)
OIPC Public Sector Surveillance Guidelines
- 3.8. [5030 Repair of Private Vehicles](#)
- 3.9. [5040 Fund Raising](#)
- 3.10. [6000 Reimbursement for Expenses](#)
- 3.11. [6010 Vandalism & 7009 Damage or Destruction of School Property - Students](#)

4. Section 5.00 Policies that are recommended to be repealed outright:

The policies noted below ([hyperlinked](#)) offer little beyond the Provincial Legislation, Ministry of Education and Child Care Policy, Provincial Guidelines, and WorkSafe BC resources and are recommended for repeal outright. Provincial resources are provided in *red italics*, as a hyperlink.

- 4.1. [4032 Loan of School District Equipment](#)
- 4.2. [4060 The Environment](#)
Pesticides & Fumigants
Climate Change Accountability Act
Clean BC
- 4.3. [6450 Inventories](#)

5. Drafts for discussion at this meeting:

- 5.1. 4.10 Staff Expectations (NEW)
- 5.2. 6.30 Commercial Sponsorship
- 5.3. 6.60 Public Use of Facilities
- 5.4. 6.80 Provision of Transportation

POLICY 4.10 EXPECTATIONS OF EMPLOYEES

The Board of Education has established expectations for employees, aligned with the district's core values, to **support employee growth and development** and to guide employee behaviors and actions.

Definitions

- ~~Professional Boundaries – The physical, emotional, communication, time and social distances employees maintain to ensure structure, security, and predictability in educational settings.~~
- Drug - For the purpose of policy, the term "drug" includes, but is not limited to, cannabis or any substance which affects a person's physical or mental capacity or functioning, which causes a marked change in consciousness, or which has a physiological effect when ingested or otherwise introduced into the body. A drug includes both legal and illegal forms of such substances, or medications taken pursuant to a valid prescription.

Employees are expected to:

General Conduct

- ensure the safety, well-being, and educational needs of students are a paramount priority.
- treat all individuals with respect and dignity.
- foster equity, empathy, and inclusion through all interactions with colleagues, students, parents/guardians/caregivers, and community members.
- practice factual, courteous, and respectful communication at all times, using appropriate language and tone, in verbal, written and electronic exchanges.
- never make comments or engage in conduct which they know or ought to know is intimidating, humiliating, hostile, offensive, discriminatory, or violent.
- refrain from any comments or behaviours which are known or ought to be known to discriminate on the basis of their ancestry, country of origin, ethnicity, cultural background, age, sexual orientation, gender identity and expression, physical and intellectual ability, and/or any other personal characteristic.

Relationships with Students and Parents/Guardians/Caregivers

- respect and maintain appropriate ~~professional~~ boundaries between themselves and students, acting at all times in a manner consistent with their role and obligations under any applicable professional codes of conduct.
- never abuse the privileged position of authority, trust, and influence they hold.
- respond to concerns in a timely, attentive, factual and respectful manner.

Use of Confidential Information

- treat student records, personal information, and sensitive data with the utmost care and confidentiality.
- safeguard confidential information and never share with unauthorized individuals, except as required by law or authorized by the district. [privacy management program]

Off-Duty Conduct and Social Media

- maintain a positive and professional image outside working hours so as to not negatively affect the District's reputation and work environment
- use social media responsibly, ensuring that content shared does not compromise professional integrity or violate the rights and privacy of students, colleagues, or parents/guardians/caregivers.

Conflict of Interest

- disclose potential conflicts by promptly reporting any personal, financial, or professional relationships that could interfere with objective decision-making or create perceived favoritism.
- maintain impartiality by ensuring that personal relationships (family members, friends' children) do not influence grading, discipline, opportunities, or professional judgment
- avoid dual relationships by refraining from tutoring, counselling, coaching, or providing paid services to students they teach or supervise.
- decline inappropriate gifts by refusing gifts, favors, or benefits from students or families that could create obligation or appear to influence professional decisions
- separate personal interests from professional duties by avoiding using their position for personal gain, such as promoting personal businesses, soliciting donations for personal causes, or directing school resources to benefit themselves
- notify administration when they observe potential conflicts of interest that could compromise student welfare or district integrity
- consult with administration whenever uncertain whether a situation constitutes a conflict of interest.

