

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**Mar. 6, 2018**

<b>PRESENT:</b>	Ms. L. Kerr	Chair	Hope
	Mr. J. Koopman	Vice-Chair	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mr. R. Johnstone	Trustee	Agassiz-Harrison
	Mrs. H. Stewin	Trustee	Hope

Dr. K. Nelson	Superintendent of Schools
Ms. N. Lowe	Secretary-Treasurer
Mr. K. Bird	Asst. Superintendent
Ms. D. McKinney	Executive Secretary

<b>REGRETS:</b>	Ms. R. Tustian	Trustee	Agassiz-Harrison
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**A. CALL TO ORDER**

1. The meeting was called to order by the chair at 7:08pm at the District Education Office on Tuesday, Mar. 6, 2018. The chair opened by acknowledging that the meeting was being held on the traditional territory of the Sto:lo people.

2. Approval of Agenda

Additions:

- i. HSS Field Trip to E.5.b.
- ii. Funding Model Review to G.2.b.
- iii. AED Installation to G.3.

**Johnstone**

THAT the agenda for the Mar. 6, 2018 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved as amended.

056/18-03-06  
Approval of  
agenda

**CARRIED**

3. Approval of Reg Minutes & *In Camera* Summary: Feb. 6, 2018

**Stewin**

THAT the minutes of the regular meeting and *in camera* summary of Feb. 6, 2018 be approved as presented.

057/18-03-06  
Approval of  
minutes

**CARRIED**

**B. EDUCATIONAL HIGHLIGHTS**

1. Silver Creek Elementary

The principal of Silver Creek Elementary **Bruce Becker** along with two students shared their monthly activities with the board. The year started with a Back to School BBQ. Other events included: Fraser-Cascade Outdoor School adventures, Terry Fox Run, swimming lessons, various sporting events, Christmas concert, visit to Riverside Manor, Nestle Waters, and the Heritage Fair. Mr. Becker reminded everyone that Lego Expo 2 will take place on March 17, 2018.

**C. PUBLIC DELEGATIONS**

Nil

**D. TRUSTEE REPORTS**

- **Trustee Stewin:**
  - Ribbon cutting ceremony at HSS for welding program
  - Special Ed meeting
  - Indoor track meet at Silver Creek Elem.
- **Trustee Johnstone:**
  - AEC meeting
  - BCSTA Provincial Council meeting
  - District / Native Ed Pro D Day
  - Pink Shirt Day at Agassiz Library
  - HELP Project Society meeting
- **Trustee Hendrickson:**
  - AEC meeting
  - Ops & Facilities meeting
- **Trustee Kerr:**
  - Six committee meetings
  - Two teleconferences
  - District / Native Ed Pro D day
- **Trustee Koopman:**
  - Ribbon cutting ceremony at HSS for welding program
  - Heavy Metal Rocks meeting
  - Judge at Coquihalla Idol

**E. NEW BUSINESS**1. Policy Report (Jan. 30)**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Committee meeting held on January 30, 2018 as presented.

058/18-03-06  
Receive Policy  
Comm report

**CARRIED****Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of:

- Policy #7030 – *Physical Restraint of Students*;
- Policy #4032 – *Loan of School / District Equipment*; and
- Policy #1040 – *Role of Trustee Liaison at PAC Meetings*

as presented.

059/18-03-06  
Policy 7030 –  
*Physical*  
*Restraint of*  
*Students*;  
Policy 4032 –  
*Loan of School /*  
*District Equip*;  
Policy 1040 –  
*Role of Trustee*  
*Liaison at PAC*  
*mtgs*  
- 1<sup>st</sup> reading

**CARRIED**2. Bylaw Bundle – 1<sup>st</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of:

- Bylaw #6 – *Procedure on Bylaws*;
- Bylaw #10 – *Indemnification*; and
- Bylaw #11 – *Policy Procedure & Development*

as presented.

060/18-03-06  
Bylaw 6 –  
*Procedure on*  
*Bylaws*;  
Bylaw 10 –  
*Indemnification*  
Bylaw 11 – *Policy*  
*Procedure &*  
*Development*  
- 1<sup>st</sup> reading

**CARRIED**

3. Protocol of Cooperation with Independent Contractors and Businesses Association

*Whereas:*

Entering into an agreement of cooperation with ICBA (Independent Contractors and Businesses Association) will benefit School District No. 78 (Fraser-Cascade) by providing exposure to employment opportunities and access to the ICBA provincial website for posting resumes by students who have successfully completed dual credit programs in a trades discipline:

It is therefore recommended:

**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Protocol of Cooperation between School District 78 (Fraser-Cascade) and the Independent Contractors and Businesses Association (ICBA) as presented.

061/18-03-06  
Approve  
Protocol of  
Cooperation w  
ICBA

**CARRIED**

The superintendent stated that the original MOU was revised by changing the name of the agreement from Partnership Agreement to Protocol of Cooperation and stating that ICBA acknowledges that SD78 is non-partisan.

4. SOGI 123 Parent Resources

**Ferguson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the distribution of the SOGI 123 Parent Brochure as presented.

