

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Nov. 14, 2017

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. J. Koopman	Vice-Chair	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mr. R. Johnstone (7:00 – 9:20)	Trustee	Agassiz-Harrison
	Mrs. H. Stewin	Trustee	Hope
	Ms. R. Tustian	Trustee	Agassiz-Harrison
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe	Secretary-Treasurer	
	Mr. K. Bird	Asst. Superintendent	
	Ms. D. McKinney	Executive Secretary	

A. CALL TO ORDER

The meeting was called to order by the chair at 7:01pm at the Agassiz Elem-Secondary School, on Tuesday, Nov. 14, 2017. The chair opened by acknowledging that the meeting was being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

Agenda Revision:

1. Move item H.2.a. "Careers & Transitions" to Item D.2. to follow Trustee Reports.

Hendrickson

THAT the agenda for the Nov. 14, 2017 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved as amended.

252/17-11-14
Approval of
agenda

CARRIED

2. Approval of Reg Minutes & *In Camera* Summary: Oct 3, 2017

Ferguson

THAT the minutes of the regular meeting and *in camera* summary of Oct. 3, 2017 be approved as presented.

253/17-11-14
Approval of
minutes

CARRIED

B. EDUCATIONAL HIGHLIGHTS

1. Agassiz Centre for Education

Vice-Principal **Sandy Balascak** along with 4 students, shared some of the activities that ACE students have been involved in throughout the year:

- FACE your FEAR (Haunted House)
- #face video class
- Contributing stories to A/H Observer (for English 12 credits)
- Ignite Talks
- TEDx event
- We for She, Minerva and First Nations Leadership conferences
- ACE BBQ fundraisers
- Float in fall fair parade
- Along with their usual: Grinchmas, Pink Shirt Day, Senior/Teen Events, Poppy Sales, and Intergenerational Day.

C. PUBLIC DELEGATION1. Hope Community Garden

Teresa Williams and Esther Brysch presented to the Board an opportunity for a new Community Garden as the ownership of the land that the garden currently sits on has changed. They are asking the Board of Education for assistance in establishing a new garden in Morrison Park which is adjacent to the Coquihalla School grounds. Support could be by way of land and/or insurance. With a new larger garden, schools could rent larger plots and use crops to provide food for their lunch programs.

Koopman

THAT the Board of Education for School District 78 (Fraser-Cascade) forward the Hope Community Garden proposal to the Operations & Facilities Committee for further review.

254/17-11-14
Fwrdr Hope
Comm Garden
proposal to Ops
& Fac for review

CARRIED

The rationale was to allow input from all stakeholders.

2. BC Adolescent Health Survey / McCreary Centre Society

Annie Smith presented to the Board asking for permission to once again permit Grades 7-12 students to participate in the 2018 BC Adolescent Health Survey which is a province-wide questionnaire used to gather current information about a broad range of factors affecting youth health in BC.

The Board decided to further discuss this at the next regular Board meeting.

Trustee Koopman left the meeting at 7:55pm

D. TRUSTEE REPORTS

- **Trustee Hendrickson:**
 - FNSW interviews
 - Remembrance Day Ceremonies (Boston Bar)
 - Ops & Facilities meeting
- **Trustee Johnstone:**
 - AEC meetings
 - Ignite Talks (Abbotsford)
 - FACE your FEARS (ACE Haunted House)
 - 3 Bylaw meetings
 - BCSTA Provincial Council
 - Special Ed / Inclusiveness meeting
 - Remembrance Day Ceremonies (Agassiz)
 - Heavy Metal Rocks presentation

Trustee Koopman returned to the meeting at 7:58pm

- **Trustee Stewin:**
 - Pro D meeting
 - Policy meeting
 - Silver Creek Elem Halloween Safety Talks & Purple Lights presentation
 - Remembrance Day Ceremonies (Hope)
- **Trustee Tustian:**
 - Remembrance Day Ceremonies (Agassiz)
 - Kent PAC meeting
 - Board governance training session

- Met with parents and community members in Agassiz end of district via Facebook

Trustee Tustian served 3 Notices of Motion to be placed on the next Board meeting on Dec. 12, 2017

1. THAT the Board of Education for School District 78 (Fraser-Cascade) use some of its surplus to improve the learning conditions for the students at Agassiz Centre for Education.
2. THAT the Board of Education for School District 78 (Fraser-Cascade) use some of its surplus to improve the learning conditions for the students throughout the district by providing new technology, Smart boards, document cameras, Apple TV, iPads for the students, updated text books and sporting equipment.
3. THAT the Board of Education for School District 78 (Fraser-Cascade) perform Board and Superintendent evaluations in December 2017 through to January 2018.

