

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

April 30, 2015

PRESENT:	Mr. R. Johnstone	Chair	Agassiz-Harrison
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Ms. L. Kerr	Trustee	Hope
	Mr. J. Koopman	Trustee	Hope
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Mrs. N. Lowe-Zucchet	Secretary-Treasurer	
	Mr. K. Bird	Assistant Superintendent	
Mrs. T. McLaren	Recording Secretary		

REGRETS:	Ms. R. Tustian	Trustee	Agassiz-Harrison
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A. CALL TO ORDER

The meeting was called to order by the Chair in the Boardroom of the District Education Office in Hope, B.C. at 5:00 p.m. on Thursday, April 30, 2015. The Chair opened by acknowledging that the meeting is being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

Kerr/Ferguson

THAT the agenda for the April 30, 2015 Special Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as presented.

086/15-04-30
Approval of
Agenda

CARRIED UNANIMOUSLY

B. TRUSTEE REPORTS

➤ **Trustee Tustian: NSBA Conference**

Trustee Tustian was not in attendance to speak to this item.

C. INFORMATION

1. P/VP Meeting Highlights

The Superintendent reported on the March 12, 2015 Principals' meeting and the ongoing professional development at each meeting around *Spirals of Inquiry*. The Superintendent advised that the *Spirals of Inquiry* approach ensures equity and quality for all learners and highlights the importance of educators developing new skills. The Principals discussed the importance of teacher collaboration time and the benefits that come from it. The Superintendent advised that in discussions with the Budget Advisory Committee, the District has set aside funding of \$2,000 in next year's budget for teacher collaboration time for each school, and any school wanting additional funds can submit a proposal.

Agenda items also included:

- non-violent crisis intervention
- recent enrolment audit and what needs to be put in place going forward
- review of student suspension data
- upcoming 2015 Networks of Inquiry and Innovation Workshop
- MyEdBC training schedule

2. Technology Committee Report

The Assistant Superintendent provided an overview of the Technology Committee meeting held on March 18th and the highlights of the discussions regarding the following:

- transition to the new Exchange server. The plan is to have both the current and future email systems operating at the same time so there is no loss of information during the transition
- streamlining of the IT Work Order submission form
- query directed to the Committee regarding concern of EMF radiation from wi-fi and cellphone use
- technology evergreening plan

Kerr/Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the District Technology Committee Meeting held on March 18, 2015, as presented.

087/15-04-30
Receipt of
Technology
Committee
report

CARRIED UNANIMOUSLY

Trustees inquired about guidelines around acceptable screen time for kids and discussion ensued on the “5-2-1-0” public campaign for the promotion of healthy lifestyles:

- 5 servings of fruits and vegetables per day
- 2 hours or less of screen time per day (TV, computer, video games)
- 1 hour of physical activity per day
- 0 sugar-sweetened drinks

3. BCSTA Provincial Council Report

Trustee Tustian was not in attendance to speak to this item.

4. BCSTA Fraser Valley Branch Report

Trustee Koopman advised that he attended the BCSTA Fraser Valley Branch Meeting held on April 17th, 2015 as part of the BCSTA AGM, and will forward a synopsis of the Branch meeting as soon as it becomes available.

5. C.E. Barry House Post Ceremony

The Chair reported that he and the Assistant Superintendent had the honour of witnessing the C.E. Barry House Post Dismantling Ceremony on April 27th. Over 40 people were in attendance for this special occasion. The Pole was blessed then dismantled and blanketed for transportation to the Jim Sinclair Maintenance Centre where it will be stored for one year out of respect (for the house post). After the one year period the AEC will determine where it will be resurrected.

6. AEC Collaborative Meeting / Place Name Tour

The Chair reported on his attendance at the AEC Collaborative Meeting: Halq'eméylem & Nalka'pamux Place Name Tour, on April 29th. Tour host Albert “Sonny” McHalsie shared stories about the native history of the area while pointing out special features in the local mountains and the special meaning behind the names of different places along the route from Hunter Creek to Kawkawa Lake and up the Canyon to Boston Bar. Trustees inquired about Sonny’s tour presentation being made into a classroom resource.

