



POLICY 7210
RELEASING STUDENTS TO CUSTODIAL CARE

Adopted: 2000-01-25	Reviewed: n/a	Amended: 2011-11-01 2020-10-20
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POLICY

SUBJECT: **RELEASING STUDENTS TO CUSTODIAL CARE**

It is the policy of the Board of Education that students will only be released from school into the care of: their legal guardian(s); person(s) with confirmed (written or verbal) permission from their legal guardian(s); or the student's own care, at the discretion of the school-based principal, vice principal or designate.



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REGULATIONS

SUBJECT: **RELEASING STUDENTS TO CUSTODIAL CARE**

General

1. Schools must record in their registers the name(s) of the parent or legal guardians of students.
2. The principal, or teacher in charge, should be certain of the identity of any person requesting release of a student from school. If a student is to be released to any individual other than the legal parent or guardian the school should obtain the following information:
 - a) Parental contact should be made to verify the custody of the student.
 - b) Name and verification of the person taking custody.
 - c) The reason for custody.
 - d) Where the student will be, including address and phone number.
 - e) Ensure that the student understands where they are to go and that they know and feel safe with the person given custody.