➤ **Trustee Ferguson:**

- Remembrance Day Celebrations (Agassiz)

➤ **Trustee Kerr:**

- Coquihalla Choir
- DPAC meetings
- Careers & Transitions meeting
- Policy Committee meeting
- Pro D meeting
- FCTA Labour Enhancement meeting
- Bylaw Committee meetings
- Trustee Handbook meeting
- Gifted Education meeting
- Ministry Partner Liaison meeting
- BCSTA Board Chairs meeting
- Board governance training session
- Special Ed / Inclusiveness meeting
- Heavy Metal Rocks meeting
- FNSW interviews
- Ignite Talks (Abbotsford)
- Remembrance Day Ceremonies (Hope)
- Ministry of Education teleconference
- BCPSEA teleconference

RECESS

At 8:15pm the chair called for a recess.

The meeting reconvened at 8:21pm.

Moved item:

H. INFORMATION

a) Careers & Transitions

The superintendent reported that close to \$500,000 in grant funding was received in 2016/17, with another \$72,000 expected in 2017/18 and \$53,000 in 2018/19. Two academic programs have been added: Community Service Worker and Graphic

Design. SD78 continues to build relationships and expand MOUs with other universities. With try-a-trade opportunities, career fairs and early intervention, over 45% of SD78's school population is receiving awareness and exposure to trades.

District VP Karl Koslowsky stated that numbers have increased from 10 students the very first year being sponsored through agreements in tuition to 42 students in the last two years. These programs are at zero cost to the district as they are dual-credit. Mr. Koslowsky confirmed that the Youth Work in Trades is an apprenticeship program that students take while attending school.

E. NEW BUSINESS

1. Policy Report (Oct. 10)

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Committee meeting held on Oct. 10, 2017 as presented.

255/17-11-14
Policy Comm
report

CARRIED

a) Policy #7030 – Physical Restraint of Students – 1st reading

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Policy #7030 – *Physical Restraint of Students* as presented.

256/17-11-14
Policy 7030 –
Physical
Restraint of
Students
- 1st reading

CARRIED

As this policy has been completely revised, the Board discussed the option of revoking the policy and presenting it as a new one or adjusting it and keep the same number.

2. Policy #5500 – Head Lice

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #5500 – *Head Lice* to the Policy Development Committee for review.

257/17-11-14
Send Policy
5500 – *Head*
Lice to Policy
Comm for review

CARRIED

3. SOFI (Statement of Financial Information)

Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Statement of Financial Information for the 2016-2017 school year, as presented.

258/17-11-14
Approve 2016/17
SOFI

CARRIED

The secretary-treasurer confirmed that the Trustee figures reported include all expenses paid on the Trustee's behalf (Pro D, travel or other) from July 1, 2016 to June 30, 2017.

4. Bylaw #7 – Conflict of Interest – 1st reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Bylaw #7 – *Conflict of Interest*, as presented.

259/17-11-14
Bylaw 7 –
Conflict of
Interest
- 1st reading

CARRIED

5. Bylaw #9 – Reimbursement for Expenses – 1st reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Bylaw #8 – *Reimbursement for Expenses*, as presented.

260/17-11-14
Bylaw 9 –
Reimbursement
for Expenses
- 1st reading

CARRIED

6. Bylaw #15 – Board Committees – 1st reading

Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Bylaw #15 – *Board Committees*, as presented.

261/17-11-14
Bylaw 15 –
Board
Committees
- 1st reading

CARRIED

7. Defibrillators in Schools

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) request senior staff to research all pertinent information (ie: costs, training and liability) regarding the installation of defibrillators in all school district 78 facilities. The information is to be provided at the next Public Board meeting on December 12, 2017.

262/17-11-14
Staff research
info on
defibrillators in
schools

CARRIED

The superintendent will have the assistant superintendent provide the information for the next board meeting.

8. Hwy #1 Speed Limit at Ross Road

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) write a letter to the Ministry of Transportation and Infrastructure requesting the following:

263/17-11-14
Write letter to
MoTI re Hwy 1
speed limit @
Ross Rd.

THAT signage enforcing the 70 KPH speed limit on Highway One be extended to Lake of the Woods for north and south bound traffic. And that signage warning motorists to slow down be placed in the same location.

CARRIED

The Board expressed concern at the speed of the traffic passing by the school bus stop.

9. Donation to Harrison Hot Springs Elementary

Whereas:

The General Manager of the Harrison Hot Springs Hotel has provided a donation of \$20,000.00 to Harrison Hot Springs Elementary School to be used for upgrading technology.

It is therefore recommended:

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) send a Thank You letter on behalf of the Board to the General Manager of the Harrison Hot Springs Hotel and Resort.

