

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Dec. 12, 2017

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. J. Koopman	Vice-Chair	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mr. R. Johnstone	Trustee	Agassiz-Harrison
	Mrs. H. Stewin	Trustee	Hope
	Ms. R. Tustian (<i>via phone</i>)	Trustee	Agassiz-Harrison
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe	Secretary-Treasurer	
	Mr. K. Bird	Asst. Superintendent	
	Ms. D. McKinney	Executive Secretary	

A. CALL TO ORDER

The meeting was called to order by the chair at 7:04pm at the District Education Office, on Tuesday, Dec. 12, 2017. The chair opened by acknowledging that the meeting was being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

Agenda Revision:

1. Add: Board Self-Evaluation to E.6 (New Business)

Stewin

THAT the agenda for the Dec. 12, 2017 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved as amended.

295/17-12-12
Approval of
agenda

CARRIED

2. Approval of Reg Minutes & *In Camera* Summary: Nov. 14, 2017

Ferguson

THAT the minutes of the regular meeting and *in camera* summary of Nov. 14, 2017 be approved as presented.

296/17-12-12
Approval of
minutes

CARRIED

3. Approval of Special *In Camera* Summaries: Nov. 29 & Dec. 5, 2017

Stewin

THAT the special *in camera* summaries of Nov. 29 & Dec. 5, 2017 be approved as presented.

297/17-12-12
Approval of *in camera*
summaries

CARRIED

B. EDUCATIONAL HIGHLIGHTS

1. Hope Secondary School

Principal **Rosalee Floyd** shared information on how the new year started at Hope Secondary. Students met as a group (assembly) instead of individual homerooms so that the same information was shared with everyone at the same time. A warm welcome was received by the Grade 7s when the Grade 12s presented them with their own HSS shirt.

HSS students attended WE Day in Vancouver where Grade 12 student Emma Link was selected to speak.

The Leadership Group continues to put on events such as: Terry Fox Day, Twin Day, Zombie Day, Black & Orange Day and Remembrance Day Ceremonies (featuring HSS Band).

Vice-Principal **Karl Koslowsky** reported that the welding program has been a great opportunity for HSS students and the entire district. Mr. Koslowsky shared some pictures of students practicing their trade as well as Coquihalla students touring the program (complete with the roasting of marshmallows with a welding torch).

C. PUBLIC DELEGATION

Nil

D. TRUSTEE REPORTS

➤ **Trustee Stewin:**

- Bat House Presentation at Coquihalla
- BCSTA Trustee Academy
- Committee meetings

➤ **Trustee Koopman:**

- Heavy Metal Rocks meeting
- Careers & Transitions meeting
- Policy meeting
- Technology meeting
- Bat House Presentation at Coquihalla

➤ **Trustee Johnstone:**

- Education meeting
- Tour of Hope Secondary
- BCSTA Winter Academy
- Nelson Open House
- Technology meeting
- ACE BBQ

➤ **Trustee Hendrickson:**

- AEC Collaborative meeting (Chawathil)
- FNEESC Conference

➤ **Trustee Tustian:**

Trustee Tustian served Notice of Motion to be placed on the next Board meeting on Jan. 16, 2018:

THAT the Board of Education for School District 78 (Fraser-Cascade) use some of its surplus to provide a bus shelter at Harrison Hot Springs Elementary School for the Agassiz Elementary Secondary School students that catch the School District 78 bus.

➤ **Trustee Kerr:**

- Attended 9 committee meetings
- Bat House Presentation at Coquihalla
- RCMP Open House (Agassiz)
- Teleconference with BCSTA

E. NEW BUSINESS1. New Bylaw #17 – Trustee Code of Conduct – 1st reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of New Bylaw #17 – *Trustee Code of Conduct* as presented.

298/17-12-12
New Bylaw #17
– *Trustee Code of Conduct*
- 1st reading

CARRIED2. BC Adolescent Health Survey**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) participate in the 2018 BC Adolescent Health Survey conducted by the McCreary Centre Society and that consent procedures will include parental notification and student consent.

299/17-12-12
Participate in BC
Adolescent
Health Survey

CARRIED

The superintendent reported that a letter will be sent to the parent/guardian of Grade 7 – 12 students that explains the survey. If the parent/guardian does not wish their child to participate, they inform the school prior to administration.

3. Policy #4050 – Technology Usage & Access**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #4050 – *Technology Usage and Access* to the Policy Committee for review.

300/17-12-12
Refer Policy
4050 –
Technology Usage & Access
to Policy Cmmtte
for review

CARRIED

The superintendent indicated that the media consent form is redundant in this policy now that the revised Social Media Policy includes media consent.