7. Seabird Island Band Request to Extend LEA

The Superintendent reported on a meeting with the Seabird Island Education Committee to discuss extending the current Local Education Agreement between the Band and the District. The parties discussed the common goals and objectives of the LEA in maximizing student success. Out of discussions from that meeting the parties agreed to extend the current LEA, with some minor amendments.

8. Class of 2015 Graduation Ceremonies

The Superintendent advised the Board of the schedule of graduation ceremonies for the Class of 2015 as follows:

HOPE SECONDARY SCHOOL

Graduation Ceremony: Saturday, June 6, 2015
12:00 p.m. Hope Secondary School Gymnasium

Prom and Banquet: Sunday, June 7, 2015
5:30 p.m. Harrison Hot Springs Hotel

AGASSIZ ELEMENTARY-SECONDARY SCHOOL

Graduation Ceremony: Friday, June 5, 2015
5:00 p.m. school gymnasium followed by dinner at
the Harrison Hotel

BOSTON BAR ELEMENTARY-SECONDARY SCHOOL

No grads this year

AGASSIZ CENTRE FOR EDUCATION

Graduation Ceremony: June 24, 2015
4:00 p.m. Agassiz Legion followed by dinner

TWO RIVERS EDUCATION CENTRE

Graduation Ceremony: To Be Announced

Trustees were asked to RSVP to Administration by May 15th.

9. Annual Retirement Recognition Dinner

The Superintendent advised that the retirement recognition dinner will be held on June 25th at 5:00 p.m. at the Hope Golf Course. Trustees were asked to RSVP to Administration.

D. UNFINISHED BUSINESS

- 1. Draft Revised Bylaw #3 – Special Board Meetings – 3rd Reading

Johnstone/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft revised Bylaw #3 – *Special Board Meetings*, as presented.

088/15-04-30
Third reading of Bylaw #3 – *Special Board Meetings*

CARRIED UNANIMOUSLY

- 2. Draft (new) Bylaw #16 – Poll Voting – 1st and 2nd Reading

Johnstone/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first and second reading of draft (new) Bylaw #16 – *Poll Voting*, as presented.

089/15-04-30
Motion for 1st and 2nd reading of draft (new) Bylaw #16 – *Poll Voting*

Amendment

Under Procedure for Calling Poll Votes, it was suggested to add the words “*or designate*” in the event that the Board Chairperson or the Vice-Chair are not available: “A poll vote will be called at the direction of the Board Chairperson *or designate*, in consultation with the Vice-Chair *or designate*, and staff; and Committee Chairperson when required.”

Hendrickson/Kerr

THAT draft (new) Bylaw #16 be amended to add the words “*or designate*” under Procedure for Calling Poll Votes.

090/15-04-30
Amendment re: Bylaw #16

CARRIED UNANIMOUSLY

Original motion as amended

Johnstone/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first and second reading of draft (new) Bylaw #16 – *Poll Voting*, as amended.

091/15-04-30
Motion approving 1st and 2nd Reading of Bylaw #16 as amended

CARRIED UNANIMOUSLY

- 3. Draft Policy #4045 – Procurement Cards – 3rd Reading

Johnstone/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft policy #4045 – *Procurement Cards*, as presented.

092/15-04-30
Motion for 3rd reading of draft (new) Policy #4045 – *Procurement Cards*

Amendment

Under Article 7.1 “Receipt Collection and Submission” it was suggested that receipts should be submitted to the accounting department for inspection sooner than the twenty (20) days currently written in the draft policy. Trustees suggested it should be no more than 10 days.

Hendrickson/Kerr

THAT article 7.1 in draft (new) Policy #4045 – *Procurement Cards* be amended to change the due date for submission of receipts to the accounting department from 20 days to 10 days.

093/15-04-30
Amendment re:
Policy #4045

CARRIED UNANIMOUSLY

Original motion as amended

Johnstone/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft (new) policy #4045 – *Procurement Cards*, as amended.