Drug and Alcohol Use

- never perform duties while impaired by the effects of alcohol, drugs or prescription or non-prescription medication, ensuring the safety and well-being of colleagues and students.
- take reasonable action to prevent another employee from working under the influence of drugs or alcohol, and report it to their direct Supervisor immediately if they believe that a worker is impaired by alcohol, drugs or prescription or non-prescription medication, or observes what appears to be an unsafe or harmful condition or act.

Attendance FROM POLICY 6540 ABSENTEEISM REPORTING BY STAFF

- be regularly available for their scheduled work, including arriving on time

- follow district procedures for absences, lates and requesting leaves
- respond positively to interventions to assist with attendance and punctuality issues.

Workplace Attire

- exercise good judgement and reasonableness when selecting work attire that is appropriate for the intended work, and when required, in accordance with WorkSafe BC and other safety considerations.

Political Participation

- when participating in the democratic process at any level, including being a member of a political party, supporting a candidate for elected office, campaigning in elections, and running for or holding public office, this must be done on their own time, and with care to ensure separation between their private activities and their association with the District.
- never use school district facilities, equipment or resources in the support of these activities.

Post-Employment Obligations

When employees leave the employ of the district they have an ongoing responsibilities to the District to:

- protect confidential information – the confidentiality of sensitive and/or personal information, as realized through their employment with the District, must be maintained. Confidential information must not be disclosed. It must not be used for personal gain or shared with future employers.
- return district property – any property, materials, or documents, must be returned on or before an employee's last working day, including but not limited to, files, records, keys, security passes, and any electronic equipment or mobile devices.

Employees must immediately notify the Assistant Superintendent Human Resources if they are charged with a criminal offence which may be relevant to their employment, including but not limited to, a relevant or specified offence under the BC *Criminal Records Review Act*. When uncertain whether to disclose a particular charge, employees should consult Human Resources for guidance.

Employees are to report any concerns or violations of this policy to their immediate supervisor.

A breach of these expectations may result in disciplinary action, up to and including dismissal.



POLICY 4.10 ~~STAFF~~ EXPECTATIONS OF EMPLOYEES

The Board of Education has established expectations for employees, aligned with the district's core values, to **support employee growth and development** and to guide employee behaviors and actions.

Definitions

- ~~Professional Boundaries—The physical, emotional, communication, time and social distances employees maintain to ensure structure, security, and predictability in educational settings.~~
- Drug - For the purpose of policy, the term “drug” includes, but is not limited to, cannabis or any substance which affects a person’s physical or mental capacity or functioning, which causes a marked change in consciousness, or which has a physiological effect when ingested or otherwise introduced into the body. A drug includes both legal and illegal forms of such substances, or medications taken pursuant to a valid prescription.

Employees are expected to:

General Conduct

- ensure the safety, well-being, and educational needs of students are a paramount priority.
- treat all individuals with respect and dignity.
- foster equity, empathy, and inclusion through all interactions with colleagues, students, parents/guardians/caregivers, and community members.
- practice factual, courteous, and respectful communication at all times, using appropriate language and tone, in verbal, written and electronic exchanges.
- never make comments or engage in conduct which they know or ought to know is intimidating, humiliating, hostile, offensive, discriminatory, or violent.
- refrain from any comments or behaviours which are known or ought to be known to discriminate on the basis of their ancestry, country of origin, ethnicity, cultural background, age, sexual orientation, gender identity and expression, physical and intellectual ability, and/or any other personal characteristic.

