

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

May 12, 2015

PRESENT:	Mr. R. Johnstone	Chair	Agassiz-Harrison
	Ms. C. Ferguson	Trustee/Vice-Chair	Agassiz-Harrison
	Ms. R. Tustian	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Ms. L. Kerr	Trustee	Hope
	Mr. J. Koopman	Trustee	Hope
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe-Zucchet	Secretary-Treasurer	
	Mr. K. Bird	Assistant Superintendent	
	Ms. D. McKinney	Executive Secretary	

A. CALL TO ORDER

The meeting was called to order by the Chair at 7:05pm in the District Education Office, on Tuesday, May 12, 2015. The Chair opened by acknowledging that the meeting is being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

Agenda Additions:

- (i) CE Barry Grass Maintenance, item 6, under Unfinished Business

Agenda Deletions:

- (i) BBESS Field Trip, item 16, under New Business

Tustian/Koopman

THAT the agenda for the May 12, 2015 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

109/15-05-12
Motion for approval of agenda

CARRIED UNANIMOUSLY

2. Approval of Regular Minutes

Kerr/Stewin

THAT the minutes of the regular meeting of March 3, 2015 be approved, as presented.

110/15-05-12
Motion for approval of minutes

CARRIED UNANIMOUSLY

B. EDUCATIONAL HIGHLIGHTS

1. Two Rivers Education Centre

Vice Principal **Margaret Smiley**, presented educational highlights on Two Rivers Education Centre. Their numbers have remained consistent with 10 graduates expected this year. Commencement will be at the United Church Hall on June 10th. This has been one of their busiest years ever and students are excited about their annual field trip to the Water Slides. Hope and Area Transition Society (HATS) is now filling the void of Hope Community Services. Vice Principal Smiley asked the Board for a portion of the CE Barry School field for

their own use Vice Principal Smiley will draw up a sketch of the area for the Board's consideration.

2. 2015 CADA Conference

Teachers Lenora Poulin & Erin Wilkins (Hope Senior Secondary) handed out information on their School Carnival and also shared information regarding the 5 day annual conference they attended in California. This is the largest conference of student advisors in America (4800 in attendance compared to 70 at their local BC conference). Highlights were LEADERSHIP. L – Lessons. E – Energy. A – Area H (included everyone not from California – of which H was the second largest group). D – Development. E – Enthusiasm. R – Roundtables. S – Students. H – Hospitality. I – Inspiration. P – Promotion. They had fantastic key-note speakers and Lenora and Erin are both excited and honoured to be asked to present at one of the sessions next year.

Discussion: there is a Learning Forward Conference coming this way from Dec. 3 – 7, 2016. This conference moves from country to country – so the opportunity may only come around every 10 years. Kudos to the teachers as compliments are made about the great leadership qualities of the kids.

Teachers Poulin and Wilkins also spoke to the information in the agenda regarding the Student Forum at the District Level for Grades 7- 12 held on April 29. Categories for round table discussions included: what was good, what can we improve, problems, and solutions. Question on what can be done with the feedback to make a difference. Poulin/Wilkins recommended a one day Leadership Day for the District funded/sponsored by the District.

Discussion: How do we communicate this initiative at the student level? What is doable? Superintendent would like to invite Erin & Lenora to an Education Committee meeting in the fall with recommendations back to the Board. This is good information for the Principals. Suggested to bring students to the Education Committee meeting in the Fall.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

- **Trustee Kerr** reported on the following:
 - C.E. Barry library relocation project – 18 totes of non-fiction books left. Email Linda if you know of anyone interested.
 - Coquihalla Choir starting up again in September
 - ProD Day speakers are being booked
 - A skeleton version of the Strategic Plan is complete
 - Attended the Ministry of Education Fraser Valley Regional Innovation Forum in April
 - Student Forum
 - Interview process for Executive Secretary
 - Special Board meeting
 - Policy Committee meeting
 - Provincial Development Committee meeting
 - Budget Committee meeting
 - School Growth Plans by Coquihalla and Silver Creek Schools. Harrison and Kent are next month.

