



**Next Meeting:** April 8, 2024  
4:30 pm  
Via Video Conference

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)  
DRAFT MINUTES OF THE BUDGET ADVISORY  
COMMITTEE MEETING  
November 6, 2023  
Via Zoom Conference Call**

***DRAFT***

**PRESENT:**

**Board - Committee Members:**

Cathy Speth	Trustee	Committee Chair
Linda Kerr	Trustee	Board Chair
Wendy Clark	Trustee	
Heather Stewin	Trustee	
Andrea Hensen	Trustee	

**Representatives:**

Greg Lawley	Principal	FCPVPA
Bruce Becker	Principal	FCPVPA

**Staff:**

Balan Moorthy	Superintendent
Gerry Slykhuis	Secretary Treasurer
Renge Bailie	Assistant Superintendent
Crystal Medlock	Executive Secretary

**Regrets:**

Lynne Marvell	President	FCTA
Alicia James	Representative	CMAW
Megan Kempenaar	Teacher	FCTA
Leanne Wilson	Representative	IEC
Vacant	Representative	Student
Vacant	Representative	DPAC

**1. Call to Order**

The Zoom meeting was called to order by Gerry Slykhuis at 4:31 p.m.

**2. Acknowledgement** – Superintendent Balan Moorthy acknowledged that the meeting was being held on the traditional ancestral and unceded shared territories of the Cheam, Sts'ailes, Sq'éwlets, Seabird Island, Shxw'owhamel, Nlaka'pamux, and the Chawathil people.

**3. Approval of Agenda – November 6, 2023**

**KERR/LAWLEY**

THAT the Agenda be approved as presented with the addition of the yearly election as item number 4.

**Carried**

**4. Election of Chair for the 2023-2024 year**

The Secretary Treasurer called for nominations for the position of Chair of the Budget Advisory Committee for this current year. Trustee Ker nominated Trustee Speth. As no other nominations were presented, Trustee Speth became Chair by acclamation.

5. **Approval of Minutes – May 8, 2023**

KERR/LAWLEY

THAT the Minutes of the Budget Advisory Committee meeting held on May 8, 2023 be approved as presented.

**Carried**

6. **MECC (Ministry of Education & Child Care) Operating Grants**

Gerry presented information about the Operating Grant and gave a breakdown of the different types of funds received by our school district. Please see the attached PDF for more specific information. Also included was a chart identifying the Budget Timelines.

7. **School Budget Allocation Process Changes**

For the 2024-2025 school year, funding allocation to the schools will be only for supplies and services. Funding for staffing will be done at the district level which will make the budget process easier to understand and make the distribution of funds more equitable.

**Adjournment**

SPETH/

THAT the meeting be adjourned at 4:55 p.m.

**Carried**

**Notice of Next Meeting:**      January 22, 2024  
   4:30 pm  
   Via Zoom Video Conference



# BUDGET ADVISORY COMMITTEE MEETING

JANUARY 22, 2024

4:30 P.M.

VIA ZOOM



**SCHOOL DISTRICT 78**  
**FRASER-CASCADE**


*EVERYONE PULLING TOGETHER*





# Territorial Acknowledgement





# 2023-2024 AMENDED Budget Review

“In the development of the annual budget, the Board shall provide an opportunity for input from vested interest groups through the Budget Advisory Committee prior to submitting the final budget to the Ministry of Education.”





# Amended

*Current Year*

**Sept 30**  
Student  
Count



## **Oct-Jan**

Budgets are reviewed & amended to reflect the Sep 30<sup>th</sup> student count, current staffing, and any events that impact the budget

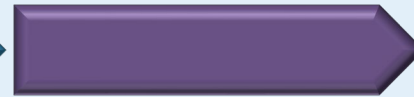


Ministry Funding  
Announcement



## **Jan - Feb**

Amended Budget discussed with Budget Advisory Committee, and to the Board of Education for 3 readings