Relationships with Students and Parents/Guardians/Caregivers

- respect and maintain appropriate ~~professional~~ boundaries between themselves and students, acting at all times in a manner consistent with their role and obligations under any applicable professional codes of conduct.

- never abuse the privileged position of authority, trust, and influence they hold.
- respond to concerns in a timely, attentive, factual and respectful manner.

Use of Confidential Information

- treat student records, personal information, and sensitive data with the utmost care and confidentiality.
- safeguard confidential information and never share with unauthorized individuals, except as required by law or authorized by the district. [privacy management program]

Off-Duty Conduct and Social Media

- maintain a positive and professional image outside working hours so as to not negatively affect the District's reputation and work environment
- use social media responsibly, ensuring that content shared does not compromise professional integrity or violate the rights and privacy of students, colleagues, or parents/guardians/caregivers.

Conflict of Interest

- disclose potential conflicts by promptly reporting any personal, financial, or professional relationships that could interfere with objective decision-making or create perceived favoritism.
- maintain impartiality by ensuring that personal relationships (family members, friends' children) do not influence grading, discipline, opportunities, or professional judgment
- avoid dual relationships by refraining from tutoring, counselling, coaching, or providing paid services to students they teach or supervise.
- decline inappropriate gifts by refusing gifts, favors, or benefits from students or families that could create obligation or appear to influence professional decisions
- separate personal interests from professional duties by avoiding using their position for personal gain, such as promoting personal businesses, soliciting donations for personal causes, or directing school resources to benefit themselves
- notify administration when they observe potential conflicts of interest that could compromise student welfare or district integrity
- consult with administration whenever uncertain whether a situation constitutes a conflict of interest.

Drug and Alcohol Use

- never perform duties while impaired by the effects of alcohol, drugs or prescription or non-prescription medication, ensuring the safety and well-being of colleagues and students.

Policy 4.10 Expectations of Employee ~~Expectations~~

- take reasonable action to prevent another employee from working under the influence of drugs or alcohol, and report it to their direct Supervisor immediately if they believe that a worker is impaired by alcohol, drugs or prescription or non-prescription medication, or observes what appears to be an unsafe or harmful condition or act.

Attendance FROM POLICY 6540 ABSENTEEISM REPORTING BY STAFF

- be regularly available for their scheduled work, including arriving on time
- follow district procedures for absences, lates and requesting leaves
- ~~The Board of Education recognizes the contribution each employee makes to the achievement of students and encourages initiatives and measures that support a healthy lifestyle for staff. This includes promoting~~ respond positively to early interventions to assist ~~employees demonstrating~~with attendance and punctuality issues, ~~and supporting programs and practices that aid in returning employees safely to the workplace.~~

~~All members of staff absent from duty or absent from their regular site for any cause shall report the fact on the prescribed report form, giving the reasons in full for such absences.~~

- ~~2. All staff members will complete the district "Request for Leave" form prior to absences (or upon return in the case of emergencies or illness) with the exception of the Superintendent, Assistant Superintendent, Secretary-Treasurer, Assistant Secretary-Treasurer, and Principals/Vice-Principals who will use the Monthly Leave form.~~

~~3. To facilitate District processing, completed leave forms will be sent to the Board Office each week.~~

Workplace Attire

- exercise good judgement and reasonableness when selecting work attire that is appropriate for the intended work, and when required, in accordance with WorkSafe BC and other safety considerations.

Political Participation

- when participating in the democratic process at any level, including being a member of a political party, supporting a candidate for elected office, campaigning in elections, and running for or holding public office, this must be done on their own time, and with care to ensure separation between their private activities and their association with the District.
- ~~must not~~never use school district facilities, equipment, or resources in the support of these activities.

Post-Employment Obligations

When employees leave the employ of the district they have an ongoing responsibilities to the District to:

- protect confidential information – the confidentiality of sensitive and/or personal information, as realized through their employment with the District, must be maintained. Confidential information must not be disclosed. It must not be used for personal gain or shared with future employers.
- return district property – any property, materials, or documents, must be returned on or before an employee's last working day, including but not limited to, files, records, keys, security passes, and any electronic equipment or mobile devices.