E. REMARKS1. Superintendent(a) Lockdown

The Superintendent reported that a call was made to Kent Elementary from a woman who allegedly was across from the school with a weapon. RCMP were dispatched and Kent Elementary, along with Harrison Hot Springs Elementary and Agassiz Centre for Education we put into Lockdown. All Principals in the District were advised (along with Seabird). This ended up being a hoax. Everyone involved are to be commended for a job well done.

(b) Mobile Welding Program

The Superintendent spoke about the Welding Program information session at HSS on May 1st which was attended by 30 people. Power point presentation is included in agenda package.

Mr. Koslowsky responded to questions from trustees pertaining to grants/scholarships, criminal record checks, and community member opportunities (ie: ratio of students to adults).

(c) BC Liquor Distribution Branch Dry Grad Fundraising

The Superintendent presented information from the BC Liquor Distribution Branch with regards to their Support Dry Grad Campaign.

(d) UFV Teacher Education Program / Portfolio Presentations

The Superintendent reported that this will take place in Abbotsford on June 9th. Trustees are welcome to attend. Please RSVP to the Superintendent by the May 26th deadline.

(e) Regional Student Forum

The Superintendent reported on the Student Forum for all the Districts in the Lower Mainland that took place on April 29th. Trustees Kerr and Stewin plus 30 Fraser-Cascade students and teachers (including Lenora Poulin and Erin Wilkins) were in attendance.

(f) FCLTI Report / Trustee Representation

The Superintendent shared the next meeting agenda scheduled for May 20th at 8:30 am in the Hope Library. They have asked for Trustee Representation on the committee (1 or 2). Meetings alternate between Hope and Agassiz. Questions concerning the parameters of the Trustees were raised. The Superintendent will acquire more information for the Board as to Trustees expectations.

(g) Pro D Committee

The Superintendent reported that the number of sessions will be reduced from 30 to 20 for the next District ProD Day. The next meeting is scheduled for May 28th. The summer Pro D "Teach Meet" is on Aug. 31st at Hope Secondary. This is open to Trustees. More information to follow.

September 1st is "Maker Day"

RECESS

At 8:45pm the Chair called for a 5 minute recess.

The meeting re-convened at 8:50pm

E. REMARKS continued...

(h) 2015 Networks of Inquiry and Innovation Symposium (NOII)

The Superintendent reported that she attended this Symposium with staff from Boston Bar Elementary Secondary. Our District will be participating in an Action/Research Project with 10 other Districts across the Province. The Project will be facilitated with a Professor from UVIC.

2. Secretary-Treasurer

(a) Budget Variance Report

The Secretary-Treasurer circulated a Financial Review report as of April 30, 2015. There is 29% of the budget remaining which brings us on target for a surplus.

3. Assistant Superintendent

(a) Ministry of Education Regional Innovation Forum

The Assistant Superintendent attended the Fraser Valley Innovation Forum last month along with members of the Community, Trustees and Educators. The highlight for our District was Local Innovation. Assistant Deputy Minister, Rod Allen commented that SD 78 Superintendent's presentation was outstanding.

(b) Shared Services Legal Procurement

The Assistant Superintendent reported that the legislated shared service program for legal procurement will be an insurance based system. Districts are intended to proceed in a regular fashion when legal questions and/or disputes arise and at some point the issue will move to the shared pool of resources. There are discussions / concerns around: where in the process the trigger should be set, at what stage is it left with the District in their process, Districts that have best practices vs those who don't (and the standardization of same).

(c) Violence Against Women in Relationships Forum

The Assistant Superintendent reported he (along with the Superintendent) attended this forum last month. This forum provided access to other organizations and their vast amounts of knowledge (ie: RCMP and Victims Services). Good job at detailing on privacy concerns with what can be shared or not. Discussion ensued with regards to a video that was seen at a Collaborative meeting. The Superintendent recalls the video and has tried to

obtain it in the past.

