

3. Approval of Previous Minutes –February 21, 2017

Mr. Koslowsky asked that there be an amendment to the February 21, 2017 minutes to clarify that in item #11-Transportation Funds, it is the Hope Secondary School culinary program that is expanding and is looking to purchase a foods trailer, not a truck. Also, it is the Hope Secondary program, not a district program.

FLYNN/KOSLOWSKY

THAT the minutes of the Operations and Facilities Committee meeting held on February 21, 2017 be approved as amended.

CARRIED

4. Capital Plan Funding

The Director of Transportation and Facilities reviewed the five year capital plan. SEP (School Enhancement Projects) are the minor capital works the district has requested be funded. CNCP has been active for approximately eight years. The district has received funding for all SEP projects and quite a few of the CNCP projects, some of which are LED lighting upgrades for Hope Secondary and Coquihalla Elementary, roof replacement for Agassiz Elementary Secondary, and mechanical upgrade for Hope Secondary. In the end the district will be 100% LED which will reduce consumption by 50%.

The district typically receives \$500,000 AFG funding per year. The new five year plan focuses spending the majority of the funds on two or three schools each year. Boston Bar Elementary Secondary and Harrison Hot Springs Elementary will be worked on in the upcoming year and will take up the majority of AFG funding.

The Secretary-Treasurer noted that significant AFG funding has been going to replacing and repairing schools roofs in the past few years. Using the School Enhancement Program funding for the Agassiz Elementary Secondary roof means it doesn't come from AFG funds which can be spent on other projects.

5. Kent Elementary Addition

The building permit is ready. The goal is to have the addition framed and the roof on by end of May. With work over the summer, it will be ready by September.

6. District of Kent – Tree Planting

District of Kent has applied for grant funding to plant Dogwood trees along Evergreen Avenue which borders on Agassiz Elementary-Secondary school property. The Secretary-Treasurer will advise the committee when and if the District of Kent receives the funding and the project is a go.

7. Water Testing Results

The Ministry required districts to have water tested for lead by March 31st. None of the district schools has any measureable lead content. Testing is now an annual requirement. Hope

Secondary has some lead solder as any school built prior to 1973. It is not an issue at this point, but maintenance will be replacing the pipe regardless.

8. Youth Trade Capital Equipment Program

Mr. Koslowsky reported that the district careers committee researched what was needed and prepared the request to the Ministry of Education for \$1.1 million. The district was awarded approximately \$378,000 in total; approximately \$240,000 has been received already this year and the remainder will come over the next two years.

The funds are to be used on capital items. The Secretary-Treasurer, Director of Transportation & Facilities, and Mr. Koslowsky will meet to prioritize the order of the work. For example, in the first year, air handlers are a priority in larger shops at Agassiz Elementary Secondary and Hope Secondary. Current equipment does not meet the current WorkSafe BC requirements. Other items approved included a stainless steel table, stand mixer, CNC machine, computer labs for coding, saws and hand tools. Funding also includes the installation of the equipment.

9. New Bus

The new bus is anticipated to be ready and arrive in June. The bus will seat about 24 (10 seats and 2 handicapped spots). The district pays an annual fee to the transportation association through the Ministry who negotiates best price for busses on our behalf, as well as all districts. The district was able to stay within the budget of \$120,000.

10. Questions

The Secretary-Treasurer reported that the Kent PAC has asked the Board to help fund, build and install playground equipment. She noted that the Board has helped in the past to fund soft fall and installation.

The Director of Transportation & Facilities stated that AFG guidelines specifically indicates that AFG funds cannot be used to purchase playground equipment. The district is supposed to have playground equipment audited and checked on a monthly basis and annual basis by a certified person. He reported that the district has started to do this and is looking at having district staff certified so it can be done in house.

There is an added cost of approximately \$1500 - \$2500 per piece of equipment that is placed on the district for routine maintenance. In the past the district has helped with the soft fall, and helped with installation but not been completely responsible for the installation.

Director of Transportation & Facilities has shared with administrators his guidelines for playground equipment, including the procurement process and who's responsible for paying. The guidelines suggest that the Maintenance department manages the installation of playground equipment. He noted three proposals for installation; contractor installation, contractor installation with community assist to reduce installation costs, and district installation.

KOSLOWSKY/FLYNN

THAT recommendation be made to the Board to write to the Ministry of Education requesting funding for playground installation and ongoing maintenance.

CARRIED

Adjournment

/FLYNN

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:25 p.m.

Next Meeting

Fall 2017

Location: District Education Office

DRAFT