

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Feb. 6, 2018

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. J. Koopman	Vice-Chair	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mrs. H. Stewin	Trustee	Hope
	Ms. R. Tustian (7:00 – 7:10pm)	Trustee	Agassiz-Harrison

Dr. K. Nelson	Superintendent of Schools
Ms. N. Lowe	Secretary-Treasurer
Mr. K. Bird	Asst. Superintendent
Ms. D. McKinney	Executive Secretary

REGRETS:	Mr. R. Johnstone	Trustee	Agassiz-Harrison
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A. CALL TO ORDER

1. The meeting was called to order by the chair at 7:00pm at the Harrison Hot Springs Elementary School, on Tuesday, Feb. 6, 2018. The chair opened by acknowledging that the meeting was being held on the traditional territory of the Sto:lo people.

The chair announced the passing of former secretary-treasurer Ken Campbell. Donations for a memorial scholarship may be dropped off at the District Education Office.

2. Approval of Agenda

Additions:

- i. Fraser-Cascade Mountain School Field Trip Bundle to Item E.6.
- ii. Public Statement to Item A.5.

Stewin

THAT the agenda for the Feb. 6, 2018 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved as amended.

035/18-02-06
Approval of
agenda

CARRIED

3. Approval of Reg Minutes & In Camera Summary: Jan. 16, 2018

Ferguson

THAT the minutes of the regular meeting and *in camera* summary of Jan. 16, 2018 be approved as presented.

036/18-02-06
Approval of
minutes

CARRIED

4. Approval of Special In Camera Summary: Jan. 15, 2018

Ferguson

THAT the *in camera* summary of Jan. 15, 2018 be approved as presented.

037/18-02-06
Approval of
special *in*
camera
summary

CARRIED

5. Public Statement (new item)

Trustee Tustian announced that she is unable to participate in any school board activities until March 1, 2018 due to medical reasons.

B. EDUCATIONAL HIGHLIGHTS1. Harrison Hot Spring Elementary

The principal of Harrison Hot Springs Elementary **Tammy Nazarchuk** shared with the board some of the new projects that have been completed during her first year as principal. These include: windows in one of the classrooms; water fountain, painting of the gym; library bin; lost & found; PA/phone system; private meeting space; paper cupboard; and floor finishing machine.

Different strategies have been incorporated for student safety including: lockdown drills; hi-vis vests for quick identification of kindergarten students; playground supervision; bus supervision in parking lot; and 'Mr. Slow', a hi-vis character that is placed on highway 9.

C. PUBLIC DELEGATION1. Kent PAC

PAC chair Kate Doucet shared the concept of adding a Natural Play Kinder Garden for students at Kent Elementary School. The PAC has consulted with the teaching staff, parents and the PAC community on what they want the students to experience which will link into the new curriculum. They are currently working on a budget and hope to start planting by April. Their purpose of presenting to the board was to see what kind of support could be provided for each other.

Koopman

THAT the Board of Education for School District #78 (Fraser-Cascade) forward the Kent PAC proposal to the Operations & Facilities Committee.

CARRIED

038/18-02-06
Forward Kent
PAC proposal to
Ops & Facilities

D. TRUSTEE REPORTS

- **Trustee Stewin:**
 - Gifted Education meeting
 - BCSTA FV Branch meeting
 - BCPSEA AGM
- **Trustee Ferguson:**
 - BCPSEA AGM
- **Trustee Koopman:**
 - Policy meeting
 - Careers & Transitions meeting
 - TRU Welding graduation ceremony
- **Trustee Kerr:**
 - Committee Against Racism & Hate meeting
 - ProD session with Shelley Moore re: Inclusion

E. NEW BUSINESS1. Bylaw Bundle – 1st reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of:

- Bylaw #19(24) – *School District Budget Process*;
- Bylaw #1 – *Inaugural Meeting*; and
- Bylaw #5 – *Chairperson & Presiding Officer*

as presented.

CARRIED

039/18-02-06
Bylaw #19(24) –
School District
Budget Process;
Bylaw #1 –
Inaugural
Meeting
Bylaw #5 –
Chairperson &
Presiding Officer
- 1st reading

2. District of Hope Flag Contest**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) provide approval to include School District No. 78's logo on promotional materials in support of the District of Hope flag contest.

