

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**MINUTES OF THE OPERATIONS & FACILITIES COMMITTEE MEETING  
October 13, 2020  
Via Zoom Video Conference**

**PRESENT:**

**Board Representatives:**

Heather Stewin	Trustee	Trustee
Wendy Colman-Lawley	Trustee	Trustee

**Committee Representatives:**

Lynne Marvell	President	FCTA
Gord Kearns	President	CMAW
Diana Savoie	AEC	

**District Staff:**

Balan Moorthy	Superintendent
Natalie Lowe	Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Jenny Veenbaas	Assistant Secretary-Treasurer
Doug Templeton	Director of Facilities & Transportation
Laurie Bjorge	Recording Secretary

**Regrets:**

Marilynn Warren	Trustee	
Karl Koslowsky	Vice Principal	FCPVPA
Peter Flynn	Vice Principal	FCPVPA
Anders Lunde	Teacher	
Crystal Hatzidimitriou	DPAC	
Leanne Bowcott	AEC	
Brad Bourel	Maintenance	
Vacant	Student Rep	
Vacant	Parent Rep	

**1. Call to Order and Acknowledgement of Indigenous Territory**

The meeting was called to order and acknowledgement of the Indigenous Territory by the Superintendent at 4:30 p.m. via Zoom video conference.

**2. Election of Chair**

The election of the Chair of the Operations & Facilities Committee will be tabled to the next meeting.

**3. Approval of Agenda****LOWE/STEWIN**

THAT the agenda of the Operations and Facilities Committee meeting for October 13, 2020, be approved.

**CARRIED**

**4. Approval of Previous Minutes – May 5, 2020****LOWE/TEMPLETON**

THAT the minutes of the Operations and Facilities Committee meeting held on May 5, 2020 be approved as presented.

**CARRIED**

**5. Covid-19 Update**

The Director of Facilities & Transportation reported that 2.2 FTE increase in custodial staff is helping with the extra cleaning protocols. Custodial staff were offered the Building Workers certificate course in July to help with increasing knowledge and skills in the custodial department. There has been 70 new hand sanitation stations installed in the district. Three large Clorox disinfection sprayers have been bought for the district to add to the four smaller back pack units. 20 portable hand washing stations are on order. Approximate total of Covid related costs is \$80,000 to date for equipment, supplies, and PPE.

Maintenance is maximizing outside air for ventilation purposes with daily flush schedules before schools start in the morning. The district had MERV (Minimum Efficiency Reporting Value) 8 filters, but is the process of moving to MERV 11. MERV 13 filters are on order but there is about a three month delay for these. The district could see about a 30% increase in utility cost due to the increase in this ventilation protocols.

Transportation is working within the standard protocols set forth by the ministries of Education and Health. They were able to manage bussing without having to add any additional runs.

**6. 20/21 AFG Progress Report**

The majority of the work over the summer was done at Silver Creek. Facility renewal with enhancement projects totaled approximately \$1 million. Work done included exterior paint, new roof, new flooring, new paneling, interior paint, remodeled foyer, new millwork in office and library and some in the classrooms, and electrical upgrades.

The board office received new flooring and lighting. Work on the well at Boston Bar was completed and sprinkler system working. Work was done throughout the district to improve schools fields. Renovation was done to the Maintenance building and equipment storage facility.

**7. 2020/2021 CNCP Progress Report**

Boiler upgrades to Coquihalla Elementary, Hope Secondary, and Silver Creek Elementary have been about 90% completed.

**8. 20/21 SEP Progress Report**

Flooring and roofing at Silver Creek Elementary is complete. Work on a new dust collection system project at AESS should begin in December and finish March 2021.

**9. AFG 21/22 Planning Schedule**

Planning for next year's projects is underway. Boston Bar has a number of minor capital requests as well as the automated sprinkler system work to be done.

Harrison Hot Springs is the number one priority for replacement. Conversations with the school administration is happening to determine priorities. The new playground equipment has arrived, with anticipated installation in November.

**10. Minor Capital Requests**

As already discussed.

**11. Seat Belt Bus Update**

The new bus should arrive this week, but requires some customization before putting it on the road. An information letter will go out to parents of the children who will be riding. If all goes smoothly, the bus should be running November 2<sup>nd</sup>. There is a job posting out for a bus monitor who will be doing the data collection for the pilot project.

**12. Electric Buses**

The transportation department had a demonstration of an electric bus for representatives from other school districts. The cost of a new electric bus is approximately \$300,000 as opposed to \$150,000 for a diesel bus. It's likely we would receive subsidies from government if we choose to purchase. A specific charging station would have to be installed just for the bus.

**13. SD78/BC Hydro Joint Project**

Over a year ago, the district began looking at energy solutions for Harrison Hot Springs Elementary, as power issues arose. Solar solutions were investigated including energy storage systems. BC Hydro indicated interest in partnering with the district, offering \$100,000 towards installation, as long as they could use energy during peak demands. The government seems receptive to possibly assisting with more CNCP funding up to approximately \$200,000. This will be the first project of its kind in the province. The contract has been signed and equipment will be delivered in six months. The project will be located at Harrison Hot Springs Elementary and would be able to be relocated if the school is replaced.

**Next Meeting**

**Date:** December 8, 2020

**Location:** Via Zoom Conference Call

**Adjournment**

**STEWIN/**

THAT the meeting be adjourned.

**CARRIED**

The meeting adjourned at 5:20 p.m.