

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE POLICY DEVELOPMENT COMMITTEE MEETING  
April 24, 2018**

**PRESENT:**

**Board Representatives:**

John Koopman	Chair
Linda Kerr	Trustee
Heather Stewin	Trustee

**Committee Representatives:**

Patsy Graham	Principal	FCPVPA
Rosalee Floyd	Principal	FCPVPA
Amy Smith	President	FCTA
Laurie Hansen	Staff	CMAW
Darlene Smith	Support staff	CMAW
Jessica Kampen	Parent	DPAC
Wendy Clark	Parent	DPAC

**District Staff:**

Karen Nelson	Superintendent
Natalie Lowe	Secretary-Treasurer
Kevin Bird	Assistant Superintendent
Laurie Bjorge	Recording Secretary

**Regrets:**

Debra Schneider	AEC	
Brad Bourel	Staff	CMAW
Diana Savoie	Parent	AEC
Kristen Peters	Teacher	FCTA

**1. Call to Order**

The meeting was called to order by the Chair at 4:30 p.m. in the District Board office.

**2. Approval of Agenda – April 24, 2018**

**A.SMITH/STEWIN**

THAT the agenda of the Policy Development Committee meeting held on April 24, 2018 be approved.

**Carried**

**3. Approval of Previous Minutes – January 30, 2018**

**STEWIN/FLOYD**

THAT the minutes of the Policy Development Committee meeting held on January 30, 2018 be approved as presented.

**Carried**

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**4. Draft New Policy #XX – Accumulated Operating Surplus - Information**

The Secretary-Treasurer addressed the need for this policy as a result of auditor general recommendations. School districts by law are not able to run a budget deficit. The Secretary-Treasurer explained how the district has accumulated its reserve dollars and what it has and how it could be used. This draft new policy has been brought to the committee first as a discussion item before bringing to the Board.

**STEWIN/D. SMITH**

THAT draft new policy #XX – *Accumulated Operating Surplus* be presented to the Board of Education for discussion.

**Carried**

**5. Draft New Policy #1040 – Role of Trustee Liaison at PAC**

The Superintendent reviewed the new policy along with the Stakeholders' questionnaire response. The committee discussed minor amendments to the policy. Trustee Kerr mentioned that she contacted other Board Chairs in the province, and many were interested in having this policy shared as they too were in need of a similar policy.

**D.SMITH/A.SMITH**

THAT draft new Policy #1040 – *Role of Trustee Liaison at PAC* be presented to the Board of Education for first reading, as amended.

**Carried**

**6. Draft Revised Policy #7030 – Physical Restraint of Students**

The Assistant Superintendent reviewed the draft policy as it came back from the Board as well as Stakeholders' responses. The Committee discussed the amendments surrounding all students' safety.

**D.SMITH/STEWIN**

THAT draft revised Policy #7030 – *Physical Restraint of Students* be presented to the Board of Education for first reading, as amended.

**Carried**

**7. Draft Revised Policy #4050 – Technology Usage and Access/Policy #5070 – Social Media**

The Superintendent reviewed and noted minor changes regarding the Acceptable Use Agreement, and Employee Account Agreement.

**KERR/D.SMITH**

THAT draft revised Policy #4050 *Technology Usage and Access*, and Policy #5070 *Social Media* be presented to the Board of Education for first reading as amended.

**Carried**

8. **Draft Revised Policy #7200 – Suspension of Students**

The Superintendent reviewed changes and additions to the policy and the appendices.

**D.SMITH/STEWIN**

THAT draft revised Policy #7200 – *Suspension of Students* be presented to the Board of Education for first reading as amended.

**Carried**

9. **Draft Revised Policy #7340 – Allergies and Life-Threatening Allergies in Schools**

The Superintendent reviewed and ensured it met all the Health guidelines.

**STEWIN/HANSEN**

THAT draft revised Policy #7340 – *Allergies and Life-Threatening Allergies in Schools* be presented to the Board of Education for first reading as amended.

**Carried**

10. **Questions/Comments**

N/A

**Next Meeting**

**Fall, 2018**

**Location:** District Education Office

**Adjournment**

The meeting adjourned at 5:45 pm

**/STEWIN**

THAT the meeting be adjourned.

**Carried**