062/18-03-06  
Approve SOGI  
123 Parent  
Brochure

**CARRIED**

The superintendent indicated that the brochure was created in collaboration with the Ministry and BCCPAC (BC Confederation of Parent Advisory Councils). The brochure articulates the message that SD78 has been sharing and is available when resources are needed or required. All resources are in line with the BC Human Rights Code.

5. Field Trips

a) ACE – Presentation to Qw'oqw'elitha Elders (Chwk) – Mar. 7

**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Agassiz Centre for Education field trip by private vehicle to present to the Qw'oqw'elitha Elders Society in Chilliwack on March 7, 2018 as presented.

063/18-03-06  
ACE field trip to  
Qw'oqw'elitha

**CARRIED**

b) HSS (Band 8 & 9) – Performance Tour to Vancouver – April 6-8 (new item)

**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Hope Secondary School Performance Tour field trip for the Grades 8 and 9 band class to Vancouver from April 6 – 8, 2018 as presented.

064/18-03-06  
HSS band field  
trip to Vancouver

**CARRIED**

**F. UNFINISHED BUSINESS**1. Bylaw #19(24) – School District Budget Process – 2<sup>nd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #19(24) – *School District Budget Process* as presented.

065/18-03-06  
Bylaw 19(24) –  
*School District*  
*Budget Process*  
- 2<sup>nd</sup> reading

**CARRIED**2. Bylaw #1 – Inaugural Meeting – 2<sup>nd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #1 – *Inaugural Meeting*, as presented.

066/18-03-06  
Bylaw 1 –  
*Inaugural*  
*Meeting*  
- 2<sup>nd</sup> reading

**CARRIED**3. Bylaw #5 – Chairperson & Presiding Officers – 2<sup>nd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #5 – *Chairperson & Presiding Officers*, as presented.

067/18-03-06  
Bylaw 5 –  
*Chairperson &*  
*Presiding*  
*Officers*  
- 2<sup>nd</sup> reading

**CARRIED**4. Bylaw #16(20) – Office Hours – 3<sup>rd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #16(20) – *Office Hours*, as presented.

068/18-03-06  
Bylaw 16(20) –  
*Office Hours*  
- 3<sup>rd</sup> reading

**CARRIED**5. Bylaw #18(22) – Freedom of Information & Protection of Privacy Act – Designation of Head – 3<sup>rd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #18(22) – *Freedom of Information & Protection of Privacy Act – Designation of Head*, as presented.

069/18-03-06  
Bylaw 18(22) –  
*Freedom of*  
*Information &*  
*Protection of*  
*Privacy Act*  
- 3<sup>rd</sup> reading

**CARRIED**6. Bylaw #8 – Trustee Remuneration & Expense Allowance – 3<sup>rd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #8 – *Trustee Remuneration & Expense Allowance* as amended.

070/18-03-06  
Bylaw 8 –  
*Trustee*  
*Remuneration &*  
*Expense*  
*Allowance*  
- 3<sup>rd</sup> reading

**CARRIED**

The board directed staff to include the current 2018 allowances.

7. New Bylaw #17 – Trustee Code of Conduct – 3<sup>rd</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of New Bylaw #17 – *Trustee Code of Conduct* as presented.

071/18-03-06  
New Bylaw 17 –  
*Trustee Code of*  
*Conduct*  
- 3<sup>rd</sup> reading

**CARRIED**

8. Policy #5070 – Social Media – 2<sup>nd</sup> reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #5070 – *Social Media* as presented.

**CARRIED**

072/18-03-06  
Policy 5070 –  
*Social Media*  
- 2<sup>nd</sup> reading

9. Policy #5500 – Head Lice – 2<sup>nd</sup> reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #5500 – *Head Lice* as presented.

**CARRIED**

073/18-03-06  
Policy 5500 –  
*Head Lice*  
- 2<sup>nd</sup> reading

10. Policy #6700 – District Health & Safety Practices – 2<sup>nd</sup> reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #6700 – *District Health & Safety Practices* as presented.

**CARRIED**

074/18-03-06  
Policy 6700 –  
*District Health & Safety Practices*  
- 2<sup>nd</sup> reading

11. Policy #7420 – Weapons, Violence, Bullying & Intimidation – 2<sup>nd</sup> reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7420 – *Weapons, Violence, Bullying and Intimidation* as presented.

**CARRIED**

075/18-03-06  
Policy 7420 –  
*Weapons, Violence, Bullying & Intimidation*  
- 2<sup>nd</sup> reading

12. Policy #7008 – Student Threat Assessment – 2<sup>nd</sup> reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7008 – *Student Threat Assessment* as presented.

**CARRIED**

076/18-03-06  
Policy 7008 –  
*Student Threat Assessment*  
- 2<sup>nd</sup> reading

The assistant superintendent shared feedback received. A suggested caution was that during the threat assessment process it is important to be aware that students may have an Individual Education Plan and/or unmet or undiagnosed needs.

13. 2018-2019 School Calendar**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the school calendar for the 2018-2019 school year as presented.

**CARRIED**

077/18-03-06  
Approve 2018/19  
school calendar

The superintendent indicated that the calendars have been circulated for feedback for 30 days and will be submitted to the Ministry before the March 31<sup>st</sup> deadline.

