



GROUNDSKEEPER

Summary

Performs manual and semi-skilled work including maintenance of district buildings, grounds and playground equipment to ensure safety, serviceability and appearance.

Job Description

- This position is under the direction and supervision of the Director of Transportation and Facilities.
- Operates grounds equipment, such as tractors, small dump trucks, backhoes and lawn mowers.
- Inspects vehicles or trailers, secures chains and hitches. Maintains logbook.
- Cuts grass, prunes trees, plants shrubs, weeds and rakes leaves. Fertilizes grounds as directed.
- Inspects, cleans, and clears grounds and work areas of debris and hazardous materials. Disposes of refuse. Empties garbage cans. Sweeps sidewalks and driveways. Maintains shop area.
- Assists trades with installation or demolition of structures or fixtures. Disposes of building refuse.
- Grades and maintains fields and parking lots.
- Loads and unloads vehicles. Sorts, stacks and transports materials and equipment.
- Clears snow and salts sidewalks, curbs, steps and driveways.
- Moves furnishings, equipment, power tools, materials. Erects ladders or scaffolding.
- Constructs retaining walls and drainage systems. Inspects, installs and repairs playground equipment, fencing and curbing.
- Hauls grounds materials, debris and equipment.
- Cleans work areas, culverts, catch basins and drains to ensure proper drainage.
- Operates, inspects and performs minor maintenance of lawn mowers, tractors, weed eaters and other equipment.
- To maintain the confidentiality of sensitive information seen or heard.
- All employee conduct must be in compliance with school district policies and provincial legislation.
- *This description includes the essential elements required for job identification and evaluation. However, it does not provide an exhaustive list of duties to be performed.*

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Typical Qualifications and Skills

- Grade 12 or equivalent
- Grounds maintenance courses (equivalent to 3 months of course work)
- Six months of equipment operation or grounds maintenance experience.
- Up to date Workplace Hazardous Materials Information System (WHMIS)
- Sufficient strength and stamina to perform the duties and responsibilities of the position to permit the performance of heavy manual work outdoors in all weather conditions.
- B.C. Class 5 driver's licence and driver's abstract

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