Henrickson/Koopman

THAT the video on violence against women / safe relationships be obtained to be shown to High Schools in the District.

CARRIED UNANIMOUSLY

111/15-05-12
Motion to obtain video on violence to be shown in High Schools in the District.

F. INFORMATION

1. Supreme Court Decision re: class size / composition

Assistant Superintendent gave a brief summary on the 2012 decision by Justice Griffin regarding teacher bargaining. The decision was the Gov't acted in bad faith and were fined. This was then appealed by Gov't. The outcome of that appeal was that 3 of the 4 judges had erred and that the Gov't actually did act in good faith. That judgment is now being appealed by the BCTF. Waiting to see what happens at the Supreme Court.

The Board reviewed and discussed the changes proposed with Bill 11, 2015 – *Education Statutes Amendment Act*.

2. MCFD / HATS

Assistant Superintendent is working with both organizations to get a shared vision and reported that conversations regarding joint responsibilities and programming opportunities will be happening soon. The Ministry of Child/Family Development (MCFD) is the umbrella organization providing funding to the Hope Area Transition Society (HATS). HATS is the contractor for the Hope area (replacing Hope Community Services).

G. UNFINISHED BUSINESS

1. NITEP Approval

The Superintendent reported that the funding deadline for accessing funds for the Bands was too tight. There was initially an opportunity to begin in September of this year, but it was felt that more time was needed to do thorough planning and preparation and be ready for full implementation in September 2016.

2. Capital Project Bylaw No. 126887 (AFG Funding) 3rd Reading

Kerr/Tustian

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Capital Bylaw No. 126887 (2015/16 Annual Facilities Grant Funding) in the amount of \$437,780.00 as presented.

CARRIED UNANIMOUSLY

112/15-05-12
Capital Project Bylaw #126887 (AFG Funding) 3rd Reading

3. Draft (new) Bylaw #16 – Poll Voting – 3rd Reading

Johnstone Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft new Bylaw #16 – *Poll Voting* – as presented.

CARRIED UNANIMOUSLY

113/15-05-12
Draft (new) Bylaw #16 – *Poll Voting* – 3rd Reading

4. Draft Revised Policy #5020:
Curricular/Co-Curricular/Extra-Curricular Activities – 3rd Reading

Tustian / Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft revised Policy #5020 *Curricular/Co-Curricular/Extra-Curricular Activities*, as presented.

CARRIED UNANIMOUSLY

114/15-05-12
Draft Revised
Policy #5020:
*Curricular/Co-
Curricular/Extra-
Curricular
Activities – 3rd
Reading*

Tustian / Ferguson

THAT the most current policies be uploaded to the website.

CARRIED UNANIMOUSLY

115/15-05-12
Motion to upload
current policies
to website.

5. Board Strategic Plan

Trustee Kerr reported that the ad-hoc committee has been working on a draft version which will be available for the June 22 Board meeting.

6. CE Barry Grounds

The Board discussed the maintenance of the grounds at CE Barry School including: community responsibility, costs associated with same, and liability.

Hendrickson / Koopman

THAT School District No. 78 maintain the grounds of the CE Barry School.

CARRIED UNANIMOUSLY

116/15-05-12
Motion to
maintain the
grounds of the
CE Barry
School.

H. NEW BUSINESS

1. 5-2-1-0 Let's Go! Healthy Promotion Initiative

Trustee Stewin reported on Play Boxes as a consideration for elementary schools throughout the District. Discussion ensued around costs, sponsorship opportunities, testimonials from other schools, longevity, maintenance, etc. Trustee Stewin will research further and report back to the Board.

2. AEC Report

Johnstone / Kerr

THAT the Board of Education for School District no. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Education Council meeting held April 15, 2015, as presented.

