

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Sept. 13, 2016

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. J. Koopman	Vice-Chair	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mr. R. Johnstone	Trustee	Agassiz-Harrison
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe	Secretary-Treasurer	
	Mr. K. Bird	Asst. Superintendent	
Ms. D. McKinney	Executive Secretary		
REGRETS:	Ms. R. Tustian	Trustee	Agassiz-Harrison

A. CALL TO ORDER

The meeting was called to order by the Chair at 7:00pm at the District Education Office, on Tuesday, Sept. 13, 2016. The Chair opened by acknowledging that the meeting is being held on the traditional territory of the Sto:lo people.

1. Election of Board Chairperson

The Secretary-Treasurer called for nominations for the position of Chair of the Board of Education for School District No. 78 (Fraser-Cascade). Nominations were called three times and the following Trustee was nominated:

Trustee Hendrickson nominated **Linda Kerr** (nomination accepted).

Hearing no further nominations, the Secretary-Treasurer declared nominations closed for the position of Chair of the Board of Education for School District No. 78 (Fraser-Cascade) and declared **Linda Kerr** elected by acclamation.

2. Election of Vice-Chair

The Chair called for nominations for the position of Vice-Chair of the Board of Education for School District No. 78 (Fraser-Cascade). Nominations were called three times and the following Trustee was nominated:

Trustee Johnstone nominated **John Koopman** (nomination accepted).

Hearing no further nominations, the Chair declared nominations closed for the position of Vice-Chair of the Board of Education for School District No. 78 (Fraser-Cascade) and declared **John Koopman** elected by acclamation.

3. Approval of Agenda

Agenda Revision:

1. Move Item H.3.c. (Policy #7007 – *Student Code of Conduct*) to New Business – Item F.1.d.3.
2. Add: Learning Improvement Fund to Superintendent’s Remarks – Item H.1.d.

Johnstone

THAT the agenda for the Sept. 13, 2016 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

221/16-09-13
Approval of
agenda

CARRIED

4. Approval of In-Camera Summary: June 16, 2016**Hendrickson**

THAT the In-Camera Summary of June 16, 2016 be approved, as presented.

222/16-09-13
Approval of in-
cam summary

CARRIED5. Approval of Regular Minutes and In-Camera Summary: June 21, 2016**Johnstone**

THAT the minutes of the Regular Meeting and In-Camera Summary of June 21, 2016 be approved, as presented.

223/16-09-13
Approval of
minutes

CARRIED**B. 2015-2016 Audited Financial Statements**

The Secretary-Treasurer introduced the Auditor, Mr. Chris Kelley from McConnell/Voelkl Chartered Professional Accountants. Mr. Kelley presented the 2015-2016 Audited Financial Statements directing attention to Page 2, the independent Auditor's Report. It is the opinion of McConnell/Voelkl Chartered Professional Accountants that the 2015-2016 Financial Statements are prepared in accordance with the financial reporting requirements of Section 23.1 of the *Budget Transparency and Accountability Act* of the Province of British Columbia.

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Audited Financial Statements for 2015-2016 as presented.

224/16-09-13
Approval of
2015-16 Audited
Financial Stmts

CARRIED**C. EDUCATIONAL HIGHLIGHTS (Native Education)**

District Aboriginal Education Coordinator **Rod Peters** shared highlights of the 2015/16 Native Education report:

- Funding for many programs is back to previous levels due to increase in enrollment
- A House Post Raising Ceremony was held at TREC for the House Post that was previously located at CE Barry.
- Support workers have already included information on residential schools in the new curriculum.
- A new Halq'emeylem Language Instructor has been recruited.
- The NITEP Field Centre is now open at Seabird
- Upcoming Tutor Training Program
- Upcoming SD78 Career Fair
- Upcoming SD78 Leadership Conference

Mr. Peters concluded his presentation by thanking the Board for the opportunity for the Native Ed Department to honour the Minister of Education and MLA with a blanketing ceremony during their visit in June.