**G. REMARKS**1. Superintendenta) Hope Secondary (Community Support Centre)

The superintendent reported that Hope Secondary School was used as a warming station as a result of a multi-vehicle crash on the Coquihalla on the night of Feb. 25,

2018. Staff provided warm drinks while travellers were assessed by physicians before being released.

2. Secretary-Treasurer

a) Financial Review (Jan. 31)

The secretary-treasurer reported that financially the district is on track with 52% of the budget remaining as of Jan. 31<sup>st</sup>.

The secretary-treasurer also indicated that BCASBO (BC Assoc. of School Business Officials) has submitted a request to the Ministry of Education to cover the eventual cost of MSP and employer tax.

b) Funding Model Review (new item)

The secretary-treasurer stated that the amount of funding will remain similar but the distribution could change. The Ministry is holding regional forums with school districts throughout the Province in March and April.

3. Assistant Superintendent

a) AED installations (new item)

The assistant superintendent reported that the defibrillators have arrived and instructions have been sent to maintenance regarding the locations for the devices to be installed in SD78 buildings.

**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) write a letter to Minister Fleming asking him to consider making AEDs compulsory for all BC schools both public and private using the Manitoba format (of 2013).

078/18-03-06  
Write letter to Minister asking for AEDs to be compulsory in all schools

**CARRIED**

The board decided not to submit the motion to BCSTA until a response is heard back from the Ministry.

**H. INFORMATION**

1. Standing Committee Reports

a) Ops & Facilities (Feb. 13)

Trustee Koopman reported that mechanical upgrades will be completed at HSS, ACE and AESS. Kent PAC also presented their plan to start a "Natural Play Garden" to the committee.

b) Policy (Jan. 30) – *reported under New Business*

2. Admin Committee Reports

a) Careers & Transitions (Jan. 30)

The superintendent shared a few highlights from the Jan. 30, 2018 meeting: a district program trailer will be purchased to transport and store district ADST and Maker Kit equipment; the robotics program is expanding by 10 more units; Grade 8s will be attending the BC Skills Regional Competition at UFV; District Careers Fair is April 26<sup>th</sup>; and Mind over Metal summer camp.

b) Pro D (District & Native Ed Pro D Summary)

The superintendent reported that there was a record breaking number of registrations received (314). Planning is already underway for 2019.

c) Special Education (Feb. 19)

The assistant superintendent shared some of the key discussions which included: SNAP math assessment; Special Education Standards Review; Lives in Balance document; and adaption and modification process for students.

3. Principal / Vice-Principal Meeting Highlights (Feb. 8)

The superintendent reported that guest speaker Tom Hierck presented on Behaviour Intervention with students.

4. BCSTA Provincial Council Synopsis

Trustee Johnstone reported that the February Provincial Council meeting focused on the new Funding Formula Review.

5. BCSTA AGM

The chair informed the board that the BCSTA AGM is April 26 – 29, 2018 in Richmond.

6. ITA Discover the Trades Grant Approval

The superintendent informed the board that the district has received funding through ITA for Discover the Trades Program. It was used to help cover the transportation costs of Grade 8 students attending the BC Skills Competition at UFV.

7. Budget 2018 Overview (Throne Speech)

The secretary-treasurer reported that Budget 2018 provides the Ministry of Education with an increase of \$409M in operating funding and \$1.8B in provincial capital funding for priority projects over the next three years.

8. Field Trips (Approved by the Superintendent)

- a) COQ (Grades 5-6) – Floor Hockey Tournament @ SCE – Feb. 20
- b) SCE (Grade 7) – Band Collaboration @ HSS – Mar. 5
- c) AESS (All Grades) – Activity Day (various locations) – Mar. 2
- d) HHS (Basketball Team) – Basketball Game @ Unity Christian – Feb. 26
- e) BBES (Grade 7/8) – UFV Coding Camp (Chwk) – Mar. 1
- f) District (Grades 9-12) – Coding (UFV Chwk) – Apr. 10, 17, 24, May 1 & 8
- g) BBES (First Nation Program) – Surrey – Feb. 16
- h) AESS (Grade 8) – Trades Show (UVF Chwk) – Mar. 1
- i) AESS (Grade 7) – Learning About Robotics (UFV Chwk) – Mar. 1

**I. CORRESPONDENCE**

- a) Letter to District of Hope re: Flag Contest
- b) District of Hope Official Community Plan Amendment Bylaw 1410
- c) Vera Anderson re: SOGI

**J. PUBLIC PARTICIPATION**

Nil

**K. NEXT MEETING**

DATE: **Apr. 10, 2018**  
TIME: **7:00 p.m.**  
PLACE: **Kent Elementary School**

**ADJOURNMENT**

**Hendrickson**

THAT there being no further business, the meeting be adjourned.

079/18-03-06  
Adjournment

The meeting adjourned at 8:53 pm.

Original Signed by  
Board Chair

Original Signed by  
Secretary-Treasurer

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LINDA KERR  
Chair

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NATALIE LOWE CPA,CA  
Secretary-Treasurer