

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**May 10, 2016**

<b>PRESENT:</b>	Ms. L. Kerr	Chair	Hope
	Mr. R. Johnstone	Vice-Chair	Agassiz-Harrison
	Mr. J. Koopman	Trustee	Hope
	Mrs. H. Stewin	Trustee	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Ms. R. Tustian	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson ( <i>via phone</i> )	Trustee	Canyon

Dr. K. Nelson	Superintendent of Schools
Ms. N. Lowe	Secretary-Treasurer
Mr. K. Bird	Asst. Superintendent
Ms. D. McKinney	Executive Secretary

**A. CALL TO ORDER**

The meeting was called to order by the Chair at 7:00pm at the District Education Office, on Tuesday, May 10, 2016.

1. Approval of Agenda

**Johnstone**

THAT the agenda for the May 10, 2016 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as presented.

133/16-05-10  
Approval of  
agenda

**CARRIED**

2. Approval of Special In-Camera Summary

**Johnstone**

THAT the minutes of the Special In-Camera Summary of April 11, 2016 be approved, as presented.

134/16-05-10  
Approval of In-  
Camera  
Summary

**CARRIED**

3. Approval of Regular Minutes

**Johnstone**

THAT the minutes of the Regular meeting and In-Camera Summary of April 26, 2016 be approved, as presented.

135/16-05-10  
Approval of  
minutes

**CARRIED**

**B. EDUCATIONAL HIGHLIGHTS (Two Rivers Education Centre - TREC)**

Principal **Margaret Smiley** shared the makeup of the student body (74) at TREC which includes both referrals and adults, the youngest being 13 and the oldest 48. The Fraser-Cascade Continuing Ed is a new program that looks after the adult population and helps with funding. The Excel program (exclusive to TREC) is a special program for the highest risk students. There are 10 students expected to receive their Dogwoods in June, the highest number ever.

TREC is working closely with community partners: Free Rein & Associates; Child & Youth Mental Health; and Ministry of Child & Family Development. Income from other sources include: Tutoring Program from AEC; Fruit & Veggies Program; Breakfast for Learning; and the Honour your Health Grant.

TREC is the recipient of the CE Barry House Post. The raising of this post will take place on the morning of June 7<sup>th</sup>.

It was suggested that a letter of thanks be sent on behalf of the Board to Chris Janzen for his contribution to TREC's graduation photos.

### C. PUBLIC DELEGATIONS

Nil

### D. TRUSTEE REPORTS

- **Trustee Tustian:**
  - Kent & Harrison PAC fundraisers
- **Trustee Kerr:**
  - CE Barry Legacy Ad Hoc Committee meeting
  - Coquihalla Choir
  - Sent letter on Board's behalf to 2 ACE students re: Minerva conference
  - Will be attending the Annual Review of Cadets

It was suggested that a letter of thanks be sent on behalf of the Board to Todd Richard for his contribution to the Kent PAC fundraiser.

### E. NEW BUSINESS

#### 1. Policy Committee Report

##### **Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Committee meeting held on April 19, 2016 as presented.

136/16-05-10  
Receive Policy  
report

**CARRIED**

#### 2. Budget Committee Report

##### **Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Budget Committee meeting held on: April 11, 2016 as presented.

137/16-05-10  
Receive Budget  
report

**CARRIED**

#### 3. 2016/17 Annual Budget Bylaw – 1<sup>st</sup> reading

##### **Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of the 2016/17 Annual Budget Bylaw in the amount of \$22,937,627.00 as presented.

138/16-05-10  
2016/17 Annual  
Budget Bylaw

**CARRIED**

#### 4. CE Barry Legacy Ad Hoc Committee Report

##### **Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the CE Barry Legacy Ad Hoc Committee meeting held on April 27, 2016 as presented.

139/16-05-10  
Receive CE  
Barry Legacy Ad  
Hoc report

**CARRIED**

**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the construction of a kiosk on 5<sup>th</sup> Avenue to honour CE Barry, the man and the school

140/16-05-10  
Construction of kiosk in honour of CE Barry

**CARRIED**

**Opposed: H. Stewin, R. Tustian, and C. Ferguson**

Trustee Koopman reported that a metal structure will be the easiest to maintain. The total cost should not exceed \$5,000.00. The History 12 class, local service clubs, and the Law Society have all shown interest in being involved in the project.

