

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Oct. 4, 2016

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. J. Koopman	Vice-Chair	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mr. R. Johnstone	Trustee	Agassiz-Harrison
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe	Secretary-Treasurer	
	Mr. K. Bird	Asst. Superintendent	
Ms. D. McKinney	Executive Secretary		

REGRETS:	Ms. R. Tustian	Trustee	Agassiz-Harrison
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A. CALL TO ORDER

The meeting was called to order by the chair at 7:00pm at the Agassiz Elementary Secondary School, on Tuesday, Oct. 4, 2016. The Chair opened by acknowledging that the meeting is being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

Agenda Revision:

1. Move Item H.7. (Telus Facility Proposal – Silver Creek) to New Business – Item E.10.
2. Add: Parent Engagement to Superintendent’s Remarks – Item G.1.

Hendrickson

THAT the agenda for the Oct.4, 2016 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

245/16-10-04
Approval of
agenda

CARRIED

2. Approval of Regular Minutes and In-Camera Summary: Sept. 13, 2016

Johnstone

THAT the minutes of the Regular Meeting and In-Camera Summary of Sept. 13, 2016 be approved, as presented.

246/16-10-04
Approval of
minutes

CARRIED

B. EDUCATIONAL HIGHLIGHTS (Agassiz Elem-Secondary School)

AESS Principal **Patsy Graham** focused on the positive changes that have taken place at AESS over the years. The trustees shared their encouraging opinions of the school, but the principal is concerned that that is not the message that is being received by her and staff. The principal would like to have open honest dialogue with trustees and parents. Students are the main focus. The principal realizes that students and parents have a choice as to what school students attend, and that is ok, as other schools may have more opportunities. AESS offers everything a student needs to get to post-secondary. The principal thanked the board for their support and would like the board to reciprocate by sharing their optimistic views throughout the community.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

- **Trustee Stewin:**
 - Open house at Nestle Water
 - Education Committee meeting
 - UBCM (Union of BC Municipalities)
- **Trustee Johnstone:**
 - Education Committee meeting
 - First Nation Support Worker interviews
 - AESS PAC meeting
 - AESS open house / bbq
 - Community Education Forum
 - AEC meeting
- **Trustee Hendrickson:**
 - AEC meeting
 - Community Education Forum
- **Trustee Kerr:**
 - Education Committee meeting
 - Personnel meeting
 - Careers & Transitions meeting
 - ProD meeting
 - Community Education Forum
- **Trustee Ferguson:**
 - Community Education Forum

E. NEW BUSINESS1. Standing Committee Reportsa) Education**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Education Committee meeting held on Sept. 20, 2016, as presented.

247/16-10-04
Receive
Education
Cmmte report

CARRIEDb) Policyi) Policy #7008 – Student Threat Assessment

The superintendent reported that new information is available for threat assessment and training for staff is being updated throughout the province. It was recommended that the threat assessment policy be reviewed at the December meeting which will give time to compare policies from other districts.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #7008 – *Student Threat Assessment* to the Policy Development Committee for review.

248/16-10-04
Refer Policy
#7008 – *Student Threat Assessment* to
Policy Cmmte for
review

CARRIED

2. AEC Report**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Education Council meeting held on Sept. 4, 2016 as presented.

249/16-10-04
Receive AEC
report

CARRIED3. Bylaw #1 – Inaugural Meeting – Notice of Motion**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) amend item 1.5 in Bylaw #1 – *Inaugural Meeting* to read: *The Chairperson shall proceed to elect a vice-chairperson.*

250/16-10-04
Notice of motion
to amend Bylaw
#1 – *Inaugural
Meeting*

CARRIED

The secretary-treasurer reported that this would remove: *for a two month period on a rotational basis among the remaining six trustees.*

4. BCPSEA Rep (alternate)

The chair called for nominations for the position of alternate rep for BCPSEA. Nominations were called three times and the following trustee was nominated:

Trustee Koopman nominated **Ron Johnstone** (accepted).

Hearing no further nominations, the chair declared nominations closed for the position of BCPSEA Rep (alternate) and declared **Ron Johnstone** elected by acclamation.

5. BOE Strategic Plan

The superintendent reported that two pieces of the puzzle (Inclusiveness and Transitions) have been updated.

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the revised Board of Education Strategic Plan as presented.

251/16-10-04
Approve revised
BOE Strategic
Plan

CARRIED6. SOFI (Statement of Financial Information)**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Statement of Financial Information for the 2015-2016 school year, as presented.