Amended Budget and Bylaw due to MECC by **Feb 28**



Oct

Nov

Dec

Jan

Feb

Mar

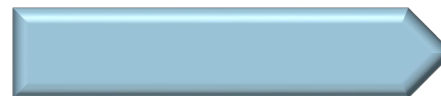
Apr

May

June

Jul

● Budget Advisory  
Committee Meetings



## **Jan - Feb**

Preliminary budget planning begins for the next school year including input from staff and the Budget Advisory Committee



## **Mar - Apr**

Budget assumptions developed and presented to the Budget Advisory Committee



## **May - Jun**

To Board of Education for 3 readings



Preliminary Budget due to MECC by **Jun 30**

**Preliminary**  
*Next Year*



Ministry Funding  
Announcement

# ENROLMENT TRENDS

## School District #78 (Fraser Cascade)

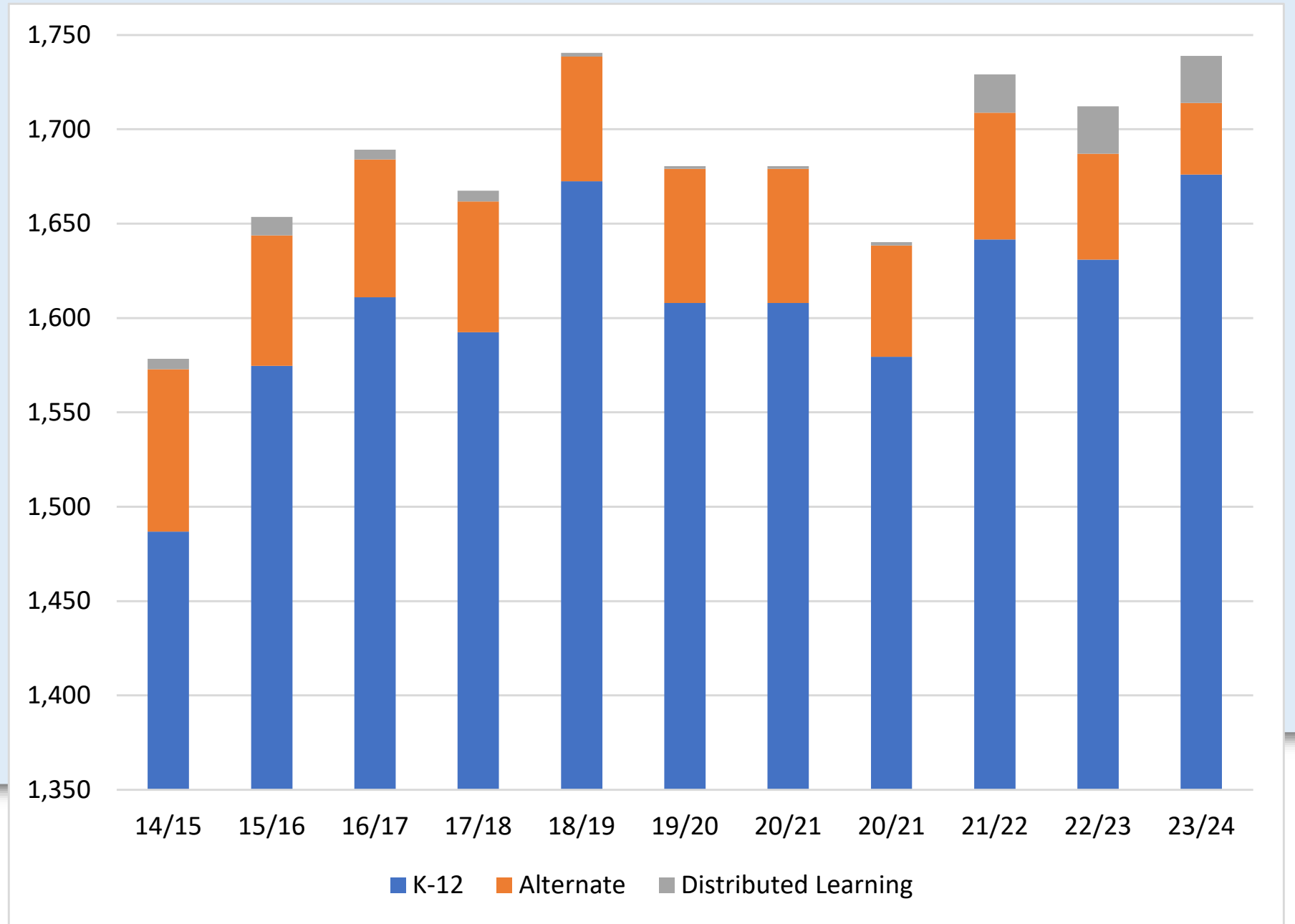
### ENROLMENT BY SCHOOL

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Boston Bar Elementary School	55.4	56.0	49.8	58.9	62.8	58.8	60.1
Hope Secondary School	359.9	372.4	370.9	352.9	369.9	361.0	382.1
Coquihalla Elementary School	355.0	363.0	340.0	305.0	343.0	357.0	350.0
Silver Creek Elementary School	137.0	148.0	141.0	137.0	146.0	145.0	132.0
Agassiz Elementary Secondary School	305.6	328.4	311.3	314.8	338.9	337.4	359.4
Kent Elementary School	279.0	293.0	283.0	297.0	263.0	248.0	261.0
Harrison Hot Springs Elementary School	103.0	101.0	104.0	103.0	110.0	117.0	123.0
TREC	49.8	50.0	53.0	51.0	49.3	39.0	23.0
ACE	20.0	16.0	18.0	8.0	18.0	17.0	15.0
Continuing Education	5.6	2.1	1.3	0.3	0.3	0.1	2.1
Fraser Cascade Open Learning					11.1	15.6	5.6
Q'aLaTKu7eM	0.0	11.0	8.0	11.0	8.0	6.9	8.3
	<b>1670.3</b>	<b>1740.9</b>	<b>1680.2</b>	<b>1638.8</b>	<b>1720.2</b>	<b>1702.7</b>	<b>1721.7</b>