CARRIED

040/18-02-06
Approve Dist. Of
Hope to use
SD78 logo for
flag contest

3. Rescinding of Motion #088/17-03-14 re: red font / highlighting**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) rescind motion #088/17-03-14:

That the Board of Education for School District No. 78 (Fraser-Cascade) in consideration of inclusiveness at the board table, disallow the use of red font or highlighting in the board packages or board/committee meeting minutes or anything used for public consumption.

CARRIED

041/18-02-06
Rescind motion
#088/17-03-14
re: red font /
highlighting

4. 2018-2019 School Calendar

The superintendent reported that the Ministry has provided information on non-instructional days and instructional hours required to prepare a draft 2018/19 school calendar.

Whereas:

Section 5 of the School Calendar Regulation states:

- (1) *For the purposes of section 87.01(7) [school calendar] of the Act, a board must make publicly available a school calendar that it proposes to submit to the minister under section 87.01(5) or (6) of the Act at least one month before the date the school calendar must be submitted to the minister.*

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve in principle the draft 2018-2019 school calendar as presented for circulation and input from SD78 partner groups.

CARRIED

042/18-02-06
Approve draft
2018/19 school
calendar for
circulation

The superintendent indicated that the calendar has been reviewed with the FCTA president and ProD chair to make sure it aligned with the collective agreements.

5. Rescheduling of next Board Meeting**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) reschedule the February 27, 2018 Board meeting to March 6, 2018.

CARRIED

043/18-02-06
Reschedule
2018-02-27 BoE
mtg to 2018-03-
06

The chair indicated that changing the meeting date would align with approving the 2018-2019 school calendar.

6. Fraser-Cascade Mountain School Field Trip Bundle (new item)**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the following Fraser-Cascade Mountain School field trips as presented:

- i. KENT (Grade 6) to Lightning Lakes (Manning Park) on Feb. 27;
- ii. HSS & AESS (Grade 8-12) to Memeloose (Manning Park) or Falls Lake (Coquihalla) on March 1;
- iii. HHS & SCE (Grade 6) to Lightning Lakes (Manning Park) on March 2;
- iv. COQ (Grade 6) to Lightning Lakes (Manning Park) on March 6;
- v. HSS & AESS (Grade 8) to Falls Lake (Coquihalla) on March 7;
- vi. HSS & SCE (Grade 7) to Ottomite (Coquihalla) on March 9;
- vii. HSS & AESS (Grade 8-12) to Needle Peak (Coquihalla) on March 13; and
- viii. AESS (Grade 7) to Ottomite (Coquihalla) on March 15.

CARRIED

044/18-02-06
Approve FC Mtn
School field trip
bundle
(snowshoe)

F. UNFINISHED BUSINESS1. 2017/18 Amended Annual Budget Bylaw – 3rd reading**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of the 2017-2018 Amended Annual Budget Bylaw in the amount of \$24,844,998.00 as presented.

CARRIED

045/18-02-06
2017/18
Amended
Annual Budget
Bylaw
- 3rd reading

2. Bylaw #8 – Trustee Remuneration & Expense Allowance – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #8 – *Trustee Remuneration & Expense Allowance*, as presented.

CARRIED

046/18-02-06
Bylaw 8 –
Trustee
Remuneration &
Exp Allowance
- 2nd reading

3. Bylaw #16(20) – Office Hours – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #16(20) – *Office Hours*, as presented.

CARRIED

047/18-02-06
Bylaw 16(20) –
Office Hours
- 2nd reading

4. Bylaw #18(22) – Freedom of Information & Protection of Privacy Act – Designation of Head – 2nd reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #18(22) – *Freedom of Information & Protection of Privacy Act – Designation of Head*, as presented.

CARRIED

048/18-02-06
Bylaw 18(22) –
FOI & Protection
of Privacy Act –
Designation of
Head
- 2nd reading

5. New Bylaw #17 – Trustee Code of Conduct – 2nd reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of New Bylaw #17 – *Trustee Code of Conduct* as presented.

CARRIED

049/18-02-06
New Bylaw 17 –
Trustee Code of
Conduct
- 2nd reading

6. Chair Appointment to AEC Committee

The chair announced that Trustee Stewin has agreed to be the alternate trustee rep on the Aboriginal Education Council.

G. REMARKS

1. Superintendent

a) Six-Year Completion Rates

The superintendent shared the six-year completion rates for SD78. Results will continue to be closely monitored and support will be provided to encourage students to remain in school and successfully complete the necessary graduation requirements. It is important to note that the majority of students in alternate programs usually require an additional 1 to 2 years to complete their Dogwood Diploma.