**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) rescind motion #187/14-10-07:

141/16-05-10  
Rescind motion #187/14-10-07 naming the new addition to COQ

-----  
**Hendrickson/Furness**

THAT the Board of Education for School District No. 78 (Fraser-Cascade name the new addition to Coquihalla Elementary School "The New C.E. Barry Learning Annex".

-----  
**CARRIED**

**Opposed: R. Tustian**

5. Appointment of Auditor

**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) appoint Mr. Chris Kelley, of the firm McConnell, Voelkl Chartered Accountants, to perform the audit of the financial statements for School District No. 78 for the 2015/2016 school year.

142/16-05-10  
Appointment of Auditor

**CARRIED**

6. Boston Bar School Grounds

A letter was received from the Boston Bar Parent Advisory Council regarding future plans to upgrade the Boston Bar School grounds, in particular a walking/running/biking pathway around the perimeter of the school grounds.

**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve in principle the proposed walkway around Boston Bar School.

143/16-05-10  
Approve in principle the proposed walkway around BBES

**CARRIED**

Discussion ensued around the maintenance and upkeep of the project and who would be responsible. There is also the Healthy Communities Grant that could be considered. The next step is for the BBES PAC to provide a complete plan along with budget (including future maintenance costs) to the Board through the Ops & Facilities Committee.

7. Policy #6000 – Reimbursement for Expenses – 1<sup>st</sup> reading

**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Policy #6000 – *Reimbursement for Expenses*, as presented.

144/16-05-10  
Policy 6000 – *Reimbursement for Expenses* – 1<sup>st</sup> reading

**CARRIED**

8. Policy #7022 – School Completion (Evergreen) Certificate – 1<sup>st</sup> reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Policy #7022 – *School Completion (Evergreen) Certificate*, as presented.

**CARRIED**

145/16-05-10  
Policy 7022 –  
*School  
Completion  
(Evergreen)  
Certificate –  
1<sup>st</sup> reading*

9. FV Branch Meeting (June)

The Chair reported that School District 78 has been approached to host the next FV Branch meeting.

**Kerr**

THAT all clerical work related to being a representative for the Fraser Valley Branch of the BCSTA be undertaken by the person standing for that position.

**CARRIED**

146/16-05-10  
BCSTA FV  
Branch rep to do  
own clerical work

The rationale is to suppress the workload supported by staff. Discussion ensued around a job description for this position. Currently, Trustee Tustian attends FV Branch meetings as a representative of the BCSTA Education Committee. School District 78 could have 2 votes at the table with the election of a designated representative.

10. Special Education Meeting

The Assistant Superintendent is looking for clarification on whether the structure of Bylaw #15 – *Board Committees* would need to be changed with the Special Education Committee being an Administrative Committee.

**Johnstone**

THAT the Special Education Committee take on the same structure (Administrative Committee) as the Gifted Education Committee.

**CARRIED**

147/16-05-10  
Special Ed  
Committee to be  
an Admin  
Committee

Discussion ensued regarding the updating/review of Bylaw #15 – *Board Committees*, by the Board.

11. Policy #4030 – Use of School Grounds, Buildings & Equipment – Regulation Update**Ferguson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the regulation update of Policy #4030 – *Use of School Grounds, Buildings & Equipment*, as presented.

**CARRIED****Opposed: R. Tustian and H. Stewin**

148/16-05-10  
Policy 4030 –  
*Use of School  
Grounds,  
Buildings &  
Equipment,  
regulation  
update*

The Assistant Superintendent reported that the rationale is to reflect current rental rates and categories.

12. Field Trip Approvalsa) ACE – Minerva (Learning to Lead)**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the ACE extra-curricular Minerva Leadership Program overnight field trip by private vehicle to UBC from May 27 – 29, 2016, as presented.

**CARRIED**

149/16-05-10  
ACE Field Trip –  
Minerva  
(Learning to  
Lead)

b) BBES – Hope Leadership Conference

**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Boston Bar Elem-Secondary Grade 6-9 field trip to the Hope Leadership Conference by private vehicle on May 25, 2016 as presented.

150/16-05-10  
BBES Field Trip  
– Hope  
Leadership Conf

**CARRIED**

c) BBES – Robotics and Coding to HSS

**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Boston Bar Elem-Secondary Grade 7 field trip to Hope Secondary by private vehicle, for robotics and coding on May 19 and June 8, 2016, as presented.