~~Political Participation~~

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-Employees must immediately notify the Assistant Superintendent Human Resources if they are charged with a criminal offence which may be relevant to their employment, including but not limited to, a relevant or specified offence under the BC *Criminal Records Review Act*. When uncertain whether to disclose a particular charge, employees should consult Human Resources for guidance.

Employees are to report any concerns or violations of this policy to their immediate supervisor.

A breach of these expectations may result in disciplinary action, up to and including dismissal.



POLICY 6.30 ADVERTISING AND SPONSORSHIPS

The Board of Education believes that selling or providing access to students for commercial purposes could be considered a violation of a safe and secure environment.

The sale, the promotion of sale or the support of sales by canvassing, advertising or by other means on the part of any commercial enterprise is prohibited.

Publicity for non-profit community organizations offering services to students may be facilitated however, no costs are to be borne by the District or the schools. Specific requests for publicity through the use of school communication systems are to be raised with the Principal, or on occasion, the Superintendent may commit to a district-wide distribution.

Schools may designate a specific display space for the publicity, at the Principal's discretion. In unique circumstances, the Principal may consult with the Superintendent regarding approval.

In respect of corporate sponsorships and/or donations, there shall be no actual or implied obligation to purchase any product or services. There will be no use of corporate logos and/or slogans on any physical signage within the district. To recognize sponsorships, temporary print and/or electronic media logos may be appended to school or district material.



POLICY 5050-6.30 COMMERCIAL MATERIALS ADVERTISING IN THE SCHOOLS AND SPONSORSHIPS

The Board of Education believes that selling or providing access to students for commercial purposes could be considered a violation of a safe and secure environment. The Board of Education recognizes that on occasion, staff are requested to act as "agents" for commercial ventures which have no direct bearing on the education of children within the School District.

Publicity

The sale, the promotion of sale or the support of sales by canvassing, advertising or by other means on the part of any commercial enterprise is prohibited.

Publicity for non-profit community organizations offering services to students may be facilitated however, no costs are to be borne by the District or the schools. Specific requests for publicity through the use of school communication systems (e.g. Public Address, newsletters, closed circuit television, and social media), employees and students may be approved by the Principal where there is direct benefit to the students, are to be raised with the Principal, or on occasion, the Superintendent may commit to a district-wide distribution. employees, or the curricular and extra-curricular programs of the school.

Publicity of community recreation programs such as minor sports or fine arts activities specifically designed for students may also be provided. However, no costs related to such involvement, including secretarial time or duplication cost, will be borne by the District or the schools. The District will transport such materials to school sites as part of regular mail delivery where possible.

Schools may designate a specific display space in the schools for the publicity of such activities, at the Principal's discretion. In questionable unique circumstances, the Principal will may consult with the Superintendent for regarding approval.

In respect of corporate sponsorships and/or donations, there shall be no actual or implied obligation to purchase any product or services. There will be no use of corporate logos and/or slogans on any physical signage within the district. To recognize sponsorships, temporary print and/or electronic media logos may be appended to school or district material.

Fundraising

Policy 4.50 Recruitment of Senior District Staff

~~Fundraising by schools or by Parent Advisory Councils in support of school programs, both curricular and extra-curricular, is supported by the Board and subject to the approval of the school Principal.~~

~~In addition, fundraising for worthwhile causes such as poppies or UNICEF lies within the responsibility of the Principal to decide upon involvement and are supported by the Board.~~

POLICY 6.60 PUBLIC USE OF FACILITIES

School facilities and grounds are provided primarily for the education of District students. The Board of Education recognizes that school buildings represent a major public investment and should be available for public use to the greatest extent possible.

This policy applies to all rentals of District facilities except those for which the Board has entered into a separate Joint Use Agreement.