CARRIED UNANIMOUSLY

117/15-05-12
Motion to receive
the AEC Report

3. Budget Advisory Committee Report

Tustian / Hendrickson

THAT the Board of Education for School District No. 78 (Fraser Cascade) receive for information the report from the Budget Advisory Committee meeting held on April 13, 2015 as presented.

CARRIED UNANIMOUSLY

118/15-05-12
Motion to receive
Budget Advisory
Committee
Report

4. 2015/2016 Annual Budget Bylaw**Kerr / Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of the 2015-2016 Annual Budget Bylaw in the amount of \$22,020,099.00 as presented.

CARRIED UNANIMOUSLY

The Secretary-Treasurer reports that the budget is similar to last years' amended budget – and that no programs should have to be cut.

119/15-05-12
Motion to approve 1st reading of the 2015/2016 Annual Budget Bylaw.

5. Policy Development Committee Report**Tustian / Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Development Committee meeting held on May 5, 2015, as presented.

CARRIED UNANIMOUSLY

Draft Revised Policy #7300:

Treatment of Pupils with Medical Problems – 1st reading

Tustian / Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of draft revised policy #7300 *Treatment of Pupils with Medical Problems*, as presented.

CARRIED UNANIMOUSLY

Draft Revised Policy #7330:

Pupils – Illness or Accidents at School – 1st reading

Tustian / Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of draft revised policy #7330 *Pupils – Illness or Accidents at School*, as presented.

CARRIED UNANIMOUSLY

Discussion around Criminal Record Checks for Trustees. This policy is getting ready for first reading.

121/15-05-12
Motion to approve 1st reading of Draft Revised Policy #7300 *Treatment of Pupils with Medical Problems*

122/15-05-12
Motion to approve 1st reading of Draft Revised Policy #7330 *Pupils – Illness or Accidents at School*.

6. Operations & Facilities Committee Report**Koopman/Tustian**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Operations & Facilities Committee meeting held on April 28, 2015, as presented.

CARRIED UNANIMOUSLY

There was discussion with regards to the report on whether names should be included in minutes and they should have a draft stamp watermark until the minutes are approved. Name recording would be a good agenda item for further discussion.

123/15-05-12
Motion to receive Operations & Facilities Committee Report.

Tustian/Ferguson

THAT the Operations & Facilities Report minutes be formatted with draft watermark until approved and have all names removed until a decision is made on name recording.

CARRIED

124/15-05-12
Motion to format minutes & remove names in Operations & Facilities Committee Report.

At 10:00pm the Chair called attention to the time and the items remaining on the agenda.

Hendrickson/Kerr

THAT the Regular Board Meeting continue - with in-camera to follow.

CARRIED

125/15-05-12
Motion to continue Regular Board Mtg and in-camera to follow.

7. 2015/16 Board and Committee Meeting Schedule**Johnstone/Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 2015-2016 Board Meeting schedule as presented.

The question was not called on the motion.

Discussion regarding moving Budget meetings to Tuesdays. It was decided that more thought needs to go in to this schedule.

Tustian/Kerr

THAT the 2015/16 Board and Committee Meeting Schedule be tabled to the next Board meeting.

CARRIED UNANIMOUSLY

126/15-05-12
Motion to table 2015/16 Board & Committee Mtg Schedule to next Board Mtg.

8. 2015/16 School Growth Plans**Koopman/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 2015/16 School Growth Plan for Coquihalla Elementary School as presented to the Board in the Committee of the Whole Meeting.

CARRIED UNANIMOUSLY

127/15-05-12
Motion to approve 2015/16 School Growth Plan for Coquihalla Elem.

Koopman/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 2015/16 School Growth Plan for Silver Creek Elementary School as presented to the Board in the Committee of the Whole meeting.

CARRIED UNANIMOUSLY

128/15-05-12
Motion to approve 2015/16 School Growth Plan for Silver Creek Elem.