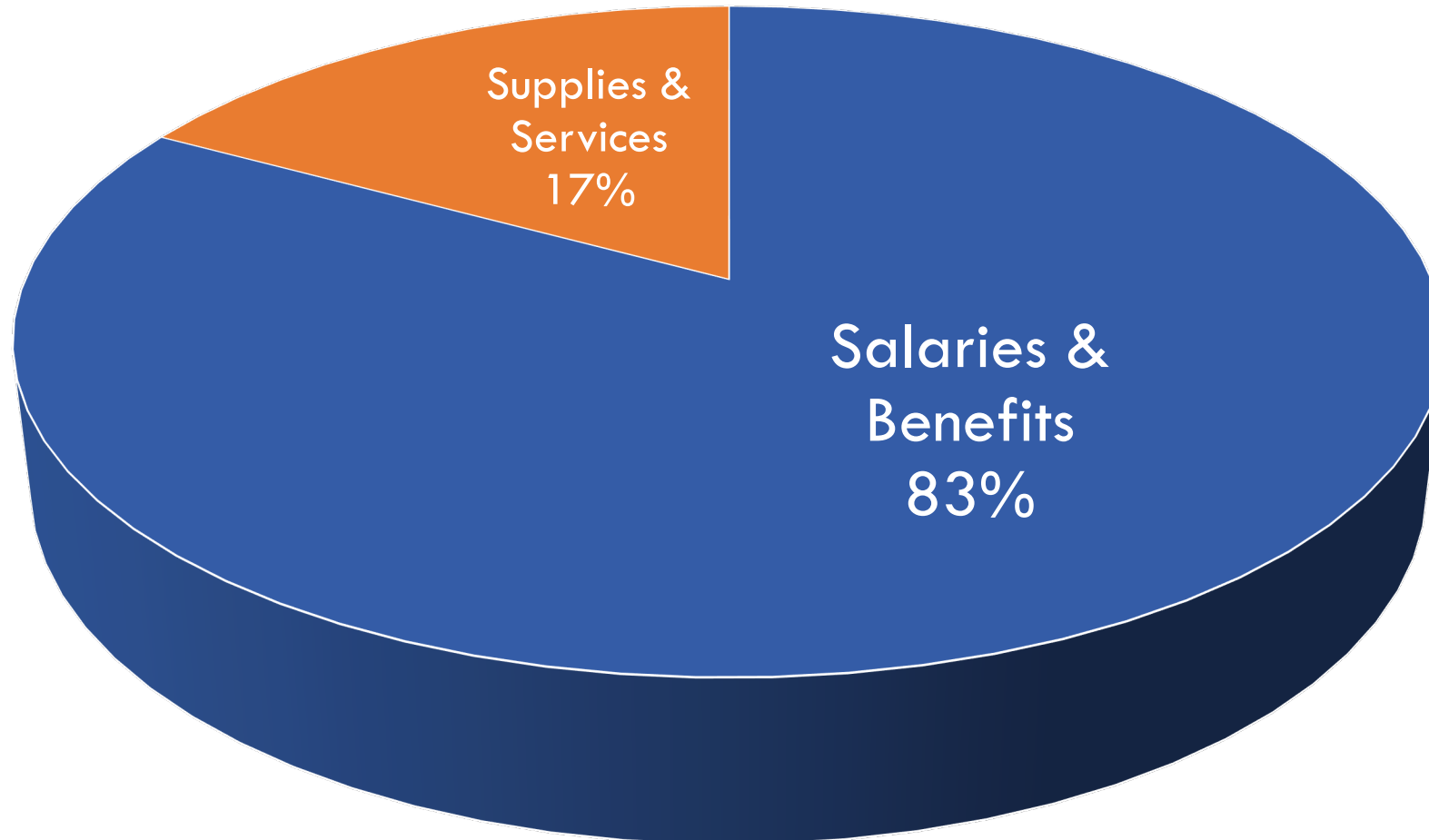




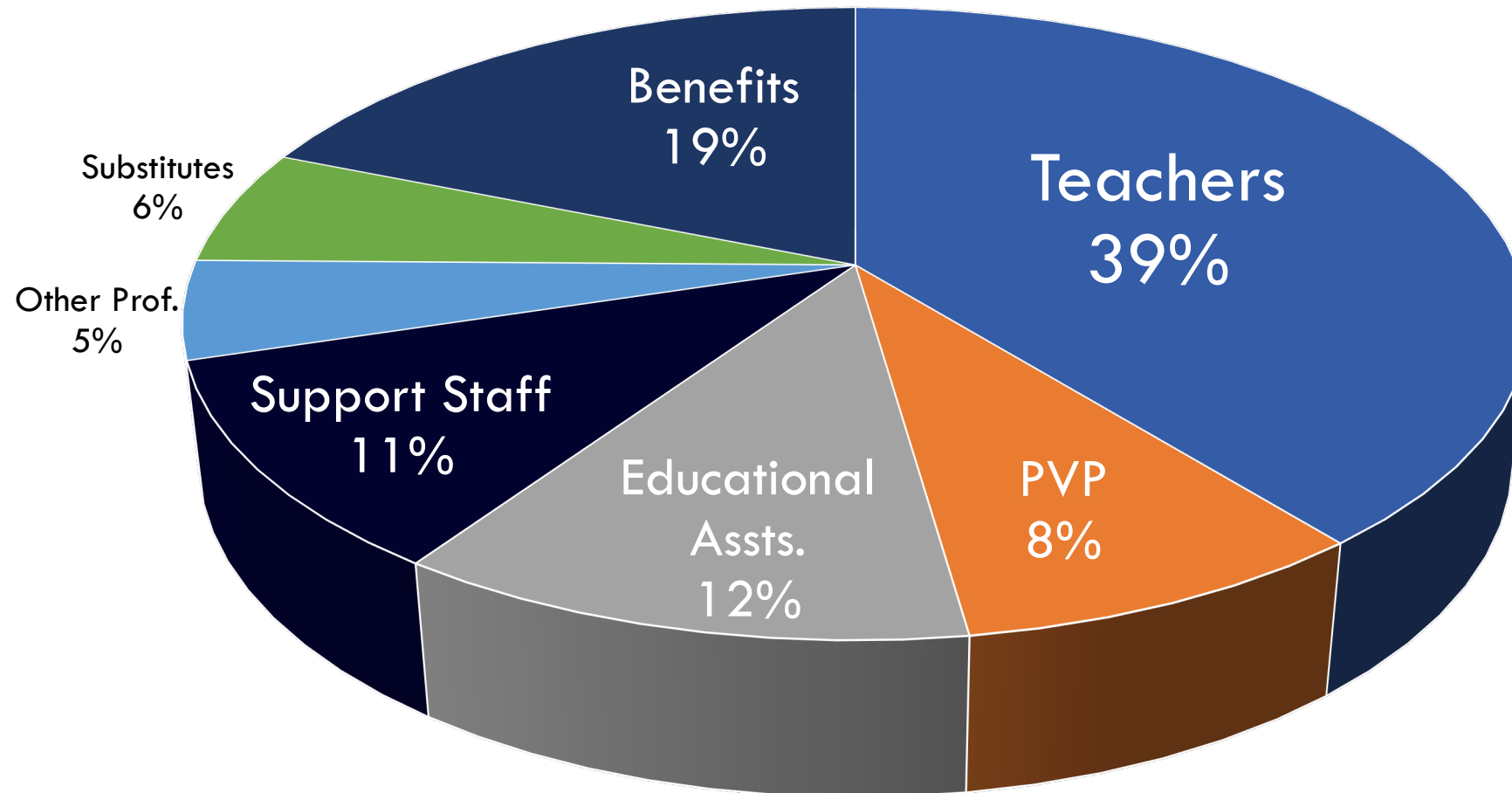
