**BOARD OF EDUCATION**

**SCHOOL DISTRICT NO. 78 (FRASER-CASCADE) OPERATIONS & FACILITIES COMMITTEE MEETING MINUTES**

December 12, 2023

**Via Zoom Video Conference**

**PRESENT:**

**Board Representatives:**

Andrea Hensen Trustee (Committee Chair)

Pattie Desjardins Trustee

Wendy Clark Trustee

**Committee Representatives:**

Diana Stromquist IEC

Karl Koslowsky FCPVPA

Shane Wiseman FCPVPA

Jan Morris CMAW

**District Staff:**

Balan Moorthy Superintendent

Gerry Slykhuis Secretary Treasurer

Renge Bailie Assistant Superintendent

Doug Templeton Director of Facilities & Transportation

Crystal Medlock Executive Secretary

**Regrets:**

Lynne Marvell President FCTA

Anders Lunde Teacher FCTA

Jan Morris CMAW

 Crystal Hatzidimitriou DPAC

Stephanie Fredette IEC

1. **Call to Order and Acknowledgement of Indigenous Territory**

The meeting was called to order by Trustee Pattie Desjardins at 4:32 p.m. via Zoom video conference. She opened by acknowledging that the meeting was being held on the traditional, ancestral and unceded shared territory of the Xwchíyò;m, Sts’ailes, Sq’éwlets, Sq’éwqel, Shxw’ōwhámél, Sqewá;lxw, nłeɁkepmxúym’xʷ, and Chawathil people.

1. **Approval of Agenda**

**KOSLOWSKY/WISEMAN**

THAT the agenda of the Operations and Facilities Committee meeting for **December 12, 2023** be approved as presented. **CARRIED**

1. **Approval of Previous Minutes – October 10, 2023**

**KOSLOWSKY/WISEMAN**

THAT the minutes of the Operations and Facilities Committee meeting held on **October 10, 2023** be approved as presented.

**CARRIED**

1. **Approved Capital Requests for 2023/2024**
* ***Solar Installation HSS*** – Doug anticipates this project will be installed between January through March of 2023.
* ***District Field Sprinkler Upgrades*** – BBESS, TREC and HSS should be complete by the end of March.
* ***New Pusher Bus* has been ordered** – the bus should be arriving soon
* ***HVAC RTU Replacement HHSES***–This project has individual room controls so the climate is monitored and managed within each room. Work will be completed by. The existing system will be working until the new system is complete.
1. **Annual Facility Grant** – The following projects were approved for the school year (2023-2024):
* **TREC**: Has central air now, installed T-Bar ceilings and lighting, renovated student kitchen area, renovate upper classroom/office/entry area including some flooring and painting, paint exterior, and rewired to update IT requirements.
* **AESS**: Replaced heat pump in the Art Room, there are three more to replace over the holidays. Installation of the outside sport court/outdoor covered area should be complete by May.
* **Bus Shelter BBESS** – the doors are now installed and this entire project will be completed by the end of March. It will be a locking structure that will help with theft.
* **SBO Parking Lot Improvements** – this project will happen between now and the end of January. It will make the lot more useable and accessible.
* **Painting UFV Building** – this project is complete - a new roof was installed and the building was painted.
* **2024/2025 Planning for HHS and SBO**
1. **DRAFT Daycare Proposals (M3 Architects) –** The proposals for this project have been submitted to the ministry and they are currently being reviewed..
2. **Questions –**

**Q:** A question was asked about the possibility of having backup power/generators at all locations and if this is something that we could apply for grant funding for? **A:** Doug thinks it would be ideal for all locations to have alternate power sources should there be a power issue. So far HSS has a generator, HHSES has a battery backup power, BBESS could have a generator added fairly simply with their current set up.

**Q:** A question was asked about where Strong Start at Kent will be located and how many daycare spots there will be once it is set up. **A:** Doug did not know the answer to this but will look into it.

**Adjournment**

**Desjardins/**

 THAT the meeting be adjourned at 5:13 pm.

 **CARRIED**

**Next Meeting:**

Date: February 6, 2024 at4:30 pm via Zoom