Due to length of Board Meeting, it was decided to have item 14 inserted at this point in the agenda.

14. AESS Overseas Field Trip (Honduras – 2016)

Megan Goldfinch (AESS) spoke with regards the Honduras Field Trip (item H. 14 on the agenda). Honduras was chosen as it was a good fit during Spring Break. The cost is \$5,000.00 per student and fundraising initiatives will take place. They do have travel insurance in place and deposit is fully refundable. Travel advisories will be monitored.

Tustian/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve, in principle, the proposed AESS Overseas Field Trip to Honduras during Spring Break 2016, as presented.

CARRIED UNANIMOUSLY

129/15-05-12
Motion to approve in principle AESS Overseas Field Trip (Honduras – 2106)

The Superintendent further comments to Ms. Goldfinch' presentation that this trip will have between 5 – 8 students and there is a support letter included in the Board Agenda package from South Kamloops Secondary.

10:20pm – Trustee Tustian left the meeting

9. School Fees**Kerr/Ferguson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 2015-2016 School Fees schedule, as presented.

CARRIED UNANIMOUSLY

130/15-05-12
Motion to approve 2015/16 School Fees Schedule.

The Superintendent reports that everything remains status quo except for the small increase in band fees. Discussion on whether booklets could be copied or made available in digital form and if there were any copy-write issues with that. Is this something that can be brought up with the Principals or the Technology Committee? The Assistant Superintendent will send out an email inquiring.

10. BCSTA Professional Learning Self Assessment Survey

Reminder to Trustees that the deadline to fill out this survey is May 14th.

11. Fraser-Cascade Mountain School Field Trip**Hendrickson/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Fraser-Cascade Mountain School Interpretive Program and hiking trip for Grade 6 & 7 students, Monday, June 1, 2015 – Friday, June 5, 2015 as presented.

CARRIED UNANIMOUSLY

131/15-05-12
Motion to approve Fraser-Cascade Mountain School Field Trip

12. Kent Elementary School Field Trip**Kerr/Ferguson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed year end overnight camping trip at Camp Squeah for Grade 6 students of Kent Elementary School, with travel by private vehicle June 22 returning June 24th as presented.

CARRIED UNANIMOUSLY

132/15-05-12
Motion to approve Kent Elementary School Field Trip

13. AESS Athletic Training Seminar & School Field Trip**Kerr/Ferguson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Athletic Training Seminar (Dragon Boat Paddling on Harrison Lake) for the AESS Personal Fitness Group on Wednesday, May 1, 2015 as presented.

CARRIED UNANIMOUSLY

133/15-05-12
Motion to approve AESS Athletic Training Seminar & School Field Trip

15. TREC Field Trip

Ferguson/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed year end field trip for TREC students to Cultus Lake Waterpark, Thursday, June 11, 2015 as presented.

134/15-05-12
Motion to
approve TREC
Field Trip

CARRIED UNANIMOUSLY

10:30pm – Trustee Ferguson left the meeting

16. BBES Field Trip

Removed from the agenda. Awaiting further information.

I. CORRESPONDENCE

Received for information only.

1. BCSTA reply
Re: Co-Governance Memorandum of Understanding
2. SD 78 letter to Minister Fassbender
Re: Bill 11

J. PUBLIC PARTICIPATION

Nil

K. NEXT MEETING

DATE: **June 2, 2015**
 TIME: **7:00 p.m.**
 PLACE: **Kent Elementary School, Agassiz**

ADJOURNMENT

At 10:30pm the Chair called for a motion of adjournment.

Kerr/Koopman

THAT the meeting be adjourned.

135/15-05-12
Motion to
adjourn.

CARRIED UNANIMOUSLY

Original signed by
Ron Johnstone

RON JOHNSTONE
Board Chair

Original signed by:
Natalie Lowe-Zucchet

NATALIE LOWE-ZUCCHET
Secretary-Treasurer