D. PUBLIC DELEGATIONS

Nil

E. TRUSTEE REPORTS

- **Trustee Koopman:**
 - Interior Heavy Equipment meeting. School District 78 will be the first District in the Province to sign MOU once details are finalized.
- **Trustee Stewin:**
 - Storytime in the Park in Hope (July & Sept), Agassiz, and Harrison
 - District of Hope OCP meeting
 - Parade judge at Hope Brigade Days
 - Salmon BBQ competition in Hope
- **Trustee Ferguson:**
 - Storytime in the Park (Harrison and Hope)
 - HHS PAC meeting

F. NEW BUSINESS

1. Standing Committee Reports

a) Policy

i) Policy #4033 – No Smoking

The Superintendent reported that there is a need to revise the District *No Smoking* Policy in order to meet the new legislative requirements as per the *Tobacco and Vapour Products Control Act* and the *Tobacco and Vapour Products Control Regulations*.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #4033 – *No Smoking* to the Policy Development Committee for review.

225/16-09-13
Refer Policy
#4033 – *No Smoking* to
Policy Cmmte for
review

CARRIED

ii) Early Learning Policy

The Superintendent reported that there is a recommendation in a recent document (Supporting Seamless Transitions for BC's Youngest Learners) that School Districts Develop policies and procedures to support all children transitioning to Kindergarten.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) recommend the development of an Early Learning Policy to the Policy Development Committee.

226/16-09-13
Rcmnd to the
Policy Cmmte
the development
of an Early
Learning Policy

CARRIED

iii) Policy #7007 – Code of Conduct

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #7007 – *Code of Conduct* to the Policy Development Committee for review

227/16-09-13
Refer Policy
#7007 – *Code of Conduct* to
Policy Cmmte for
review

CARRIED

The Assistant Superintendent reported the rationale is that direction has been received from the Deputy Minister regarding inclusion of explicit reference to sexual orientation and gender identity in codes of conduct on

anti-bullying as well as the change of requirements to the *Tobacco and Vapour Products Control Act*.

2. Admin Committee Report

a) Careers & Transitions

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the revised Careers and Transitions 3-Year Plan as a working document, as presented.

228/16-09-13
Approve 3-year
Careers &
Transitions Plan

CARRIED

The Superintendent reported that Larry Espe (Supt. of Careers & Student Transitions, MOE) will be speaking at the next Education Committee meeting. Future plans include: a MOU with Interior Heavy Equipment for the Heavy Metal Rocks Program; Career Education Night; and a District Careers Spotlight.

3. Meeting with MLA – Laurie Throness

This item will be postponed until further notice.

4. Support Letter Request – Yale First Nation

The Assistant Superintendent reported that this item is to be moved to in-camera at this time.

5. Trustee Appointments to Standing Committees

The Chair reported that Trustees who are currently on Standing Committees will remain until new appointments are made.

6. Trustee Appointment to Admin Committees

The Chair reported that Trustees who are currently on Admin Committees will remain until new appointments are made.

7. BCPSEA Rep

The Chair called for nominations for the position of BCPSEA Rep. Nominations were called three times and the following Trustees were nominated:

Trustee Hendrickson nominated **Cindy Ferguson** (declined).

Trustee Johnstone nominated **Linda Kerr** (accepted).

Hearing no further nominations, the Chair declared nominations closed for the position of BCPSEA Rep and declared **Linda Kerr** elected by acclamation.

8. BCSTA FV Branch Rep

The Chair referred to the Bylaws of the FV Branch of the BCSTA which states that 'Board Representatives shall be one trustee for each member board which is not otherwise represented on the Branch Executive by an officer'. With Trustee Tustian holding the position of Education Committee Chair of the BCSTA FV Branch, she automatically assumes the role of Branch Rep for School District No. 78 (Fraser-Cascade).

9. BCSTA Provincial Councillor Rep

The Chair called for nominations for the position of BCSTA Provincial Councillor Rep. Nominations were called three times and the following Trustee was nominated:

Trustee Koopman nominated **Ron Johnstone** (accepted).

Hearing no further nominations, the Chair declared nominations closed for the position of BCSTA Provincial Councillor Rep and declared **Ron Johnstone** elected by acclamation.

