



# SCHOOL DISTRICT 78 FRASER-CASCADE

*Everyone pulling together to improve the achievement of all Learners.*

## **ADMINISTRATIVE VACANCY VICE-PRINCIPAL COQUIHALLA ELEMENTARY SCHOOL**

In anticipation of the Vice-Principal vacancy at COQUIHALLA ELEMENTARY SCHOOL, Fraser-Cascade School District is looking for a strong leader in Inclusive Education, with experience and formal education in working with students with diverse needs. In addition to Vice-Principal duties, the successful candidate will carry a case-load and provide service to students with inclusive needs. A strong back ground in early literacy is preferred.

### Commitment to Equity in Hiring Practices

*The Fraser-Cascade School District is committed to equitable hiring practices, as is identified by the BC Public Service. The BC Public Service is committed to “recruit and develop a well-qualified and efficient public service that is representative of the diversity of the people of British Columbia” ([Public Service Act](#)).*

To support employment equity and diversity in the workplace, we welcome applications from all groups. This includes women, visible minorities, Indigenous Peoples, persons with disabilities, persons of diverse sexual orientation, gender identity or expression (LGBTQ2S+), and others who may contribute to diversity in the BC Public Service.

We also recognize unique styles, perspectives, beliefs, and creativity that support a diverse, respectful, inclusive, and collaborative work environment.

### **REQUIRED QUALIFICATIONS:**

- A master’s degree or current enrolment in a master’s degree program in an appropriate education related field. Inclusive Education is preferred.
- Membership, or eligibility for membership, with the British Columbia Teacher Regulation Branch
- Successful and diverse teaching experience in schools

### **LEADERSHIP COMPETENCIES:**

- Strong advocacy for all students and public education
- Experience working with educational leaders and staff in supporting equity and inclusion
- A strong background in working with Indigenous students in schools and on and off reserve
- A demonstrated commitment in your practice to the principles of Truth and Reconciliation
- Proven instructional leadership and the ability to develop and maintain a professional work culture based on the improvement of student learning
- Involved with or experience leading early and late literacy initiatives
- Proven skill and experience with respect to collaborative leadership, teamwork and positive working relationships with diverse groups and stakeholders within a unionized environment
- Ability to lead staff in collaborative inquiry processes and professional learning
- Having knowledge and experience as a support teacher working with students with diverse abilities/needs
- Knowledge and experience with the BC curriculum
- Knowledge and experience with developing and implementing both school growth and personal growth plans
- Proven experience planning and implementing innovative technology initiatives to support student learning
- Successful experiences with current educational theory, assessment and instructional practices
- Demonstrated ability to motivate, develop, and supervise effective teams, as well as experience in mentoring, coaching, evaluating and managing performance to meet school and district goals
- Proven experience and ability with analytical, organizational, problem solving and decision-making skills to effectively handle a wide range of competing tasks and priorities with a demonstrated commitment to excellent service delivery to all students

## PERSONAL ATTRIBUTES:

- Demonstrate passion for public education
- Fully understand your impact on others; you model self-confidence and optimism
- Are authentic, innovative, courageous, and demonstrate resilience
- Build genuine relationships and express caring, concern, empathy and conflict in healthy ways
- Positively lead and inspire others through a culturally sensitive lens
- Personal values strongly align with the school district's vision, mission and values

### INTERESTED QUALIFIED CANDIDATES

Application packages should include:

#### COVERING LETTER

Cover letter with content emphasis on personal leadership qualities and personal leadership style and demonstrated commitment and experience in Inclusive Education.

#### COMPREHENSIVE RESUME

Resume detailing qualifications and experience inclusive of three professional references which are to include your current immediate supervisor and a previous yet recent supervisor of choice

PERFORMANCE REVIEW/  
PROFESSIONAL GROWTH PLAN  
Most recently completed

### APPLICATION DEADLINE:

This administrative opportunity is being posted with an end date of June 2, 2023.

Please email your completed application file in PDF format, to the attention:

Renge Bailie

Assistant Superintendent of Human Resources,  
by emailing:

[hr@sd78.bc.ca](mailto:hr@sd78.bc.ca)

A return email confirming receipt of applications will be provided. By application, candidates give permission to the Fraser-Cascade School District to contact any references or any past or present employers named in the application.

The school district appreciates the interest of all applicants; however, only those applicants selected for an interview will be contacted.

650 Kawkawa Lake Rd., Hope B.C. V0X 1L4 604-869-2411