151/16-05-10  
BBES Field Trip  
– Robotics &  
Coding to HSS

**CARRIED**

d) SCE – Environment & First nations Lessons / Marine & Port Economy

**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Silver Creek Elementary Grade 6 & 7 field trip to Indian Arm Recreational Services Sea School, on June 14, 2016, as presented.

152/16-05-10  
SCE Field Trip –  
Indian Arm Rec  
Services Sea  
School

**CARRIED**

e) SCE – Extreme Air Park (Langley)

**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Silver Creek Elementary Grades 1-5 field trip to Extreme Air Park in Langley, on June 15, 2016, as presented.

153/16-05-10  
SCE Field Trip –  
Extreme Air Park  
(Langley)

**CARRIED**

**RECESS**

At 8:44pm the Chair called for a 5 minute recess.

-----  
The meeting re-convened at 8:52pm.

**F. UNFINISHED BUSINESS**

1. Capital Project Bylaw No. 127112 (2016/17 Annual Facility Grant) – 3<sup>rd</sup> reading

**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Capital Project Bylaw No. 127112 (2016/17 Annual Facility Grant) in the amount of \$406,324.00 as presented.

154/16-05-10  
Capital Project  
Bylaw #127112  
(AFG) –  
3<sup>rd</sup> reading

**CARRIED**

2. Advertisement in Agassiz/Harrison observer for AESS

The Superintendent provided the information for a 2 page, full colour, pullout section in the Agassiz/Harrison Observer.

**Johnstone**

THAT the Board of Education for School District 78 (Fraser-Cascade) underscore the advertisement in the Agassiz/Harrison Observer for AESS in the amount of \$1,990.00 plus GST.

155/16-05-10  
\$1990 to AESS  
to advertise in  
Agassiz/Harrison  
Observer

**CARRIED**

Discussion ensued regarding other marketing initiatives to highlight the activities of AESS. It was decided that the Agassiz/Harrison Observer newspaper would be the best medium for this project.

**G. REMARKS**1. Superintendenta) ProD Committee Meeting

The Superintendent shared highlights of the April 20 meeting, including the review of speakers for the 2017 District ProD event which will take place on Feb. 24<sup>th</sup> at Hope Secondary. The theme will be *Implementing the New Curriculum*. Key note speaker, Brad Baker, has been confirmed.

b) Vice-Principal Appointments

The Superintendent announced the following Vice-Principal appointments:

- AESS: Greg Lawley
- HSS: Karl Koslowsky
- Kent: Tammy Nazarchuk

c) Internet Safety

The Superintendent reported that Hope Secondary is partnering with Safer Schools in hosting a session on internet safety on May 17<sup>th</sup> for students, as well as an evening session for parents/guardians.

2. Secretary-Treasurera) 2015/16 Financial Review Update

The Secretary-Treasurer reported that the District is on target with previous years.

3. Assistant Superintendenta) Qingdao Students

The Assistant Superintendent updated on the new project working with a school in China, which has proved to be a positive experience. All 3 three students are currently enrolled at Silver Creek Elementary.

b) Community Forum

The Assistant Superintendent reported that the proposed date for the Community Forum is June 9<sup>th</sup>. The Teacher Leadership Group has volunteered to help coordinate. Currently looking at facilitators and need confirmation of a venue (in Agassiz).

**H. INFORMATION**1. AEC Collaborative Meeting

Trustee Johnstone reported that the tour included the First Nation communities of Spuzzum, Boston Bar (Tuckkiowhum Village), and Boothroyd.

2. Learning Forward Conference

The Learning Forward Annual Conference is being held in Vancouver from Dec. 3 – 7, 2016. BC Day is Dec. 5<sup>th</sup> where the conference within a conference for Trustees will take place.

I. **CORRESPONDENCE**

Nil

J. **PUBLIC PARTICIPATION**

Nil

K. **NEXT MEETING**

DATE: **May 31, 2016**  
TIME: **7:00 p.m.**  
PLACE: **Kent Elementary School - Agassiz**

L. **ADJOURNMENT**

**Johnstone**

THAT, there being no further business, the meeting be adjourned.

**CARRIED**

156/16-05-10  
Adjournment

The meeting adjourned at 9:25pm.

Original Signed by  
Board Chair

\_\_\_\_\_  
LINDA KERR  
Chair

Original Signed by  
Secretary-Treasurer

\_\_\_\_\_  
NATALIE LOWE  
Secretary-Treasurer