094/15-04-30
3rd reading of
draft (new)
Policy #4045 –
*Procurement
Cards - as
amended*

CARRIED UNANIMOUSLY

4. Draft Revised Policy #5020: *Curricular, Co-Curricular, Extra-Curricular Activities*
2nd Reading

Johnstone/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of draft revised Policy #5020 – *Curricular, Co-Curricular, Extra-Curricular Activities*, as presented.

095/15-04-30
Policy #5020 –
*Curricular, Co-
Curricular, Extra-
Curricular
Activities – 2nd
Reading*

CARRIED UNANIMOUSLY

5. Strategic Plan Update

Trustee Kerr advised that an updated draft of the revised Strategic Plan has been emailed to Trustees for input. The Assistant Superintendent will work on the graphics and cover page and another meeting of the Strategic Plan Ad-hoc Committee will be scheduled once a mock-up of the draft plan with the artwork and Trustees' feedback included, is ready.

E. NEW BUSINESS

1. AEC Report

The Board Chair provided an overview of the AEC meeting held on February 11, 2015 and relayed a motion that was passed at that meeting to invite all interested parties to a meeting to discuss concerns regarding the Ross Road turnout onto the Trans-Canada Highway.

The Chair advised that the AEC has requested a letter of support from the Board of Education for an on-site meeting bringing stakeholders together to discuss concerns around the safety of students having to cross the highway at Ross Road in order to catch the school bus. A motion to write a letter of support was passed at the April 21st Board meeting.

Johnstone/Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Education Council meeting held February 11, 2015, as presented.

096/15-04-30
Motion to receive
AEC Report

CARRIED UNANIMOUSLY

2. Capital Bylaw #126887 (2015/16 AFG Funding) – 1st and 2nd Reading

Kerr/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first and second reading of Capital Bylaw No. 126887 (2015/16 Annual Facilities Grant Funding) in the amount of \$437,780.00, as presented.

097/15-04-30
1st and 2nd
reading of
Capital Bylaw
#126887
(2015/16 AFG
funding)

CARRIED UNANIMOUSLY

3. Appointment of Auditor

Kerr/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) appoint Mr. Chris Kelley of the firm McConnell/Voelkl, Chartered Accountants to conduct the audit of the financial statements of the Fraser-Cascade School District.

098/15-04-30
Appointment of
Auditor

CARRIED UNANIMOUSLY

4. Policy Development Committee Report

Kerr/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Development Committee meeting held on March 10, 2015, as presented.

099/15-04-30
Receipt of Policy
Development
Committee
Report

CARRIED UNANIMOUSLY

5. Draft Revised Policies (Bundle) – 1st Reading

Before consideration of the bundle of draft revised policies for first reading, the Assistant Superintendent inquired about the process for reviewing policies. The Assistant Superintendent advised that the following list of existing policies will be going forward to the next Policy Development Committee meeting for committee review:

- #5510 – *Tuition Free Adult Basic Education*
- #6507 – *Criminal Record Search*
- #7330 – *Pupils – Illness or Accidents at School*
- #7300 – *Treatment of Pupils with Medical Problems*

Discussion surrounded clarification of the process for sending policies to the Policy Development Committee. The Board confirmed past practice that all policies whether new, or to be reviewed, are first presented to the Board for a motion of approval to send to the next Policy Development Committee meeting.

Kerr/Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve sending the following policies to the Policy Development Committee for review:

- #5510 – *Tuition Free Adult Basic Education*
- #6507 – *Criminal Record Search*
- #7330 – *Pupils – Illness or Accidents at School*
- #7300 – *Treatment of Pupils with Medical Problems.*

100/15-04-30
Motion to send
policies (bundle)
to the Policy
Development
Committee for
review

CARRIED UNANIMOUSLY

The Superintendent suggested the Board review, for clarity, its bylaw on policy procedure and development (Bylaw #11).

Hendrickson/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) direct staff to bring forward Bylaw #11 – *Policy Procedure and Development* to the next regular Board meeting for the Board’s review.

