

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)  
MINUTES OF THE BUDGET ADVISORY  
COMMITTEE MEETING  
January 11, 2021  
Via Zoom Conference Call**

**PRESENT:**

**Board - Committee Members:**

Linda Kerr	Trustee	Chair
Cathy Speth	Trustee	
Ron Johnstone	Trustee	
Wendy Colman-Lawley	Trustee (guest)	

**Representatives:**

Bruce Becker	Principal	FCPVPA
Greg Lawley	Principal	FCPVPA
Aaron Poulin	Teacher	FCTA
Lynne Marvell	President	FCTA

**Staff:**

Balan Moorthy	Superintendent
Natalie Lowe	Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Jenny Veenbaas	Assistant Secretary-Treasurer
Laurie Bjorge	Recording Secretary

**Regrets:**

Cheryl Davidson	Representative	IEC
Vacant	Representative	IEC
Vacant	Representative	DPAC
Vacant	Representative	DPAC
Vacant	Representative	CMAWBC
Vacant	Representative	CMAWBC
Vacant	Representative	Student

**1. Call to Order and Acknowledgement**

Trustee Johnstone called the meeting to order at 4:30 p.m. via Zoom conference call and acknowledged that the meeting was being held on the traditional ancestral and unceded shared territories of the Cheam, Sts'ailes, Sq'éwlets, Seabird Island, Nlaka'pamux, and the Chawathil people.

**2. Approval of Agenda – January 11, 2021**

**SPETH/MARVELL**

THAT the Agenda be approved as presented.

**Carried**

**3. Approval of Minutes – November 30, 2020****JOHNSTONE/SPETH**

THAT the Minutes of the Budget Advisory Committee meeting held on November 30, 2020 be approved as presented.

**Carried**

**4. Amended Annual Budget**

The Assistant Secretary-Treasurer reviewed the budget cycle dates. The Amended Budget is due to the Ministry February 28, 2021.

The Secretary-Treasurer noted that the budget is showing increased funding due to additional funding for Covid relief. The Superintendent and Assistant Superintendent are reviewing how Special Education services funding is distributed within the district. CEF funding may be pulled back from schools to the district and re-distributed differently.

A noticeable increase in enrolment is showing since the September 30 1701 enrolment. This is a result of the hard work by our teachers and administrators to encourage students to return to class. Funding is based on the September 1701 enrolment at 1638.75 FTE. Enrolment has increased to 1685.75 FTE. The district has received some money through the Enrolment Decline grant.

The Ministry announced in December the following changes to the district funding:

For enrolment-based funding:

- Basic Student \$12,390,810
- Unique Student Enrolment \$3,560,643

The overall change from the February estimate for enrolment-based funding decreased by \$42,134.

Non-enrolment based funding:

- Supplement for Enrolment Decline - 1% - 4% enrolment decline category
- +\$32,321 (enrolment based). While there still was a decline in enrolment on the September 1701 snapshot, the funding protection was clawed back meaning a decrease of \$221,850
- The Ministry funding formula has changed where they are putting more money into non-enrolment items, and less into enrolment-based funding. As enrolment increases, funding does not.
- Supplement for Unique Geographic Factors has increased by \$115,200
- Supplement to Salary Differential has increased by \$66,288

Overall Summary of Operating Grant funding was a decrease to the District of \$50,175 from the original funding that was announced.

Changes to Special Purpose Funding:

- Classroom Enhancement Funds - the district received the requested CEF funding from the Ministry.

- Total of \$1,874,440
- Staffing of 17.1 FTE amounting to \$1,630,203
- Overhead of \$103,010
- Remedy of \$141,227
- This is an increase, however, these funds have already been implemented and allocated in our current staffing.
- Federal COVID Funds:
  - \$335,741 has been announced to date (anticipated \$596,362 in total)
  - 6 FTE for Distributed Learning teachers
    - Due to delayed hire - 4 FTE are budgeted for .90 of the school year, and 2 FTE are budgeted for .60 of the school year
  - COVID Safe Return to Class cleaning protocol supplies

**5. Amended Annual Budget Bylaw**

The amended budget incorporates all changes through the revised funding formula and various grants the district receives. The most significant change to the budget is the cost to hire additional staff for online learning.

**SPETH/COLMAN-LAWLEY**

THAT the proposed 2020/2021 amended budget be forwarded to the Board of Education for approval as presented.

**Carried**

**Adjournment**

**/SPETH**

THAT the meeting be adjourned at 5:11 p.m.

**Carried**

**Notice of Next Meeting:**

April 12, 2021

Via Zoom