



June 3, 2024

## **ADMINISTRATIVE VACANCY VICE PRINCIPAL HOPE SECONDARY SCHOOL**

**The Fraser-Cascade School District is seeking an experienced educational leader for the position of Vice Principal of Hope Secondary School effective August 1, 2024**

### Commitment to Equity in Hiring Practices

*The Fraser-Cascade School District is committed to equitable hiring practices, as is identified by the BC Public Service. The BC Public Service is committed to “recruit and develop a well-qualified and efficient public service that is representative of the diversity of the people of British Columbia” ([Public Service Act](#)).*

To support employment equity and diversity in the workplace, we welcome applications from all groups. This includes women, visible minorities, Indigenous Peoples, persons with disabilities, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), and others who may contribute to diversity in the BC Public Service.

We also recognize unique styles, perspectives, beliefs, and creativity that support a diverse, respectful, inclusive, and collaborative work environment.

### **About the School**

Hope Secondary School (HSS) boasts a richly diverse student body, including a 40% Indigenous population. We maintain strong working relationships with the Chawathil and Shxw'owhamel First Nation communities, fostering an inclusive and culturally responsive learning environment. HSS, spanning grades 7-12, is renowned for its excellence in academics, trades, athletics, and the arts. Centrally located in the community of Hope, BC, the school serves as a backbone of the community, with an active student leadership program involved in numerous school and district initiatives.

### **Qualifications and Attributes**

Outstanding leaders who wish to be considered must be eligible for membership within the BC Teacher Regulation Branch by holding a valid BC teaching certificate and have completed a Master's Degree with an emphasis in curriculum, administration, leadership, counselling or related field.

Applicants must also demonstrate an extensive background in instructional leadership and working with diverse learners including Indigenous students and their families.

### **Skills and Qualities**

- A proven record of positive working relationships with students, parents, employee groups and the broader community;
- Demonstrated understanding and respect for Indigenous learning and learners as well as local Indigenous communities;
- Highly effective and respectful interpersonal communication and conflict resolution skills;
- Demonstrated understanding, support and leadership implementing the Ministry of Education and Child Care Digital Literacy Framework priorities;

- Experienced or demonstrated interest in developing and leading online education programs;
- Leadership promoting curriculum and current teaching pedagogy including the use of appropriate educational technology;
- Creation of innovative practices within an inquiry-based teaching and learning environment;
- Strong organizational and management skills;
- Demonstrated knowledge of and experience with leading initiatives in support of students with diverse needs;
- Demonstrated excellence as a teacher and as an instructional leader at the school and district level;
- Thorough understanding of effective assessment and evaluation practices.

## Areas of Responsibility

Assisting the Principal in organization and development of the educational program in support of student achievement, including managing data and working on the School Plan;

Assisting the Principal in the vision, leadership, and development of exceptional educational school programs;

Shared management and teaching responsibilities within the school including some evening responsibilities.

**Questions regarding this vacancy can be directed to:  
Balan Moorthy, Superintendent [Balan.moorthy@sd78.bc.ca](mailto:Balan.moorthy@sd78.bc.ca)**

Further information on Hope Secondary can be found here – [Hope Secondary School](#)

### INTERESTED QUALIFIED CANDIDATES

Application packages should include:

#### COVERING LETTER

Cover letter with content emphasis on educational philosophy, personal leadership qualities and personal leadership style.

#### COMPREHENSIVE RESUME

Resume detailing qualifications and experience inclusive of most recent teaching and administrative reports, and three professional references which are to include your current immediate supervisor and a previous yet recent supervisor of choice.

#### PERFORMANCE REVIEW/ PROFESSIONAL GROWTH PLAN

Most recently completed

### APPLICATION DEADLINE:

This administrative opportunity is being posted with an end date of June 10, 2024, 2:00 pm.

Please email your completed application file in PDF format, to the attention:

Renge Bailie

Assistant Superintendent of Human Resources,  
by emailing:

[reng.bailie@sd78.bc.ca](mailto:reng.bailie@sd78.bc.ca)

A return email confirming receipt of applications will be provided. By application, candidates give permission to the Fraser-Cascade School District to contact any references or any past or present employers named in the application.