# 11-YEAR ENROLMENT TRENDS



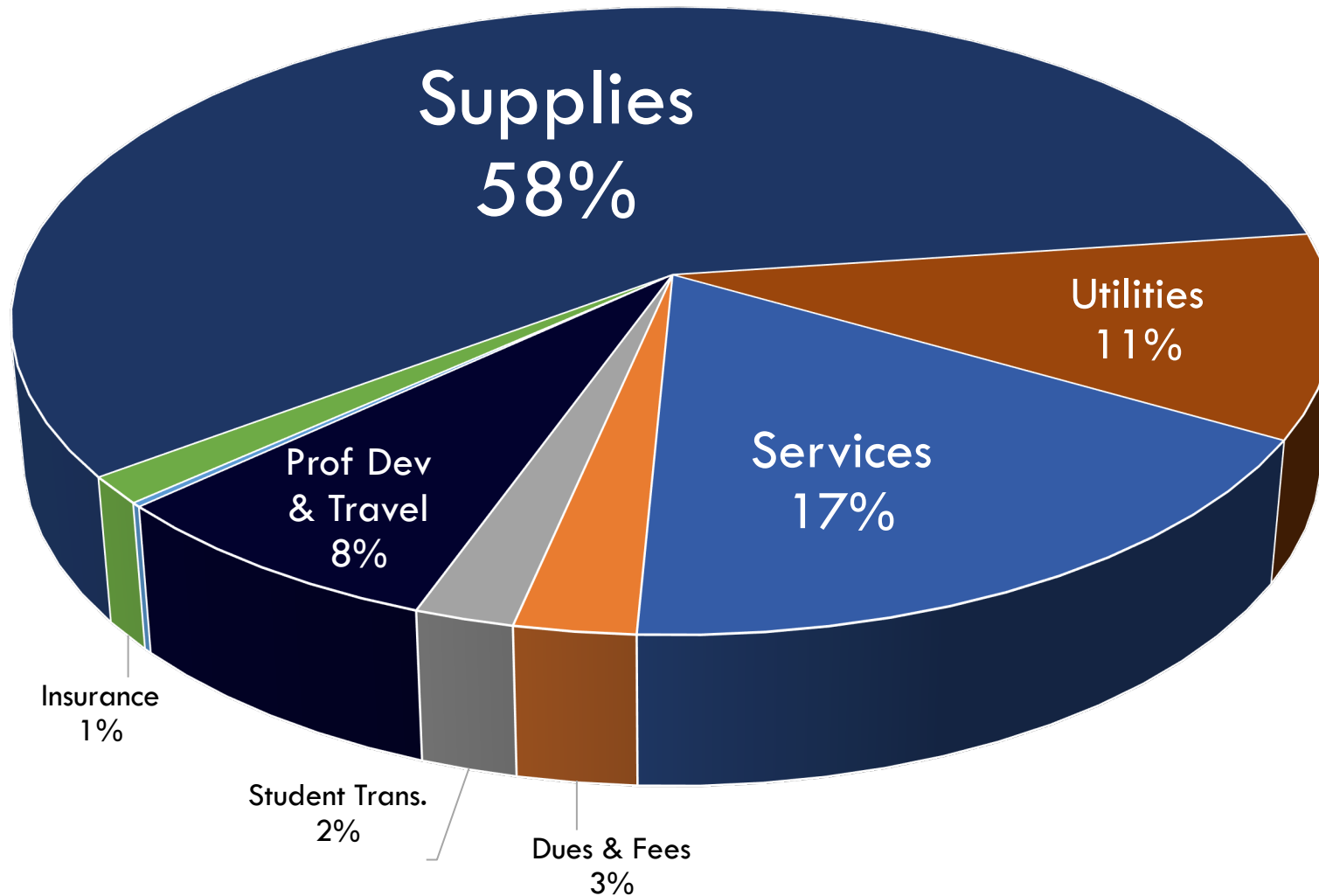
## 2023/24 AMENDED BUDGET — EXPENDITURES