10. Fraser-Cascade Mountain School Field Trip Bundle

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the following Fraser-Cascade Mountain School field trips, as presented:

- i. AESS (Grade 7) Hiking at Weaver Lake (Sept. 20)
- ii. HSS & AESS (Grade 9-12) Snowshoeing at Manning (Mar.1)
- iii. HSS & AESS (Grade 9-12) – Snowshoeing at Manning OR Coquihalla (Mar. 3)
- iv. HSS & AESS (Grade 8) – Snowshoeing at Falls Lake (Mar. 8)
- v. HSS & SCE (Grade 7) – Snowshoeing at Ottomite Mtn. (Mar. 10)
- vi. HHS & SCE (Grade 6) – Snowshoeing at Manning (Mar. 14)
- vii. COQ (Grade 6) – Snowshoeing at Manning (Mar. 15)
- viii. AESS (Grade 7) – Snowshoeing at Ottomite Mtn. (Mar. 16)
- ix. HHS & SCE (Grade 6) – Camping trip to Ross Lake (May 9-10)
- x. AESS & HSS (Grade 8-12) – Vedder Mtn Bike Trails (May 24)
- xi. AESS & HSS (Grade 8-12) – Coq Bike Park & Othello Tunnels (May 25)

229/16-09-13
Approve Fraser-Cascade Mtn School Field Trip Bundle

CARRIED

G. UNFINISHED BUSINESS

1. Bylaw #2 – Regular Board Meetings – 2nd reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve 2nd reading of Bylaw #2 – *Regular Board Meetings*, as presented.

230/16-09-13
Bylaw #2 –
Regular Board
Mtgs
- 2nd reading

CARRIED

2. Hosting of FV Branch Meeting

The Chair reported that the next Branch meeting will be held in Chilliwack and that School District 78 may be asked to host in February.

3. Community Education Forum

The Assistant Superintendent announced that the Community Education Forum is confirmed for Sept. 29, 2016 at 6:30pm at Agassiz Elem-Secondary School. This facilitated event includes starter topics such as: Strategic Plan; Growth Plan; New Curriculum; and The Future of Education.

Discussion ensued regarding the provision of child care during this event. It was decided this would be provided to accommodate parents.

4. Opening of Coquihalla Elementary School Addition

The Board has directed staff to select some date options for Trustees to consider.

H. REMARKS1. Superintendenta) Peter MacDougall (Ambassador to Hashemite Kingdom of Jordan)

The Superintendent reported that Peter MacDougal (former graduate from BBES – 1976) has been appointed Ambassador to Hashemite Kingdom of Jordan by The Minister of Foreign Affairs.

b) MOE Update

The Superintendent shared some of the highlights from the Ministry including: increase in student enrollment; future investments in rural education and transportation; strategic plan; official curriculum of K-9; and draft curriculum from 10-12.

The new FSA is ready for trial this fall with the current FSA being used for the final time in Jan/Feb 2017. Grade 10-11 provincial exams have been discontinued and replaced by classroom assessments. As School District 78 is following the revised Ministry K-9 Reporting Order, no new policy is required by the Board of Education. The Ministry will be reaching out to parents for feedback.

c) Early Childhood Education Committee

The Superintendent spoke about the speech and language services available to Kindergarten and Pre-school students. The Committee is sourcing a grant to help improve EDI scores as well as submitting an application to Fraser Health to support a satellite office in Hope with a Health Services Coordinator to improve access to services for children & families. There is a joint initiative between Yale First Nation, Hope Community Services, and Success by Six to support transportation for First Nation families to attend Family Place, Mother Goose and Strong Start.

d) Learning Improvement Fund (LIF)

The Superintendent explained that the purpose of the LIF is to address high learning improvement issues. The allotted funds for School District 78 (Fraser-Cascade) are \$385,845.00 for 2016-2017. The Superintendent requested that the LIF Spending Plan be shared with the Board via email or Special meeting in order to post the necessary positions in a timely manner.