CARRIED UNANIMOUSLY

101/15-04-30
Motion to bring Bylaw #11 forward for review

Johnstone/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of the following draft revised policies, as presented:

- draft revised Policy #4050 – *Computer and Internet Usage and Access*
- draft revised Policy #5070 – *Social Media*
- draft revised Policy #5075 – *Media Consent*
- draft revised Policy #6750 – *Natural Justice*

AND THAT the Board of Education for School District No. 78 (Fraser-Cascade) repeal Policy #5090 – *Grievance Redress*.

CARRIED UNANIMOUSLY

102/15-04-30
Motion approving 1st reading of draft revised policies (bundle) and repeal Policy #5090 – *Grievance Redress*

6. MCFD/HATS

The Assistant Superintendent advised that the District has been approached by the Ministry of Children and Family Development, and the Hope & Area Transition Society to work together with their Read Right program. The Assistant Superintendent provided an overview of some of the services the Read Right program provides including community adult literacy, ESL and settlement assistance services, computer training for seniors, and others. They have a new program in the works called “iHomework” that they wish to work with the District on in providing this program for students. The Assistant Superintendent requested support from the Board to continue the conversation with MCFD/HATS and the Read Right Society and look into this and other shared programming opportunities.

Hendrickson/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) support the Assistant Superintendent to enter into discussions with MCFD/HATS and the Read Right Society regarding shared programming opportunities.

CARRIED UNANIMOUSLY

103/15-04-30
Motion authorizing Asst. Superintendent to discuss programming options with MCFD/HATS

7. Scheduling of Committee of the Whole Meeting for School Growth Plan Presentations

Committee of the Whole meetings were scheduled as follows for School Growth Plan presentations:

Tuesday, May 12, 2015 <i>(prior to the Board meeting)</i>		Tuesday, June 2, 2015 <i>(prior to the Board meeting)</i>	
Location: District Education Office		Location: Kent Elementary School	
4:00 p.m.	Presenter: Coquihalla Elementary	4:00 p.m.	Presenter: Kent Elementary
5:00 p.m.	Presenter: Silver Creek Elementary	5:00 p.m.	Presenter: Harrison Elementary

8. Establishment of Career and Skills Development Ad-hoc Committee

The Board Chair called for three Trustees interested in sitting on an Ad-hoc Committee for the establishment of a career and skills development program for students and a three to five year action plan going forward. Trustees Ferguson, Kerr and Koopman stepped forward and were officially appointed by the Board Chair.

9. Standing Board Committees Meeting Date Changes

Trustee Kerr brought forward discussion regarding the process for changes to Committee meeting dates as there was some question around approval of changes. As it is Board motion that created the schedule any time there has to be a change to that schedule it was thought that it should be brought back to the Board for approval. It was the consensus of the Board that changes to the Committee meeting dates schedule do not have to come back to the Board.

HSS Field Trip

As requested by the Board last meeting the Superintendent brought forward additional information regarding the safety precautions and number of supervisors that will be attending with students for the HSS Comparative Civilizations 12 class field trip to Greenwood Island for a tour of the Sto:lo archaeological site on May 14th. The Superintendent advised that the Principal has provided a list of the potential risks associated with this trip, and a parent consent form outlining the potential risks of the students travelling by zodiac boat from the Telte Yet Campsite across to Greenwood Island, has gone home to the parents. The Superintendent was asked to follow up with the Principal to ensure that everyone going on the boat is properly outfitted with appropriate life vests.

F. CORRESPONDENCE

1. Copy of Seabird Island Band correspondence to Minister Fassbender
Re: Strike Savings

This item of correspondence was received for information only.

G. PUBLIC PARTICIPATION

Nil

H. NEXT MEETING

DATE: **May 12, 2015**
TIME: **7:00 p.m.**
PLACE: **District Education Office**

I. ADJOURNMENT**Hendrickson/Kerr**

THAT, there being no further business, the meeting be adjourned.

CARRIED UNANIMOUSLY

104/15-04-30
Adjournment

The meeting adjourned at 6:41 p.m.

Original Signed by Ron Johnstone

RON JOHNSTONE
Board Chair

Original signed by Natalie Lowe-Zucchet

NATALIE LOWE-ZUCCHET
Secretary-Treasurer