INDIGENOUS SUPPORT WORKER

Summary

Indigenous Support Workers (ISW) support students to learn and thrive in their educational setting. The District Principal of Indigenous Education, the Indigenous Support Worker, and the school administration work together to support Goal 2 of the Framework for Enhance Student Learning. Additionally, the team works cooperatively to ensure that all support required by the Ministry of Education and Child Care for enhanced services is provided and documented.

Works collaboratively with school Administration to build a schedule that provides a balance of academic and cultural support. Works cooperatively with other employees, parents, students, the Indigenous community and Indigenous community services in school and the community. Acts as a positive role model and bridges cultural differences. Works in a variety of settings including schools, student homes and/or community agency locations.

Job Description

- This position is under the direction and supervision of the School Administrator, or designate, and District Principal of Indigenous Education.

- Works with Indigenous students on a one-to-one or small group basis in the classroom and alternate settings under the direction of a teacher or administrator to facilitate students' academic success, positive social and emotional development, and cultural enhancement.

- Provides liaison between the school, the student's home, the community, and the appropriate Indigenous organizations.

- Conducts home visits, in consultation with the teacher or administrator.

- Advocates within the school community on behalf of Indigenous students and families.

- Provides guidance and encouragement to Indigenous students on a regular basis.

- Supports school-led cultural activities and demonstrations, including the purchase of supplies and accessing cultural resource workers.

- Maintains files and records on Indigenous students in accordance with the requirements of the Ministry of Education and Child Care.

- Completes and provides monthly reports by the established due dates.

- Assists the teacher with the integration of Indigenous curriculum in the classroom.

- Under the direction of an administrator, transports students.

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- Attends and participates in educational school-based meetings including Individualized Education Plan meetings and family meetings, related to Indigenous students. ISWs are encouraged and welcome to attend staff meetings.

- Uses My Education BC (MyEdBC), and other sources of data to identify and address student needs.

- Assists with Indigenous language learning in the school.

- Along with other school staff, assist Indigenous students and their families transitioning between schools and post-graduation, including applying for bursaries.

- Attends all monthly ISW meetings to strengthen the program and provide collaborative support to each other.

- To maintain the confidentiality of sensitive information seen or heard.

- All employee conduct must be in compliance with school district policies and provincial legislation.

- *This description includes the essential elements required for job identification and evaluation. However, it does not provide an exhaustive list of duties to be performed.*

Typical Qualifications and Skills

- Grade 12 or equivalent

- Experience working with Indigenous children and youth

- B.C. Class 5 driver's licence and driver's abstract

- One-year post-secondary program in Indigenous studies (including languages) is a definite asset

- Knowledge of Sto:lō/Nlaka'pamux culture and language would be an asset

- A combination of training and experience in Indigenous cultures and languages (Halq'emeylem and Nlaka'pamux) is considered an asset

- Knowledge and experience using computer programs

- Sufficient strength and stamina to perform the duties and responsibilities of the position

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