

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE OPERATIONS & FACILITIES COMMITTEE MEETING
February 21, 2017**

PRESENT:

Board Representatives:

Tom Hendrickson	Chair
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Committee Representatives:

Peter Flynn	Vice Principal	FCPVPA
Karl Koslowsky	Vice Principal	FCPVPA
Diana Savoie	AEC	
Jim Turner	Teacher	FCTA
Monique Gratrix	Principal	

District Staff:

Karen Nelson	Superintendent
Natalie Lowe-Zucchet	Secretary-Treasurer
Kevin Bird	Assistant Superintendent
Doug Templeton	Director, Transportation & Facilities
Laurie Bjorge	Recording Secretary

Regrets:

Linda Kerr	Trustee	
Amy Smith	President	FCTA
Lisa Mason	Parent Rep	
Leanne Bowcott	AEC	
Brad Bourel	Staff	CMAW

1. Call to Order

The meeting was called to order by the Chair at 4:30 p.m. in the boardroom of the District Education Office.

2. Approval of Agenda

Request to add as item #10 – Transportation Funds - Superintendent

GRATRIX/FLYNN

THAT the agenda of the Operations and Facilities Committee meeting for February 21, 2017 be approved as amended.

CARRIED

Request to add as item #4 – Coquihalla Elementary Play Area – Monique Gratrix

FLYNN/TEMPLETON

THAT the agenda of the Operations and Facilities Committee meeting for February 21, 2017 be approved as amended.

CARRIED

3. Approval of Previous Minutes –December 13 , 2016

SAVOIE/FLYNN

THAT the minutes of the Operations and Facilities Committee meeting held on December 13, 2016 be approved as presented.

CARRIED

4. Coquihalla Play Area

Principal Monique Gratrix presented to the Committee a proposal to add a covered play area to Coquihalla Elementary property. Because of the renovations that have been done, the school had lost the covered play area. The proposed area would be approximately 8 m x 14.4 m, wood structure, and asphalt floor. The school has set aside \$60,000 out of their own budget for construction and would like to begin construction as soon as the ground thaws.

TURNER/SAVOIE

Recommendation that the Board of Education approve construction of a covered outside play area at Coquihalla Elementary using funds from the school's budget.

CARRIED

5. Snow Removal on School Roofs

The Director of Transportation & Facilities addressed concerns regarding hazardous snow loads on the district school roofs. There is no concern as the district buildings meet the engineered requirements for snow loads in our area. The trigger amount is four feet of snow, at which point staff will take care of any build up of snow. Staff are always watching for any concerning amount.

There is concern at Coquihalla Elementary with the icicles along a portion of the gutter. Maintenance is working on resolving the issue as to why there is heat escaping through the soffits creating the ice.

The Superintendent thanked the Director of Transportation & Facilities and his team for working non stop to ensure schools were safe, bus routes were clear, driveways shoveled, and working with her to ensure informed decisions were made when closing schools.

6. Kent Elementary Addition

The Director of Transportation & Facilities explained that the proposal for a four classroom addition was submitted for approval to the Ministry in our capital plan, but is unsure that it may happen in time to meet our needs. In the mean time, rather than bringing in portables, the new proposal as presented would be to add a two classroom addition with district funds. It would be more efficient in the longer term to build the two classroom addition rather than bring in portables. Staff would like to start right away for occupancy in September.

KOSLOWSKY/TURNER

Recommend that the Committee ask the Board of Education to approve a two classroom addition to Kent Elementary using District funds, in accordance with the plans from the architect.

CARRIED

7. Boston Bar – Update on Water Issue

The Director of Transportation & Facilities reported that the contractors are done and that district staff are just finishing the fixtures in the washrooms, in remediating the damage done when the sewer backed up. During this project, initiative was taken to do some upgrading as part of AFG i.e. floor issues and updating washrooms. A bill will be submitted to School Protection.

The Superintendent thanked the The Director of Transportation & Facilities and his team for all the hard work to have this project finished efficiently.

8. Boston Bar Mechanical Upgrade Update

The Director of Transportation & Facilities reported that the boiler replacement project is done. The new system is now 95-98% efficient. ESC control system is done so now district staff can monitor heat control from anywhere. The district should see some significant cost savings.

9. 2016 SmartTool Update

The Secretary-Treasurer referred to the Carbon Tax Calculation Forms and compared the 2015 and 2016 numbers. Natural gas gone down due to mechanical upgrades, but the costs have increased due to increased capital projects.

10. DDC Controls Update

The Director of Transportation & Facilities reported on the direct digital control system This is an enhancement project funded by the Ministry. This is a web based system that will be implemented district wide. Work to be done within the next two months.

11. Transportation Funds

The Superintendent referred to the discussion from the last meeting and asked if there were any suggestions from the groups for spending the funds the district will receive next year. The district is still looking at purchasing a 24 passenger, handicap accessible bus with this year's funds. The response has been mainly to fund field trips.

Vice Principal Karl Koslowsky discussed looking into purchasing a food truck for the Trades Programs. There was a deal to purchase, unfortunately the deal fell through. The intent is not to use as a commercial business or to compete against other vendors, but to provide training for students in a realistic setting and to provide food for events such as sports days, food truck competitions, and school based events.

12. Questions

The Chair questioned the status of installing cameras in the schools. The Director of Transportation & Facilities has asked for recommendations from a vendor, but no response yet.

Next Meeting

Date: April 18, 2017, 4:30 pm

Location: District Education Office

Adjournment

/KOSLOWSKY

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:20 p.m.