The Board has established the following principles related to public use of facilities:

- The first consideration for the use of District facilities is to meet the needs of students and school programs as may be required.
- All costs of administering and providing community use shall be conducted on a cost recovery basis.
- District facilities will not be used by groups or organizations whose activities are not compatible with the values and beliefs of the District.
- Provision of graduated fees, with lowest rates charged to student-related activities and highest to private or commercial activities

GUIDELINES

1. In providing use of all school buildings and grounds, the Board will:
 - 1.1. Restrict or deny access to the district facilities when it deems such use is not in the best interests of the District.
 - 1.2. Recover all costs made through a rental structure.
 - 1.3. Prohibit users from smoking and alcohol consumption.
2. When a user group desires the use of District facilities, the following factors will be taken into consideration:
 - 2.1. Priority usage in the following order:
 - 2.1.1. School programs
 - 2.1.2. Community Use/Joint Use Agreements
 - 2.1.3. Non-profit Organizations
 - 2.1.4. Other (commercial, political groups).
 - 2.2. Previous history of the users
 - 2.3. Potential for alternate venues



POLICY 4030-6.60 PUBLIC USE OF FACILITIES~~6.51 USE OF SCHOOL GROUNDS, BUILDINGS AND EQUIPMENT~~

School facilities and grounds are provided primarily for the education of public school District students. However, the Board of Education recognizes that school buildings represent a major public investment and should be available for public use to the greatest extent possible. ~~that district facilities may be available for use by others during non-school hours. The Board also recognizes that as part of its stewardship function, it has responsibility to provide opportunities for the community use of facilities.~~

This policy applies to all rentals of District facilities except those for which the Board has entered into a separate Joint Use Agreement.

The Board of Education has established the following principles related to Community public Use-use of Facilities facilities:

- The first consideration for the use of District facilities is to meet the needs of students and school programs as may be required.
 - ~~□ Delivery of public education services to the district's students shall have priority.~~
- All costs of administering and providing community use shall be conducted on a cost recovery basis.
- ~~School district~~ District facilities will not be used by groups or organizations whose activities are not compatible with the values and beliefs of the school district District.
-
- Provision of graduated fees, with lowest rates charged to student-related activities and highest to private or commercial activities
 - ~~□ All users of the Board's facilities will be treated equitably and fairly.~~

GUIDELINES

1. In providing use of all school buildings and grounds, the Board will:
 - 1.1. Restrict or deny access to the district facilities when it deems such use is not in the best interests of the School District.
 - 1.2. Recover all costs made through a rental structure. ~~such that there is no subsidy~~
 - ~~1.3. Request first and last months' charges in advance~~
 - ~~1.4. Request a security deposit as required~~
 - ~~1.5. Ban smoking on all school district premises~~
 - 1.3. Ban-Prohibit users from smoking and alcohol consumption. ~~on school premises~~
 - ~~1.6.~~

- ~~1.7. Not undertake any special services such as snow removal for access to the school when school is not in session~~
 - ~~1.8. Cancel agreements for failure to abide by any regulation or failure to pay any fees charged for previous use~~
 - ~~1.9. Cancel agreements without notice, where in the opinion of the Board the facility is unfit for use~~
 - ~~1.10. Cancel, suspend or postpone any agreement when the facility is required for school use provided at least one week's notice is given by the school to the user group. In these cases the renter shall be entitled to a full refund.~~
2. When a user groups desires the use of school-district District facilities, the following factors will be taken into consideration:
- 2.1. Priority usage in the following order:
 - 2.1.1. School programs
 - 2.1.2. Community Use/Joint Use Agreements
 - 2.1.3. Non-profit Civic Organizations
 - 2.1.4. Other (commercial, political and religious groups).
 - 2.2. Previous history of the users
 - 2.3. Potential for alternate venues
 - ~~2.4. Long term booking vs. one time booking~~
 - ~~2.5-2.4. Payment history (if applicable)~~
 - ~~2.6. Date of booking~~
-
- ~~2.7. Users for whom fees are waived School District based~~
 - ~~2.8. Non-profit organizations staffed by volunteers for a program and does not charge fees~~
 - ~~2.9. Non-profit organization staffed by volunteers for a student program that charges fees but has a hardship policy,~~