# 2023/24 AMENDED BUDGET — SALARIES & BENEFITS



# 2023/24 AMENDED BUDGET — SUPPLIES & SERVICES



# 2023/24 AMENDED BUDGET COMPARISON

## School District #78 (Fraser Cascade) PRELIMINARY to AMENDED

OPERATING FUND	2023/24 Preliminary Budget	2023/24 Amended Budget	Increase (Decrease)	%
<b>REVENUE</b>				
Provincial Grants, Ministry of Education	22,013,713	22,680,666	666,953	3.0%
LEA/Direct Funding From First Nations	4,531,669	4,322,163	(209,506)	-4.6%
Provincial Grants, Other	-	72,000	72,000	100.0%
International Student Tuition	12,000	12,000	-	0.0%
Other Revenue	15,000	254,100	239,100	1594.0%
Rentals & Leases	50,000	75,000	25,000	50.0%
Investment Income	270,000	400,000	130,000	48.1%
<b>Total Revenue</b>	<b>26,892,382</b>	<b>27,815,929</b>	<b>923,547</b>	<b>3.4%</b>





# 2023/24 AMENDED BUDGET COMPARISON

## School District #78 (Fraser Cascade) PRELIMINARY to AMENDED

OPERATING FUND	2023/24 Preliminary Budget	2023/24 Amended Budget	Increase (Decrease)	%
<b>EXPENSE</b>				
Salaries				
Teachers	9,507,526	9,665,998	158,472	1.7%
Principals & Vice-Principals	2,188,396	2,103,658	(84,738)	-3.9%
Education Assistants	2,677,298	2,897,620	220,322	8.2%
Support Staff	2,308,711	2,638,954	330,243	14.3%
Other Professionals	1,151,107	1,238,775	87,668	7.6%
Substitutes	1,211,950	1,461,275	249,325	20.6%
Total Salaries	19,044,988	20,006,279	961,291	5.0%
Employee Benefits	4,480,471	4,641,262	160,791	3.6%
Total Salary & Benefits	23,525,459	24,647,540	1,122,082	4.8%
Services & Supplies	4,252,097	5,072,870	820,773	19.3%
<b>Total Expense</b>	<b>27,777,556</b>	<b>29,720,410</b>	<b>1,942,855</b>	<b>7.0%</b>