4. MOU with Independent Contractors & Businesses*Whereas:*

Entering into a partnership with ICBA (Independent Contractors and Businesses Association) will benefit School District No. 78 (Fraser-Cascade) by providing exposure to employment opportunities and access to the ICBA provincial website for posting resumes by students who have successfully completed dual credit programs in a trades discipline:

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve a Memorandum of Understanding between School District 78 (Fraser-Cascade) and the Independent Contractors and Businesses Association (ICBA) as presented.

The District Vice-Principal of Careers & Transitions stated that students would have the opportunity to upload their resumes to ICBA's portal where they could be seen by non-union employers. The board expressed concern regarding the partisanship of the association and felt that consultation with CMAW and FCTA was necessary.

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer the MOU with Independent Contractors & Businesses Association to the Careers & Transitions Committee to gather more information and consult with FCTA and CMAW.

301/17-12-12
Refer MOU w
ICBA to CnT
Cmmtte for
further review

CARRIED

5. Field Tripsa) HSS (Senior Band): UBC Band Concert**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Hope Secondary School field trip for the Grades 8/9 and Senior Band class to the University of British Columbia for a band concert on Jan. 31, 2018 as presented.

302/17-12-12
HSS field trip –
UBC Band
Concert

CARRIEDb) HSS (Grade 8 & 9 Band): Music Festival (Chwk) – March, 2018**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Hope Secondary School field trip for the Grade 8 and 9 Band class to the Chilliwack Music Festival on March 13, 14, or 15, 2018 as presented.

303/17-12-12
HSS field trip –
Chwk music
festival

CARRIEDc) HSS (Grade 7 Band): Concert Tour (Victoria) – May 9-11**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Hope Secondary School field trip for the Grade 7 Band class concert tour to Victoria from May 9 – 11, 2018 as presented.

304/17-12-12
HSS field trip –
Band concert
tour (Victoria)

CARRIED6. Board Self-Evaluation (new item)

The chair announced that the board is going to commence with board self-evaluation.

F. UNFINISHED BUSINESS1. Bylaw #2 – Regular Board Meetings – 3rd reading**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #2 – *Regular Board Meetings*, as presented.

The board expressed concern that point #4 regarding Trustee attendance at meetings refers to Bylaw 8.5 which at this time does not exist.

Johnstone

THAT the point regarding Trustee attendance at meetings refer to Bylaw #8 (not 8.5).

305/17-12-12
Refer to Bylaw 8
not 8.5 on point
#4.

CARRIED**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #2 – *Regular Board Meetings*, as amended.

306/17-12-12
Bylaw 2 –
Regular Board
Meetings
- 3rd reading

CARRIED2. Bylaw #3 – Special Board Meetings – 3rd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #3 – *Special Board Meetings*, as presented.

307/17-12-12
Bylaw 3 –
Special Board
Meetings
- 3rd reading

CARRIED

3. Bylaw #4 – In Camera (Closed) Meetings – 3rd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #4 – *In Camera (Closed) Meetings*, as presented.

308/17-12-12
Bylaw 4 – *In Camera (Closed) Meetings*
- 3rd reading

CARRIED4. Bylaw #7 – Conflict of Interest – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #7 – *Conflict of Interest*, as presented.

309/17-12-12
Bylaw 7 – *Conflict of Interest*
- 2nd reading

CARRIED

The board discussed the definition of ‘personal friendship’ in item 7.10.

Trustee Johnstone left the meeting at 8:33pm and returned at 8:35pm.

5. Bylaw #9 – Reimbursement for Expenses – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #9 – *Reimbursement for Expenses*, as presented.

310/17-12-12
Bylaw 9 – *Reimbursement for Expenses*
- 2nd reading

CARRIED

The board expressed concern with regards to the following points in the bylaw: reference to section 71 of the *School Act*; informing the Secretary-Treasurer if unable to attend a meeting; and Expense Claim Form. The Ad Hoc Bylaw Committee will confirm that the first two topics have been removed due to duplication in other bylaws.

6. Bylaw #15 – Board Committees – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #15 – *Board Committees*, as presented.

311/17-12-12
Bylaw 15 – *Board Committees*
- 2nd reading

CARRIED

The board discussed the option of restructuring the committees. The committees are a recommendation body (only) to the board and are currently made up of partner groups who attend on a volunteer basis.

7. New Policy #6220 – “Whistleblower” Protection – 3rd reading**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of revised new Policy #6220 – *“Whistleblower” Protection*, as presented.