POLICY 6.80 STUDENT TRANSPORTATION

The Board of Education acknowledges the rural nature of the District and safe and accessible transportation plays a key role in the provision of education programs for some students. In accordance with the *School Act*, transportation for students going to and from school is provided at the discretion of the Board, . Transportation services to and from school are offered as a privilege recognizing that the Board is under no obligation, statutory or otherwise, to provide transportation.

The following factors are considered when determining the provision of bus transportation services:

- whether there are sufficient students to justify the service,
- whether road conditions are suitable for school buses,
- the distance affected students live from the nearest school,
- available funding, and
- the need for operational efficiencies.

Where there are insufficient eligible students to justify the establishment of a school bus route or where a bus route has not been established for other reasons such as safety and unsuitable road conditions, the Board will pay transportation allowance to the parents of eligible students in accordance with the rates established by the Board from time to time.

In all cases the Board expects students to comply with the behaviour and procedure expectations of drivers, teachers and other supervisors.

GUIDELINES

1. Eligible Riders – Students are eligible for transportation services when they live further than the following walk limits from, and are attending, their catchment area school:
 - 1.1. a student with physical disabilities;
 - 1.2. kindergarten residing more than 1.6 km. from school
 - 1.3. grades 1-7 residing more than 4 km from school
 - 1.4. grades 8-12 residing more than 4.8 km from school
2. Ineligible Riders – Students are ineligible for transportation services:
 - 2.1. a student living within walk limits as outlined above
 - 2.2. a student attending an out-of-catchment area school
 - 2.3. A student attending a non-public school

3. Courtesy Riders – If the manifest of eligible riders, indicates there is space on a bus, there is a pre-existing bus route, no additional stops are required, and no additional costs are incurred, the following students may be permitted to ride as courtesy riders:
 - 3.1. students in catchment within walk limits
 - 3.2. students from out-of-catchment areas
 - 3.3. students who attend non-public schools (a fee will be applied)

THE REMAINDER MOVE TO SUPPORTING ADMINISTRATIVE PROCEDURES

SUBJECT: **STUDENT TRANSPORTATION – SCHOOL BUS RULES AND REGULATIONS**



POLICY 6.80 STUDENT TRANSPORTATION

~~It is the policy of the~~The Board of Education ~~for School District No. 78 (Fraser-Cascade)~~ acknowledges the rural nature of the District and safe and accessible transportation plays a key role in the provision of education programs for some students. In accordance with the *School Act*, transportation for students going to and from school is provided at the discretion of the Board, ~~that where there are sufficient eligible students, the Board may provide a school bus service to convey students to and from school.~~ This ~~service~~Transportation services to and from school ~~is~~are offered as a privilege ~~as recognizing that~~ the Board is under no obligation, statutory or otherwise, to provide transportation.

~~The goal of the school bus transportation system is to transport district public school students safely, economically and expeditiously in the following order of priority:~~

- ~~• a) to and from school~~
- ~~• b) co-curricular / extra-curricular activities both within the school district and beyond~~

The following factors are considered when determining the provision of bus transportation services:

- whether there are sufficient students to justify the service,
- whether road conditions are suitable for school buses,
- the distance affected students live from the nearest school,
- available funding, and
- the need for operational efficiencies.

Where there are insufficient eligible students to justify the establishment of a school bus ~~run~~route or where a bus ~~run~~route has not been established for other reasons ~~like such as~~ safety and unsuitable road conditions, the Board will pay transportation allowance to the parents of eligible students in accordance with the ~~scale set by the Board (See Appendix "A" Transportation Allowance Form / Scale).~~rates established by the Board from time to time.