252/16-10-04
Approve 2015/16
SOFI report

CARRIED7. ATIM Research Project (Active Transportation, Independent Mobility)

The superintendent shared information on a research project by UBC aimed at Grade 4-6 students that would take place between September and May with minimal impact to students/staff.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve participation of SD78 schools in a research project by the Faculty of Education from the University of British Columbia entitled ATIM (Active Transportation, Independent Mobility and Physical Activity among School Children), as presented.

253/16-10-04
Approve
participation in
ATIM research
project

CARRIED

8. Board Meeting Date Change**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) change the date of the Tuesday, October 25, 2016 regular Board meeting to Monday, October 24, 2016 to accommodate the MOE Education Partner Liaison meeting that the Chair and administration will be attending.

254/16-10-04
Approve BOE
mtg date change
to Oct. 24

CARRIED9. Field Tripsa) HSS – BC Student Leadership Conference**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Hope Secondary (Leadership Group) extra-curricular overnight field trip to the BC Student Leadership Conference in Princeton from October 20 to October 23, 2016 as presented.

255/16-10-04
Approve HSS
Field Trip (BC
Student
Leadership
Conf)

CARRIEDb) ACE – We For She Conference**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Agassiz Centre for Education (Senior Girls) field trip by private vehicle to the We For She Conference in Vancouver on October 14, 2016, as presented.

256/16-10-04
Approve ACE
Field Trip (We
For She Conf)

CARRIED

Trustee Stewin declared conflict of interest and left the meeting.

10. Telus Facility Proposal (Silver Creek)

Trustee Ferguson distributed information on the impacts of cellular phone towers and antennas. Discussion ensued regarding the location of the tower, perception of parents of the students, and Health Canada reports vs the benefits of better cell reception in the Silver Creek area.

Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) submit the Telus comment sheet regarding the proposed radiocommunication pole at Telus site: BC9589 expressing concerns about the location of the pole near Silver Creek Elementary School. In addition, a letter be written to Telus (and copied to the District of Hope and CRTC) asking that a cell phone tower not be raised in the vicinity of Silver Creek Elementary School.

257/16-10-04
Submit letter to
Telus re:
concerns of
location of pole
near SCE.

CARRIED

Trustee Stewin returned to the meeting.

F. UNFINISHED BUSINESS1. Policy Bundle – 2nd readinga) Policy #6000 – Reimbursement for Expenses**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #6000 – *Reimbursement for Expenses*, with suggested alterations as presented.

258/16-10-04
Approve Policy
#6000 –
*Reimbursement
for Expenses*
- 2nd reading

CARRIED

b) Policy #7022 – School Completion (Evergreen) Cert.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7022 – *School Completion (Evergreen) Certificates*, as presented.

259/16-10-04
Approve Policy #7022 – *School Completion (Evergreen) Cert* - 2nd reading

CARRIED

c) Policy #7010 – Student Records Confidentiality

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7010 – *Student Records Confidentiality*, with suggested alterations as presented.

260/16-10-04
Approve Policy #7010 – *Student Records Confidentiality* - 2nd reading

CARRIED

d) Policy #7012 – Student Records Procedures

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7012 – *Student Records Procedures*, as presented.

261/16-10-04
Approve Policy #7012 – *Student Records Procedures* - 2nd reading

CARRIED

e) Policy #4030 – School Grounds, Buildings, and Equipment

The assistant superintendent shared feedback regarding what user types certain organizations would fall under.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #4030 – *School Grounds, Buildings, and Equipment*, with suggested alterations as presented.

262/16-10-04
Approve Policy #4030 – *School Grounds, Buildings, & Equipment* - 2nd reading
DEFEATED

DEFEATED

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #4030 – *School Grounds, Buildings, and Equipment*, to the Policy Development Committee for further review.

263/16-10-04
Refer Policy #4030 – *School Grounds, Buildings, & Equipment* to Policy Cmte for further review

CARRIED

RECESS

At 8:32pm the chair called for a brief recess.

The meeting re-convened at 8:43pm.

Trustee Hendrickson left the meeting at 8:43pm.

2. Bylaw #2 – Regular Board Meetings – 3rd reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #2 – *Regular Board Meetings*, as presented.

264/16-10-04
Approve Bylaw #2 – *Regular Board Meetings* - 3rd reading

CARRIED

The chair stated that the new consent agenda will come in to effect at the next Board meeting.

3. Meeting with MLA – Laurie Throness

This item will be moved forward to next board meeting for Trustee Tustian to speak to.

4. Opening of Coquihalla Elementary School Addition

The superintendent reported that there will be some dates available to choose from at the next board meeting.

5. Trustee Handbook

The chair reported that the additional information that was requested is now complete and has been included in the Trustee Handbook.

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the revised Trustee Handbook, as presented.

