

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE OPERATIONS & FACILITIES COMMITTEE MEETING  
December 8, 2020  
Via Zoom Video Conference**

**PRESENT:**

**Board Representatives:**

Heather Stewin	Trustee	Trustee
Wendy Colman-Lawley	Trustee	Trustee

**Committee Representatives:**

Lynne Marvell	President	FCTA
Peter Flynn	Vice Principal	FCVPA
Anders Lunde	Teacher	FCTA
Gord Kearns	CMAWBC	
Diana Stromquist	IEC	

**District Staff:**

Balan Moorthy	Superintendent
Natalie Lowe	Secretary-Treasurer
Jenny Veenbaas	Assistant Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Doug Templeton	Director of Facilities & Transportation
Laurie Bjorge	Recording Secretary

**Regrets:**

Marilyn Warren	Trustee
Karl Koslowsky	FCVPA
Brad Bourel	CMAW
Crystal Hatzidimitriou	DPAC
Leanne Bowcott	IEC
Vacant	Parent Rep
Vacant	Student Rep

**1. Call to Order and Acknowledgement of Indigenous Territory**

The meeting was called to order by the Secretary-Treasurer at 4:31 p.m. via Zoom video conference. The meeting opened by acknowledging that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Seabird Island, Nlaka'pamux and Chawathil people.

**2. Election of Chair**

Only one Trustee was present at the time, so the election was tabled to the next meeting. Trustee Stewin agreed to chair the meeting.

**3. Approval of Agenda****STEWIN/BAILIE**

The Assistant Superintendent requested that `Community member concern update` be added to the agenda.

THAT the agenda of the Operations and Facilities Committee meeting for December 8, 2020, be approved as amended.

**CARRIED**

**4. Approval of Previous Minutes – October 13, 2020****KEARNS/STROMQUIST**

THAT the minutes of the Operations and Facilities Committee meeting held on October 13, 2020 be approved as presented.

**CARRIED**

**5. Covid-19 Update – Maintenance/Transportation/Operations**

The Director of Facilities & Transportation reported that the departments were coming along with the changes brought about by Covid-19 pandemic. Portable hand washing stations have been received. Changes stipulated by the Ministry of Education and WorkSafe BC are adhered to by all staff. Custodians are doing a tremendous job keeping up with cleaning and sanitizing protocols. Transportation staff is adapting to the changes in numbers using the buses, and following guidelines.

**6. 20/21 AFG Progress Report**

The district receives close to \$500,000 every year in AFG funding. AFG projects were scheduled to complete by March 31, 2021, but all have completed as of Dec 1<sup>st</sup>. These projects included painting, millwork, and electrical upgrades at Silver Creek Elementary. The District Education Office received flooring and lighting upgrades.

**7. 20/21 CNCP Progress Report**

The Director of Facilities & Transportation reported on the boiler upgrades at Silver Creek Elementary, Coquihalla Elementary, and Hope Secondary. These projects were targeted to complete by March 31/21 but should be done within the next four weeks.

**8. 20/21 SEP Progress Report**

The Director of Facilities & Transportation reported the roofing and flooring renewal at Silver Creek Elementary is completed. The new dust collector system installation at Agassiz Elementary Secondary School will complete by March 31/21.

**9. AFG 21/22 Planning Schedule**

The Director of Facilities & Transportation reported on the upcoming projects for the next five years:

April 2021 - March 2022 – Boston Bar Elementary Secondary  
April 2021 - March 2022 – Harrison Hot Springs Elementary

April 2022 – March 2023 – Kent Elementary  
April 2022 – March 2023 – Coquihalla Elementary

April 2023 – March 2024 – Agassiz Elementary Secondary  
April 2023 – March 2024 – Two Rivers Education Centre

April 2024 – March 2025 – Hope Secondary  
April 2024 – March 2025 – District Education Office

April 2025 – March 2026 – Silver Creek Elementary  
April 2025 – March 2026 – Maintenance/Transportation

Through effective planning with site based teams and management staff, all requests have been accomplished so far.

**10. Five Year Capital Plan**

Three schools in district need high level seismic work to be done; Harrison Hot Springs Elementary, the old section at Agassiz Elementary Secondary, and the gym at Kent Elementary. The Director of Facilities & Transportation proposed to the Ministry that the district would be better served to replace some of these sites or partial replacement, instead of spending the funds on seismic upgrading.

Due to the anticipated population growth in the Agassiz area, the district is keeping watch for land to purchase for building an additional school in the area.

There are no planned bus purchases as the district fleet is in very good shape.

**SEP 21/22**

- Harrison Hot Springs Elementary - Solar power system. BC Hydro is committed to \$100,000 towards this project as well as the Ministry has discussed providing some funding. The installation is planned to be completed this coming summer.
- Boston Bar Elementary Secondary – new fire sprinkler system to be installed
- Kent Elementary – partial roof replacement, flooring replacement, and fire sprinklers installation.

**CNCP 21/22**

- LED lighting upgrades to Boston Bar Elementary, Kent Elementary, and Harrison Hot Springs Elementary.
- Electric car charging station installation in the district
- Solar charging and battery backup system for Harrison Hot Springs Elementary

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- Boiler upgrade at Yale School (leased out to the Regional District and used for a community centre)

Playground 21/22

- Coquihalla, Silver Creek, and Boston Bar Elementary schools are listed for playground equipment replacements.

**11. Minor Capital Requests 21/22**

As discussed.

**12. Long Range Facilities Plan**

As discussed.

**13. Seat Belt Bus Update**

The Secretary-Treasurer reported that this bus has been in service for about a month. There has been good compliance with the students using the belts. The district has not received the funding for the bus as of yet. The district has paid for the bus and is waiting for reimbursement. The district has to complete a Privacy Impact Assessment. Privacy issues are very low as we are not providing personal data.

**14. Harrison Hot Springs Elementary Playground Update**

The new playground should be installed by the end of next week. The cost is approximately \$150,000 with \$125,000 of that cost covered by government grant.

**15. SD78/BC Hydro Joint Project Update**

The equipment for the energy storage solar charging project at Harrison Hot Springs Elementary is anticipated to arrive in May 2021, with installation completed by September 2021. Total cost will be approximately \$250,000 - \$300,000. Payback will take time, but will provide positive carbon neutral benefits.

**16. Community Member Concern Update**

The Assistant Superintendent discussed the issue regarding the drug activity at the house across from Coquihalla Elementary. This has been an ongoing problem involving the school district, the District of Hope, as well as RCMP. The district is providing daily surveillance to ensure there was no drug paraphernalia around the school site. Lights were kept on all night, but now have gone back to shutting lights off around 11:30 pm and back on again early in morning. The district also has full camera surveillance. District staff have met with RCMP and the District of Hope staff. The Assistant Superintendent has responded back to parent.

**17. Questions**

- Question if there are any lights planned to be installed on the CE Barry walking path. Nothing is planned.
- Question if the Q'aLaTKu7eM School is included in AFG projects for example. Our district pays to rent the space from the band. The band is responsible for maintenance of the site.
- Question – when will the swings be installed at Silver Creek and Coquihalla Elementary

schools; should be arriving this week.

**Next Meeting**

**Date:** February 23, 2021

**Location:** District Education Office

**Adjournment**

**STEWIN/**

THAT the meeting be adjourned.

**CARRIED**

The meeting adjourned at 5:40p.m.