Hendrickson

THAT the recommendation to approve the spending plan for the Learning Improvement Fund be sent out via email with an expected two-day turnaround.

231/16-09-13
Send LIF
spending plan
rcmdn via email

CARRIED

RECESS

At 8:50pm the Chair called for a brief recess.

The meeting re-convened at 9:00pm.

2. Secretary-Treasurer

The Secretary-Treasurer reported that enrollment is on the rise and is comparable to 2012/13.

3. Assistant Superintendent

a) Harris Client Conference

The Assistant Superintendent reported that he attended the Harris Client Law Conference in June.

b) Fraser Health – New Funding

The Assistant Superintendent shared some of the recommendations that have been put forward to Fraser Health for Hope/Fraser Canyon: Youth Coordinator; Health Services Coordinator; Healthy Living Coordinator; Transportation (shuttles); and Micro Grants (gardens, breakfast, lunch programs, etc.).

c) Attendance Management Conference

The Assistant Superintendent reported that he attended the Attendance Management Conference with Harris & Co in June which will help to support attendance management in the District.

I. **INFORMATION**

1. Admin Committee Reports

a) ProD

The Superintendent reported on items discussed at the June meeting including speakers on special education. The committee has recommended the return of a Science Challenge and Historical Fair in support of the redesigned curriculum.

b) Special Education

The Assistant Superintendent reported on the inaugural meeting which discussed the review of the committee's goals and discussed the foundation of a school program. The 4th version of the vidlets will be available soon.

2. Ad Hoc Committee Reports

a) BOE Strategic Plan

The Superintendent would like to revise the Transitions and Inclusiveness sections of the BOE Strategic Plan.

Johnstone

THAT the BOE Strategic Plan be revised and brought back to the Board of Education for approval.

CARRIED

232/16-09-13
Revise BOE
Strategic Plan
and bring back
to BOE for
approval

b) CE Barry Legacy

Trustee Koopman reported that the Rotary Club has some kiosks that can be looked at for design and that the History 12 class will be involved.

c) Trustee Handbook

Trustee Stewin reported that this committee has been disbanded. There was discussion on whether the committee made the last suggested revisions. The Superintendent will follow-up.

3. Provincial Council Motions

Trustee Johnstone reminded the Trustees that Provincial Council Motions are due by Sept. 23.

Trustee Koopman left the meeting at 9:20pm

4. FNESC Conference

The Chair reported that the next FNESC Conference will be held in Vancouver Nov. 24-26.

Trustee Koopman returned to the meeting at 9:23pm

5. Principal / Vice-Principal Meeting Highlights

The Superintendent reported that the MOE updates, The Road Ahead, and important District policies and procedures were reviewed with the P/VPs. The afternoon session included Non-Violent Crisis Intervention Training.

6. 2015-2016 District Authority Scholarships

The Superintendent reported that 12 students from the District were awarded the District/Authority Scholarships from the MOE.

7. MOE Transportation Announcements

The Secretary-Treasurer reported that the Ministry has announced a \$14.7 million Student Transportation Fund of which School District 78 will receive \$184,576.00. A plan has been submitted to the Ministry which includes a 33 passenger bus that will allow for more wheelchair access.

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the transportation spending plan submitted to the Ministry of Education.

233/16-09-13
Approve
transportation
spending plan

CARRIED

8. AESS Newsletter

The Chair shared the insert in the Agassiz/Harrison Observer that highlights some of the programs at AESS.

J. CORRESPONDENCE

Nil

K. PUBLIC PARTICIPATION

- Fraser Health Funding – Expressions of Interest
- FSA's
- Parenting at Community Education Forum

L. NEXT MEETING

DATE: **October 4, 2016**
 TIME: **7:00 p.m.**
 PLACE: **Agassiz Elem-Secondary School**

ADJOURNMENT

THAT there being no further business, the Chair adjourned the meeting.

The meeting adjourned at 9:40pm.

Original signed by
Board Chair

LINDA KERR
Chair

Original signed by
Secretary-Treasurer

NATALIE LOWE CPA,CA
Secretary-Treasurer