~~The Board will establish regulations, which may be amended by resolution defining eligible students and laying down procedures for payment of transportation allowance.~~

~~In all cases~~The use of buses by District students is a privilege, not a right. ~~The~~the Board expects students to comply with the behaviour and procedure expectations of drivers, teachers and other supervisors.

~~The Board delegates to the bus driver the authority and responsibility for the safety and well-being of all students on board the bus. The driver has the authority to maintain order on the bus and ensure that rules regarding transportation are respected.~~

GUIDELINES

~~1.—Eligible Students~~

~~2.1.~~ Eligible Riders – Students are eligible for transportation services when they live further than the following walk limits from, and are attending, their catchment area school:

~~2.1.1.1.~~ a ~~physically handicapped student~~ student with physical disabilities;

~~2.2.1.2.~~ kindergarten residing more than 1.6 km. from school

~~2.3.1.3.~~ grades 1-7 residing more than 4 km from school

~~2.4.1.4.~~ grades 8-12 residing more than 4.8 km from school

~~3.2.~~ Ineligible Riders – ~~Students are i~~ ineligible ~~Students~~for transportation services:

~~For the purpose of student transportation an ineligible student is:~~

~~3.1.2.1.~~ a student living within walk limits as outlined above

~~3.2.2.2.~~ a student attending an out-of-catchment area school

~~3.3.2.3.~~ A student attending a non-public school

~~4.3.~~ Courtesy Riders – If the manifest of eligible riders, ~~as required by Motor Vehicle Act Regulation, Division 11–School Buses~~ indicates there is space on ~~the a~~ bus, there is a pre-existing bus route, no additional stops are required, and no additional costs are incurred, the following students may be permitted to ride as courtesy riders:

~~4.1.3.1.~~ students in catchment within walk limits

~~4.2.3.2.~~ students from out-of-catchment areas

~~4.3.3.3.~~ students who attend non-public schools (a fee will be applied)

~~5.—The Transportation Supervisor will approve courtesy rider requests after September 30, on a first-come, first-serve basis, after the Courtesy Rider Request Form has been completed (see Appendix B Courtesy Rider Request Form). When necessary, courtesy riders will be removed from the list in reverse order of application. At the discretion of the District, courtesy rider privileges may be withdrawn at any time with up to one week's verbal notice, followed by written notification.~~

~~6.—~~

Policy 4.50 Recruitment of Senior District Staff

- ~~7.*** Courtesy riders from previous years will notify the Director of Facilities and Transportation on or before August 15th if they still wish to be considered as a courtesy rider and do not require yearly approval.~~
- ~~8. Transportation Allowance will be paid to an eligible student in accordance with the scale set by the Board if there is no school bus service.~~

~~Transportation allowance will be paid on receipt of a signed application from the parent/guardian of an eligible student. Application forms are available from the schools (See Appendix "A"). Parents should complete and sign the forms, return them to the school for approval by the school principal or designate and for approval by the Secretary Treasurer. Applications submitted between September and December will be retroactive to September of the current school year and applications submitted after December 31st will be retroactive to January of the current school year.~~

~~Principals and designate are to forward a monthly report to the Secretary Treasurer, giving attendance details of eligible students.~~

- ~~9. Exceptionsto school bus transportation or transportation allowance~~

~~10.—~~

- ~~11. The Superintendent of Schools may declare an ineligible student to be eligible for school bus transportation or transportation allowance if the walk to school is along or across a dangerous section of highway, or if there are other special circumstances.~~

~~Should it become necessary for a student to transfer from a school in his/her catchment area to a school in another catchment area in order to receive Special Education services not available in his/her catchment school, that student will be considered eligible for transportation allowance, if there is no bus reasonably available. The Board will be notified of those students.~~

THE REMAINDER MOVE TO SUPPORTING ADMINISTRATIVE PROCEDURES

SUBJECT: **STUDENT TRANSPORTATION – SCHOOL BUS RULES AND REGULATIONS**