312/17-12-12
New Policy 6220
–
“Whistleblower” Protection
- 3rd reading

CARRIED8. Notice of Motion: Surplus Funds for ACE

The following notice of motion was lost due to no seconder:

THAT the Board of Education for School District No. 78 (Fraser-Cascade) use some of its surplus to improve the learning conditions for the students at Agassiz Centre for Education.

9. Notice of Motion: Surplus Funds for Students

The following notice of motion was lost due to no seconder:

THAT the Board of Education for School District No. 78 (Fraser-Cascade) use some of its surplus to improve the learning conditions for the students throughout the district by providing new technology, Smart boards, document cameras, Apple TV, iPads for the students, updated text books and sporting equipment.

The assistant superintendent confirmed that schools do receive funding for technology from the Evergreen Program every 2 years.

10. Defibrillators in Schools

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) purchase defibrillators for all School District 78 facilities and that they be stored in easily accessible places in our buildings.

313/17-12-12
Purchase
defibrillators for
SD78 facilities

CARRIED

The assistant superintendent provided information on defibrillators and a brief demonstration on how easy they are to operate due to vocal coaching and unit design.

11. BCSTA Fraser Valley Branch Rep

Trustee Stewin has offered to fulfill this role.

The Chair called for item J (Public Participation) as the next agenda item.

J. PUBLIC PARTICIPATION

- Location of defibrillators

RECESS

At 9:04pm the chair called for a recess.

The meeting reconvened at 9:17pm.

G. REMARKS

1. Superintendent

Nil

2. Secretary-Treasurer

Nil

3. Assistant Superintendent

Nil

H. INFORMATION

1. Standing Committee Reports

a) Education (Nov. 21)

2. Admin Committee Reports

a) Pro D (Nov. 28)

The superintendent reported that the District/Native Ed Pro D Day is February 23, 2018. Key-note speaker will be Keith Carlson and the theme is "Sculpting Our Future".

3. Ad Hoc Committee Reports

Nil

4. AEC Report (Nov. 8)

Trustee Johnstone reported that the latest edition of Canoe Magazine features SD78 on the front cover.

5. BCSTA Trustee Academy Report

The trustees shared their highlights from this year's academy.

6. Principal / Vice Principal Meeting Highlights (Nov. 30)

The assistant superintendent reported that guest speaker Maggie Aronoff spoke to the group about strategies surrounding the social emotional support (mental health) of students and how it connected to the new curriculum.

Trustee Hendrickson left the meeting at 9:32pm and returned at 9:34pm

7. BCSSA Fall Conference

The superintendent reported that nearly all SD78 schools were represented at this year's conference. An interesting key learning segment was that 65% of jobs that kindergarten students will enter after graduation do not yet exist.

8. Ministry of Education Funding Model Review

The chair indicated that the Ministry has released a survey looking for input on how funds are to be spent with regards to the new funding model. Trustees are encouraged to provide input to the chair prior to the Dec. 17th submission deadline.

9. BCSTA Provincial Council Motion Submission

Trustee Johnstone reminded the Trustees that deadline for submission is Jan. 12, 2018.

10. Public Announcement re: Facebook Posts

The chair reported that a letter written on behalf of the board has been placed in the two local papers regarding Facebook posts from an individual trustee: "School Board Rebuttal to Trustee Tustian's Comments". It states that the board has a process to follow with regards to spending funds and that trustees are to act as a team, as per the *School Act* and board policy.

11. Field Trips (Approved by the Superintendent)

a) SCE (Grade 7): Hamper Sorting, Panago, Bowling (Hope) – Dec. 19

b) HSS (Senior Band): Concert (Boston Bar) – Dec. 7

c) FC Schools (Admin, Teachers, Support Staff) – ProD Snowshoe Trip – Jan. 19

I. CORRESPONDENCE

- 1. Sent:
 - a) Min. of Trans & Infrastructure / ICBC re: Hwy 1 Speed Limit at Ross Road
 - b) Harrison Hot Springs Resort re: Donation to HHS Elementary
- 2. Received:
 - a) Sto:Lo Nation re: Donation Request
 - b) District of Hope re: Flag Contest

Trustee Hendrickson left the meeting at 9:46pm

J. PUBLIC PARTICIPATION

- The board as a corporate entity vs the work of an individual trustee

K. NEXT MEETING

DATE: **Jan. 16, 2018**
 TIME: **7:00 p.m.**
 PLACE: **District Education Office**

ADJOURNMENT

Stewin

THAT there being no further business, the meeting be adjourned.

314/17-12-12
Adjournment

The meeting adjourned at 9:48pm.

Original signed by
Board Chair

Original signed by
Secretary-Treasurer

LINDA KERR
Chair

NATALIE LOWE CPA,CA
Secretary-Treasurer