

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE POLICY COMMITTEE MEETING
May 6, 2025**

PRESENT:

Board Representatives:

Pattie Desjardins	Trustee	Chair
Wendy Clark	Trustee	Committee Member
Andrea Hensen	Trustee	Non-Voting Observer
Linda Kerr	Trustee	Non-Voting Observer

Special Guest:

Anne Cooper	Consultant
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Committee Representatives:

Cheryl Davidson	Representative	IEC
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District Staff:

Balan Moorthy	Superintendent
Gerry Slykhuis	Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Crystal Medlock	Executive Secretary
Deb McKinney	Executive Secretary
Antigone Snider	Executive Secretary

Regrets:

Wendy Colman-Lawley	Trustee	Committee Member
Lynne Marvell	Union President	FCTA
Megan Kempenaar	Teacher	FCTA
Shannon Dobson	Vice-President	CMAW
<i>Vacant</i>	Representative	CMAW
Wade Peary	Principal	FCPVPA
Greg Lawley	Principal	FCPVPA
<i>Vacant</i>	Representative	DPAC
<i>Vacant</i>	Representative	DPAC
April Hendrickson	Representative	IEC
<i>Vacant</i>	Representative	Student Rep

1. Call to Order and Acknowledgment

The meeting was called to order at 4:33 pm via Zoom conference call. Trustee Pattie Desjardins acknowledged that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Sq'ewqel, Shxw'ōwhámél, Seabird Island, Nlaka'pamux and Chawathil people.

2. Approval of Agenda – May 6, 2025

CLARK/ DESJARDINS

THAT the agenda of the Policy Committee meeting held on May 6, 2025, be approved as presented.

Carried

3. Approval of Previous Minutes – April 8, 2025

DESJARDINS/CLARK

THAT the minutes of the Policy Committee meeting held on April 8, 2025, be approved as presented.

Carried

- 4. Anne reviewed **Policy 2.80 - Surveys and Questionnaires** (previously 5120 – Surveys), intending to use the previously drafted Administrative Procedure to provide additional written guidance for the district.**

After the discussion, the committee felt the policy was ready to be sent to the Board of Education to be authorized for consultation and for the policy to be circulated for a thirty-day period for public comment and feedback.

DESJARDINS/CLARK

THAT the Policy Committee recommends to the Board of Education that **Policy 2.80 – Surveys and Questionnaires** be authorized for consultation and that the policy be circulated for a thirty-day period for public comment and feedback.

Carried

5. Drafts from Section 3.0:

- 5.1 Anne reviewed Policy 3.11 – Physical Restraint and Seclusion with the committee. The addition of section 16 – Debriefing and Restorative Practice - by the Inclusive Education Department was a positive addition for the committee. It is also important to mention that the reporting form has moved to the associated Administrative Procedure. After the discussion, the committee felt the policy was ready to be sent to the Board of Education to be authorized for consultation and for the policy to be circulated for a thirty-day period for public comment and feedback.**

DESJARDINS/CLARK

THAT the Policy Committee recommends to the Board of Education that **Policy 3.11 – Physical Restraint and Seclusion** be authorized for consultation and that the policy be circulated for a thirty-day period for public comment and feedback.

Carried

- 5.2 Policy 3.30 - Fee Paying Students** was shared by Anne. The major change is that the title of the policy was updated so now it covers all students, as students who are normally resident in BC are the only students funded by the Ministry of Education. Students from

out of province or out of the country are considered ‘fee-paying.’ After the discussion, the committee felt the policy was ready to be sent to the Board of Education to be authorized for consultation and for the policy to be circulated for a thirty-day period for public comment and feedback.

DESJARDINS/CLARK

THAT the Policy Committee recommends to the Board of Education that **Policy 3.30 – Fee Paying Students** be authorized for consultation and that the policy be circulated for a thirty-day period for public comment and feedback.

Carried

- 5.3.** Anne shared updates to **Policy 3.40 – School Catchment Areas and School Choice**. She went over the definitions regarding school catchment areas and school choice, as well as the priority order if there are spaces available in an out-of-catchment school. The big change to the policy is that parents/guardians choosing to move or register their children in an out-of-catchment school would need to meet with the Principal in their catchment area first to get approval to attend the out-of-catchment school.

After the discussion, the committee felt the policy was ready to be sent to the Board of Education to be authorized for consultation and for the policy to be circulated for a thirty-day period for public comment and feedback.

DESJARDINS/CLARK

THAT the Policy Committee recommends to the Board of Education that **Policy 3.40 – School Catchment Areas and School Choice** be authorized for consultation and that the policy be circulated for a thirty-day period for public comment and feedback.

Carried

- 5.4** Anne reviewed updates to **Policy 3.50 – Curricular, Co-Curricular and Extra-Curricular Activities**, including adding some language to include that field trip planning may include fundraising to help offset the costs. The Board of Education retains the authority to approve all out-of-province trips, and the Superintendent will continue to approve all provincial field trips. All regulations and forms for this policy will move to Administrative Procedures.

DESJARDINS/CLARK

THAT the Policy Committee recommends to the Board of Education that **Policy 3.50 – Curricular, Co-Curricular and Extra-Curricular Activities** be authorized for consultation and that the policy be circulated for a thirty-day period for public comment and feedback.

Carried

- 6.** There were no additional questions or comments.

Next Meeting: Tuesday, September 9, 2025 from 4:30-6:00 pm
Via Zoom conference call

ADJOURNMENT

DESJARDINS/

THAT the meeting be adjourned at 6:01 pm