264/17-11-14
Write TY letter to
Harrison Resort
re donation to
HHES and
submit article to
A/H Observer

And

THAT an article regarding this generous donation to Harrison Hot Springs Elementary School be submitted to the Agassiz Observer.

CARRIED

The superintendent reported that Harrison Hot Spring Elementary utilized this funding to purchase a class set of 30 computers which are situated on a mobile cart in order to facilitate usage in each classroom.

10. Field Trips

a) ACE – We for She Conference (Vancouver)

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve Agassiz Centre or Education (Grades 11 and 12) overnight field trip by private vehicle to the We for She Conference in Vancouver on Nov. 16-17, 2017 as presented.

265/17-11-14
Approve ACE
field trip to We
for She
conference

CARRIED

b) ACE – Aboriginal Youth Conference (Langley)

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Agassiz Centre for Education field trip by private vehicle to the Aboriginal Student Leadership Conference in Langley on Nov. 22 & 23, 2017 as presented.

266/17-11-14
Approve ACE
field trip to Abor
Student
Leadership
conference

CARRIED

c) BBES – Aboriginal Youth Conference (Langley)

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Boston Bar Elem-Secondary school overnight field trip by private vehicle to the Aboriginal Student Leadership Conference in Langley from Nov. 21 – 23, 2017 as presented.

267/17-11-14
Approve BBES
field trip to Abor
Student
Leadership
conference

CARRIED

F. UNFINISHED BUSINESS

1. Policy #7008 – Student Threat Assessment – 2nd reading

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7008 – *Student Threat Assessment*, as presented.

The superintendent reported that Safer Schools has provided information that should be included in this policy and recommends further review.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #7008 – *Student Threat Assessment* to the Policy Committee for further review.

268/17-11-14
Refer Policy
7008 – *Student
Threat
Assessment* to
Policy Comm for
further review

CARRIED

2. Policy #1050 – Retention & Disposal of School District Documents – 3rd reading

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Policy #1050 – *Retention & Disposal of School District Documents*, as presented.

269/17-11-14
Policy 1050 –
*Retention &
Disposal of SD
Docs*
- 3rd reading

CARRIED

3. Policy #4070 – Surveillance Cameras – 3rd reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Policy #4070 – *Surveillance Cameras*, as presented.

270/17-11-14
Policy 4070 –
Surveillance
Cameras
- 3rd reading

CARRIED4. Revised New Policy #6220 – “Whistleblower” Protection – 2nd reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of new Policy #6220 – *Whistleblower Protection*, as presented.

271/17-11-14
New Policy 6220
“*Whistleblower*”
Protection
- 2nd reading

CARRIED

The Board discussed including ‘Trustee’ in the Protection section of the Regulation. The assistant superintendent stated that this section of the policy is designed specifically for staff as disciplining a Trustee is not an option.

5. Bylaw #2 – Regular Board Meetings – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #2 – *Regular Board Meetings*, as presented.

272/17-11-14
Bylaw 2 -
Regular Board
Meetings
- 2nd reading

CARRIED

The chair stated that instead of providing a rationale, all the changes have been considered by the Bylaw Ad Hoc Committee and vetted by legal counsel.

6. Bylaw #3 – Special Board Meetings – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #3 – *Special Board Meetings*, as presented.

273/17-11-14
Bylaw 3 -
Special Board
Meetings
- 2nd reading

CARRIED7. Bylaw #4 – Closed Meetings – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #4 – *Closed Meetings*, as presented.

274/17-11-14
Bylaw 3 -
Closed Meetings
- 2nd reading

CARRIED**G. REMARKS**1. Superintendenta) Principal / Vice-Principal Meeting Highlights (Oct. 5)

The superintendent reported that everyone is invited to attend a session with Shelly Moore on the evening of Jan. 18 and an all-day session on Jan. 19, 2018. Both events will take place at Agassiz Elem-Secondary.

b) Cross District Student-Led Leadership Forum

The superintendent stated that 12 students from SD78 attended a Leadership Forum in Mission where Brent Hayden (2012 Olympic Bronze Medalist) was the keynote speaker.

Trustee Johnstone left the meeting at 9:20pm

Trustee Koopman left the meeting at 9:21pm and returned at 9:24pm

c) WE Day 2017

The superintendent reported that 92 students from SD78 were among 20,000 participants at WE Day in Vancouver. One of the student speakers was Emma Link from Hope Secondary.

2. Secretary-Treasurer

a) BCPSEA Symposium

The secretary-treasurer reported that discussions at this years' symposium included workplace culture (health & wellness) and how to avoid workplace dysfunctions.

Trustee Tustian left the meeting at 9:28pm and returned at 9:30pm

3. Assistant Superintendent

a) Harris Education Law Conference

The assistant superintendent reported that he attended this one-day conference.

b) John Mighton

The assistant superintendent reported that John Mighton is the founder of JUMP Math. While working in the Mission and Chilliwack School Districts, he visited Kent Elementary where he spent time with both the students and the teachers.