265/16-10-04
Approve revised
Trustee
Handbook

CARRIED

This will be a living document and updated as requested.

Trustee Hendrickson returned to the meeting at 8:50pm

G. REMARKS

1. Superintendent

a) Parent Engagement

The superintendent shared a letter to parents from the Minister of Education regarding Student Reporting. There is a website available for feedback (until Feb. 28/17) as well as community meetings that will take place at 10 locations throughout the Province (sites to be confirmed).

2. Secretary-Treasurer

a) Enrollment Update

The secretary-treasurer shared the preliminary enrollment numbers as of Sept. 26, 2016.

3. Assistant Superintendent

a) Nominal Role Compliance Update

The assistant superintendent reported that there are seven schools in School District 78 that are involved in the Nominal Role compliance review process that takes place from Oct. 17, 2016 to Jan. 6, 2017.

b) Community Education Forum

The assistant superintendent reported that a report will be available for the next Board meeting. Initial indications are overwhelmingly positive.

c) Overdose Resources for School Districts

The assistant superintendent shared resources from Fraser Health on how to deal with drug overdose, in particular fentanyl.

H. INFORMATION

1. Admin Committee Reports

a) Careers & Transitions

The superintendent reported that Larry Espe (Superintendent of Careers & Student Transitions – MOE) spoke at the Sept. 20, 2016 meeting. The Ministry wants to focus on trades (career literacy), so students will have a better understanding of what they are interested in.

b) Pro D

The superintendent reported that the theme for the District Pro D event will be: “Pulling Together – Our Journey Evolves”. The focus will be on implementation of the new curriculum and the integration of First Nations content.

2. Remembrance Day Ceremonies (Agassiz/Hope)

The chair asked for volunteers for the Remembrance Day ceremonies for both Agassiz and Hope.

Agassiz: Trustee Johnstone

Hope: Trustees: Kerr, Koopman, and Stewin

3. Standing Committee Trustee Appointments

The Chair appointed the following Trustees to the Board’s Standing Committees:

Education	H. Stewin	R. Johnstone	L. Kerr
Operations & Facilities	R. Johnstone	T. Hendrickson	<i>Vacant</i>
Policy Development	J. Koopman	L. Kerr	<i>Vacant</i>
Budget Advisory	T. Hendrickson	J. Koopman	C. Ferguson
Aboriginal Education Council	R. Johnstone	T. Hendrickson	J. Koopman (alternate)

4. Admin Committee Trustee Reps

The Chair appointed the following Trustees to the Board’s Admin Committees:

Pro D	L. Kerr	<i>Vacant</i>
Technology	R. Johnstone	J. Koopman
Gifted Education	L. Kerr	H. Stewin
Careers & Transitions	L. Kerr	J. Koopman
Special Education	R. Johnstone	H. Stewin

5. Trustee Liaison Reps to PACs

The chair reported that the following Trustees have been assigned to the following PACs:

AESS: Trustee Johnstone
BBES: No Trustee Requested
COQ: Chair Kerr
DPAC: Chair Kerr
HHS: No Trustee Requested
HSS: Trustee Koopman
Kent: Trustee Tustian
SCE: Trustee Stewin

6. LIF (Learning Improvement Fund) Spending Plan

The superintendent reported that the LIF Spending Plan was circulated to trustees via email for approval, as per direction of the Board of Education, which resulted in a vote of six (6) in favor and one (1) opposed.

The Superintendent reminded the trustees that the LIF does not require Board approval.

7. SOGI (Sexual Orientation & Gender Identity)

With regards to the Codes of Conduct Policy that is up for review, the assistant superintendent shared a letter from the Ministry as well as information from BCSTA with regards to the Human Rights Code.

8. NITEP

The Superintendent reported that the Fraser Valley Field Centre is now open at Seabird. NITEP is currently working on developing recruitment strategies as only 6 students have registered and 17 more are needed by April 30, 2017.

9. Field Trips Approved

a) AESS, SCE, KENT, HSS & BBES (Malcolm Knapp Research Forest) – Sept. 22

I. **CORRESPONDENCE**

Nil

J. **PUBLIC PARTICIPATION**

- Community Education Forum

K. **NEXT MEETING**

DATE: **October 24, 2016 (MONDAY)**
TIME: **7:00 p.m.**
PLACE: **District Education Office**

ADJOURNMENT

Hendrickson

THAT there being no further business, the meeting be adjourned.

266/16-10-04
Adjournment

The meeting adjourned at 9:23pm.

Original signed by
Board Chair

LINDA KERR
Chair

Original Signed by
Secretary-Treasurer

NATALIE LOWE CPA,CA
Secretary-Treasurer