# 2023/24 AMENDED BUDGET COMPARISON

## School District #78 (Fraser Cascade) PRELIMINARY to AMENDED

OPERATING FUND	2023/24 Preliminary Budget	2023/24 Amended Budget	Increase (Decrease)	%
<b>Net Revenue (Expense)</b>	<b>(885,174)</b>	<b>(1,904,482)</b>	<b>(1,019,308)</b>	<b>-3.7%</b>
School Surpluses Included	494,174	554,221	60,047	
Indigenous Ed Surplus Included	500,000	379,141	(120,859)	
Drawn from Reserves	41,000	1,124,620	1,083,620	
Capital Asset Purchases	(150,000)	(153,500)	(3,500)	
<b>Surplus (Deficit) for Year</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	



# School District #78 (Fraser Cascade)

## Amended Budget 2023/24 - Budgeted Allocation of Surplus

	Surplus Jun.30/23	Included in 2023/24 Budget	Budgeted Balance
<b>SCHOOLS</b>			
Boston Bar Elementary School	130,944	-130,944	0
Hope Secondary School	62,820	-62,820	0
Coquihalla Elementary School	85,876	-73,586	12,290
Silver Creek Elementary School	5,875	-5,875	0
Agassiz Elementary Secondary School	276,545	-179,283	97,262
Kent Elementary School	173,937	-52,567	121,370
Harrison Hot Springs Elementary School	64,146	-49,146	15,000
	800,143	-554,221	245,922
<b>DISTRICT:</b>			
Indigenous Ed.	134,620	-134,620	0
Indigenous Ed. (Extra Carryforward)	541,985	-244,521	297,464
Trustee Pro-D	43,028	-10,500	32,528
Technology Upgrades (Maint)	800,000	-800,000	0
Literacy Initiative	9,000	-9,000	0
	1,528,633	-1,198,641	329,992
<b>TOTAL INTERNALLY RESTRICTED</b>	2,328,776	-1,752,862	575,914
<b>UNRESTRICTED SURPLUS</b>	3,741,682		
Technology Upgrades		-230,379	
Policy Renovation Project		-36,000	3,475,303
<b>LOCAL CAPITAL</b>	879,576	-38,741	840,835
<b>GRAND TOTAL</b>	6,950,034	-2,057,982	4,892,052



# FUND ACCOUNTING

## Operating Funds



Instruction  
School & District Administration  
Operations & Maintenance  
Transportation

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## Special Purpose Funds



Funds provided by a third party for the sole purpose to carry out a function or activity, e.g. school generated funds, scholarships, ministry-designated activities.

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## Capital Funds



For the purpose of acquiring land, buildings, and major equipment.

# SPECIAL PURPOSE FUNDS — SUMMARY OF CHANGES TO FUNDING

Fund	2023-24 Preliminary	2023-24 Amended	Change
Annual Facilities Grant	\$ 107,288	\$ 107,288	\$ -
Learning Improvement Fund	99,441	99,441	-
School Trust & Scholarship Funds	768,000	745,000	(23,000)
Strong Start/Ready Set Learn	127,327	138,129	10,802
Early Care & Learning	177,972	190,585	12,613
French Language (OLEP)	6,591	22,586	15,995
Community Link	385,353	396,484	11,131
Classroom Enhancement Funds	3,173,422	3,498,752	325,330
First Nations Student Transportation	125,706	63,011	(62,695)
Feeding Futures	350,000	350,000	-
Student Affordability	100,000	134,880	34,880
Mental Health In Schools	57,000	125,149	68,149
Integrated Child & Youth	-	195,008	195,008
ERASE	-	94,710	94,710
Other	-	109,812	109,812
	<b>\$ 5,478,100</b>	<b>\$ 6,270,835</b>	<b>\$ 792,735</b>







**NEXT MEETING:**  
**April 8, 2024**  
**4:30 PM VIA ZOOM**