H. INFORMATION

1. Standing Committee Reports

- a) Education (Sept. 26)
- b) Ops & Facilities (Oct. 17)

The board discussed the option of having an Open House at Kent Elementary to celebrate the opening of the 2 new classrooms.

2. Admin Committee Reports

- a) Careers & Transitions (June 26) – *discussed after Trustee Reports*
- b) Gifted Education (Oct. 18)
- c) Pro D (Oct. 11)
- d) Technology (Sept. 27)
- e) Special Education (Nov. 6)

Due to the time, the chair called for item J (Public Participation) as the next agenda item.

J. PUBLIC PARTICIPATION

Nil

H. INFORMATION con't

3. Ad Hoc Committee Reports

a) CE Barry Legacy

Trustee Koopman reported that Hope Secondary students have begun work on the kiosk and is hoping that it will be ready by June of 2018.

b) Trustee Handbook

The board discussed the wording of the new section 'Role of the Trustee Liaison at PAC Meetings'.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) forward the recommendations in the Trustee Handbook regarding 'The Role of the Trustee at PAC Meetings' to the Policy Committee for further review with the intention of having this information discussed at a deeper level so it can become a policy.

275/17-11-14
Frwd 'The Role
of the Trustee at
PAC Mtgs' to
Policy Comm for
review

CARRIED

The rationale provided was that if it is brought to the Policy Committee, parents are invited to participate in the discussion as a stakeholder.

The Board also discussed: the number of parent reps that attend Committee meetings; which governance tool to be used; technology expenses; and the formatting of the document.

At 10:00pm the chair called for a motion to extend the meeting.

Hendrickson

Motion to extend the meeting 20 minutes.

CARRIED

276/17-11-14
Extend mtg past
10:00pm

4. AEC (Sept. 13 & Oct. 11)

Trustee Hendrickson reported that Team BC took first place at the North American Indigenous Games in which SD78 students participated.

5. Ministry / BCSTA Partner Liaison Meeting Report

The superintendent reported that the Ministry is conducting an operational funding review with implementation in the 2018/19 school year.

Trustee Hendrickson left the meeting at 10:27pm

6. BCSTA Provincial Council Meeting Report

The chair reported that the synopsis is included in the board package.

7. Changes to Grades 10-12 Implementation Schedule

The superintendent indicated that full implementation of the Grade 10 curriculum will be in effect July 2018 and Grades 11 and 12 will be in effect July 2019. The graduation numeracy assessment will be implemented in January 2018 with subsequent sessions in June and August 2018. The graduation literacy assessment will be implemented in January 2020 to align with the Grade 11 and 12 curriculum.

8. Aviva Community Grant (CE Barry Running Track)

The secretary-treasurer indicated that the Hope Running Club received 3000 votes for the CE Barry Running Track, however were unsuccessful in receiving the grant from Aviva.

Trustee Hendrickson returned to the meeting at 10:30pm

9. Field Trips (Approved by the Superintendent)

- a) SCE (Grade 5) – Wardle St. (Hope) – Oct. 16
- b) SCE (Grade 5) – Nestle Waters (Hope) – Nov. 2
- c) BBES (Junior Class) – HSS soccer tourney – Oct. 3
- d) SCE – Swimming Lessons (Hope Rec Centre) – October
- e) ACE – First Nations Book Launch (Chilliwack) – Oct. 18
- f) SCE – Hope Rec Centre (various dates)
- g) COQ (Grade 5) – Tashme (Sunshine Valley) – Oct. 27
- h) COQ – We Day (Vancouver) – Oct. 18
- i) SCE – Petey’s Pumpkin Patch (Chilliwack) – Oct. 30

I. CORRESPONDENCE

- 1. Received
 - a) FVRD re: Official Community Plan Review
- 2. Sent
 - a) PACs re: Trustee Liaisons to PACs; and Corresponding with Board of Education
 - b) DPAC re: Corresponding with Board of Education
 - c) District of Kent re: Pedestrian Safety
 - d) Móytel / Kən chEEen Youth Summit Thank You Letters

J. PUBLIC PARTICIPATION

Nil

K. NEXT MEETING

DATE: **Dec. 2, 2017**
 TIME: **7:00 p.m.**
 PLACE: **District Education Office**

ADJOURNMENT

Hendrickson

THAT there being no further business, the meeting be adjourned.

277/17-11-14
Adjournment

The meeting adjourned at 10:32pm.

Original signed by Board Chair

Original signed by Secretary-
Treasurer

LINDA KERR
Chair

NATALIE LOWE CPA,CA
Secretary-Treasurer