



SCHOOL DISTRICT 78
FRASER-CASCADE
EVERYONE PULLING TOGETHER

INTERNAL POSTING No. 23-081
TEMPORARY

UNION VACANCY NOTICE

March 13, 2023
Date of Distribution

Applications are invited for the following position as detailed below:

EFFECTIVE DATE: March 20 – March 25, 2023

DESCRIPTION: Temporary School Secretary (Trades Program)
Forty-two hours (7 hours per day for 6 days)
8:45 am – 4:15 pm

LOCATION: Hope Secondary School

HOURLY RATE: \$ 25.52

DEADLINE DATE: March 17, 2023 at 2:00 p.m.
(Applications will not be considered after 2:00 p.m.)

Major Duties/Qualifications: Classification Description at each location
Computer experience required; experience with Word/Excel
Ability to work independently
Familiarity with Career and Trades Program

Please direct all applications to: Human Resources
School District No. 78 (Fraser-Cascade)
650 Kawkawa Lake Road
Hope, B.C. VOX 1L4
Fax (604-869-7400) Phone (604-869-2411)
Email laurie.bjorge@sd78.bc.ca

PLEASE POST ON SCHOOL BULLETIN BOARD

INTERNAL APPLICANTS ARE GIVEN FIRST CONSIDERATION

All applicants not currently employed by this School District must sign a release to permit a criminal record review prior to confirmation of hiring