The assistant superintendent further stated that if students start school in BC and finish in Alberta, BC does not get the credit for that student's graduation and it looks like that student did not complete their Grade 12. The assistant superintendent and the district coordinator of student services review progress of all students in the district and school based team meetings are conducted with those that are of concern.

b) Let Girls Learn with Michelle Obama

The superintendent reported that 4 students from Hope Secondary will get a chance to hear former U.S. First Lady Michelle Obama speak at the Vancouver Playhouse on Feb. 15, 2018. *Let Girls Learn* is an initiative to help adolescent girls around the world go to school. Tickets were provided by the Ministry of Education.

2. Secretary-Treasurer

a) Enrollment Projections

The secretary-treasurer shared the Enrollment Projection form that will be submitted to the Ministry by Feb. 15, 2018. It shows that no significant growth is expected in the next couple years.

3. Assistant Superintendent

a) Local Action Team (LAT) Final Report

The assistant superintendent shared the final report from the Local Action Team (LAT) which indicated that it has completed their 3 objectives after 2½ years in SD78: communicating available services; establish sustainable, effective, integrated practices; and cultural awareness and inclusion.

RECESS

At 8:41pm the chair called for a recess.

The meeting reconvened at 8:54pm.

H. INFORMATION

1. Standing Committee Reports

- a) Budget (Jan. 15)
- b) Education (Jan. 23)

2. Admin Committee Reports

- a) Careers & Transitions (Nov. 27 & Dec. 19)
- b) Gifted Education (Jan. 29)

The assistant superintendent indicated that a basketball challenge will take place at Kent.

- c) ProD (Jan. 10)
- d) Technology (Jan. 31)

The assistant superintendent reported that schools have indicated that the \$70,000.00 in Evergreen Funds that schools access every 2 years is a sufficient amount. The district supports the infrastructure, however replacements are not covered by the fund.

3. Ad Hoc Committee Reports

Nil

4. AEC Report (Jan. 10)

5. District & Native Ed Pro D Day

The superintendent reminded the board that final registration deadline is Feb. 16, 2018.

6. Canoe Magazine

The superintendent reported that the December 2017 issue of Canoe magazine features SD78. This partnership with SD43 (Coquitlam) and SD75 (Maple Ridge) is a unique opportunity to showcase aboriginal students.

7. BCPSEA AGM

The chair reported that the BCPSEA AGM was attended by herself along with Trustees Ferguson and Stewin. Items of note that were discussed include: recruitment of teachers; social media problems; and bargaining.

8. Field Trips (Approved by the Superintendent)

- a) SCE (Grades 4-5) – Author Visit @ COQ – Feb. 7
- b) SCE (Grades K-7) – Winter Activities @ Manning Park – Feb. 22
- c) BBES (Grade K-12) – Swimming/Skating @ Hope Rec Centre – Feb. 1
- d) COQ (Grades 4-6) – Activity Day @ Sasquatch Mountain – Mar. 13
- e) SCE (Grade K, 4 & 5) – Skating @ Hope Rec Centre – Feb. 2
- f) SCE (Grades 5-6) – Skating @ Hope Rec Centre – Feb. 8
- g) SCE (Grades 1/2 & 4/5) – Swimming @ Hope Rec Centre – Feb. 27
- h) SCE (Grades K & 4/5) – Skating @ Hope Rec Centre – Mar. 2
- i) SCE (Grades 5-6) – Swimming @ Hope Rec Centre – May 22

I. **CORRESPONDENCE**

- a) Maggie Aronoff Letter re: LAT
- b) Superintendent Letter to Parents re: SOGI

The superintendent reported that a letter has been sent out to parents/guardians (along with DPAC, FCTA and CMAW). It is important to note that all students and staff have the right to work and learn in a safe, welcoming and supportive environment.

J. **PUBLIC PARTICIPATION**

Nil

K. **NEXT MEETING**

DATE: **Mar. 6, 2018 (NEW DATE)**
 TIME: **7:00 p.m.**
 PLACE: **District Education Office**

ADJOURNMENT

Hendrickson

THAT there being no further business, the meeting be adjourned.

050/18-02-06
Adjournment

The meeting adjourned at 9:08pm.

Original signed by
Board Chair

Original signed by
Secretary-Treasurer

LINDA KERR
Chair

NATALIE LOWE CPA,CA
Secretary-Treasurer