



POLICY 7025
STUDENT FEES AND DEPOSITS – SCHOOL LEVEL

Adopted: 1999-04-27	Reviewed: n/a	Amended: 2008-01-08
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POLICY

SUBJECT: **STUDENT FEES AND DEPOSITS – SCHOOL LEVEL**

The Board shall provide free of charge to every student of school age resident in the school district, and enrolled in an educational program, instruction in an educational program to meet the general requirements for graduation set out in the Orders of the Minister, and educational resource materials necessary to participate in an educational program.



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REGULATIONS

SUBJECT: **STUDENT FEES AND DEPOSITS – SCHOOL LEVEL**

To ensure that fees for special projects and deposits do not become a barrier to student participation in educational programs, the Board will ensure fair, sensitive and confidential school-based procedures which will allow participation by students who would otherwise be excluded due to financial conditions.

Guidelines:

1. Schools are to determine and submit a deposit schedule for textbooks and equipment, and a fee schedule for musical instruments, optional projects, extra-curricular activities, courses that are over and above a student's graduation-required courses, and industrial training and specialty academy programs.
2. The Fee and Deposit Schedules must be submitted for approval by the Board by May 1st and provided to parents in a timely manner.
3. Each school shall advise parents how to access assistance when ability to pay is a concern;
 - 3.1. All communications with students and parents regarding project fees and deposits will include a statement explaining that fees will not be a barrier to student participation in school activities;
 - 3.2. In secondary schools, the statement explaining that no student will be denied educational opportunities offered at the school, will be published along with the fee schedule in the course selection and/or school handbook;
 - 3.3. In elementary schools, the procedure for addressing financial conditions will be included in the school agenda book or a newsletter in September.
4. Home schooling students may be required to pay a deposit for the use of educational resource materials. This deposit is refundable upon return of the materials.