

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

April 26, 2016

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. R. Johnstone	Vice-Chair	Agassiz-Harrison
	Mr. J. Koopman	Trustee	Hope
	Mrs. H. Stewin (<i>via phone</i>)	Trustee	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Ms. R. Tustian	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon

Dr. K. Nelson	Superintendent of Schools
Ms. N. Lowe	Secretary-Treasurer
Mr. K. Bird	Asst. Superintendent
Ms. D. McKinney	Executive Secretary

A. CALL TO ORDER

The meeting was called to order by the Chair at 7:04pm at the Boston Bar Elem-Secondary School, on Tuesday, April 26, 2016.

1. Approval of Agenda

Hendrickson

THAT the agenda for the April 26, 2016 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as presented.

102/16-04-26
Approval of
agenda

CARRIED

2. Approval of Regular Minutes

Johnstone

THAT the minutes of the Regular Meeting and In-Camera Summary of March 1, 2016 be approved, presented.

103/16-04-26
Approval of
minutes

CARRIED

B. EDUCATIONAL HIGHLIGHTS (Boston Bar Elem-Secondary School)

Principal **Debra Devine** reported that BBES is in their 3rd year of inquiry based lessons which incorporate Maker Days, 4 camp weeks per year, and integration of First Nations' culture throughout all grades. Receiving a grant for Healthy Relationships has allowed them to work with other communities in the Fraser Canyon promoting healthy lifestyles and community connections. Teachers are using new programs such as Fresh Grade for reporting to parents and IXL computer software (for math & literacy) as a backup to teacher-lead instruction. With the acceptance of another grant and a donation from Invictus Urban Smart Farms, the greenhouse continues to thrive.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

- **Trustee Johnstone:**
 - Learning Fair at BBES
 - Education Committee meeting
 - ACE Burger Day
 - BCSTA AGM
 - Policy Committee meeting
 - AESS PAC meeting

Johnstone

THAT the Board of Education for School District 78 (Fraser-Cascade) have staff explore the cost/benefits for funding the creation and distribution of a one-time newspaper pullout section promoting AESS and report back to the board at the next regular meeting.

104/16-04-26
Motion to have staff explore cost/benefit of ad in newspaper for AESS programs

CARRIED

The rationale for the motion is to communicate with the community the opportunities that exist for students at AESS.

Trustee Stewin left meeting at 7:36pm

- **Trustee Tustian:**
 - Kent PAC meeting
 - Kent Council meeting
 - Professional minute taking course
 - Education Committee meeting for FV Branch reviewing questions for BCSTA AGM
 - Funeral for Wes Johnson
 - Special Board meeting
 - BCSTA AGM
 - 22nd annual school apprenticeship program
- **Trustee Kerr:**
 - DPAC meeting
 - Education Committee meeting
 - Heavy metal rocks sub-committee meeting
 - Trades & Training meeting
 - Choir festival
 - Policy Committee meeting
 - Met with group of parties interested in discussing \$500,000.00 grant offered to Hope & Boston Bar for projects targeting health & wellness
 - Delivered congratulatory notes to 2 students from ACE who were selected to attend the Minerva conference on Women & Leadership

E. NEW BUSINESS

The Chair introduced item 11.c should there be any questions from the Trustees to the BBES staff before their departure from the meeting.

11. Field Trip Approvalc) BBES – Educo Adventure School Leadership Program**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Boston Bar Elem-Secondary extra-curricular Educo Adventure School Leadership Program overnight field trip to 100 Mile House from June 9-10, 2016 as presented.

105/16-04-26
Motion approving BBES field trip to Educo Adventure School

CARRIED

1. Ops & Facilities Report**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Operations & Facilities Committee meeting held on February 23, 2016 as presented.

106/16-04-26
Motion to receive
Ops & Facilities
report

CARRIED2. AEC Report**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Education Council meetings held on: January 13, February 10, March 9, and April 13, 2016 as presented.

107/16-04-26
Motion to receive
AEC report

CARRIED3. Education Committee Report**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Education Committee meeting held on March 15, 2016 as presented.

108/16-04-26
Motion to receive
Education
Cmmte report

CARRIED**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) formalize the Special Education Group as an Administrative Committee.

109/16-04-26
Motion to
formalize Special
Ed Group as
Admin Cmmte

CARRIED

There was discussion whether Bylaw 15 needed to be adjusted prior to formalizing an Administrative Committee or after.

4. Policy Committee Report**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Development Committee meeting held on March 1, 2016 as presented.

110/16-04-26
Motion to receive
Policy Cmmte
report

CARRIED5. CE Barry Legacy Ad Hoc Committee Report**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the CE Barry Legacy Ad Hoc Committee meeting held on March 17, 2016 as presented.

111/16-04-26
Motion to receive
CE Barry Legacy
Ad Hoc Cmmte
report

CARRIED6. Careers / Transitions Committee**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Careers / Transitions Committee meeting held on March 16, 2016 as presented.

112/16-04-26
Motion to receive
Careers/Transiti
ons Cmmte
report

CARRIED

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) provide approval in principle for the Careers / Transitions Committee to explore the logistics and interest level of students and community partners to engage in a 3-day Heavy Metal Rocks Experience.

113/16-04-26
Motion to approve in principle the exploration of a Heavy Metal Rocks Experience

CARRIED

Discussion ensued regarding a program in Mission that provides Heavy Metal Rock training that could be worth looking at. It was noted that the difference in the proposed experience is that it is a 3 day exposure compared to certification.

7. Suicide Intervention Committee**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) appoint one Trustee to participate on the Suicide Intervention Committee.

114/16-04-26
Motion to appoint Trustee to Suicide Intervention Cmmte

CARRIED

The Superintendent reported that this committee meets monthly, alternatively between Agassiz and Hope. Trustee Johnstone volunteered to take the appointment.

8. Consent Agenda Policy

The Chair discussed creating a policy for items that could be included on consent agendas such as staff appointments, approval of reports, correspondence, etc. to support more efficient meetings.

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) recommend that the Policy Committee create a Consent Agenda Policy.

115/16-04-26
Motion to have Policy Cmmte create Consent Agenda Policy

CARRIED

There was further discussion regarding the timing of distribution of correspondence. The Chair will forward this to Trustees upon receiving.

9. Section 177 (School Act) Policy

The Chair reported that the Ministry requested that each District develop a policy on Section 177 of the *School Act*, which School District 78 already has (Policy 6225 – *Maintenance of Order and Protection of Pupils*). The Ministry will be following up to make sure this is in place.

10. Capital Bylaw No. 127112 (2016/17 AFG Funding) – 1st & 2nd reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve 1st and 2nd reading of Capital Project Bylaw no. 127112 (2016/17 Annual Facility Grant) in the amount of \$406, 324.00, as presented.

116/16-04-26
Motion approving 1st and 2nd reading of Capital Bylaw 127112 (16/17 AFG Funding)

CARRIED

The Secretary-Treasurer reported that these minor capital projects will be done both in-house as well as tendered.

11. Field Trip Approvals

a) Hope Mountain Field Trip Bundle

Tustian

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the following Hope Mountain School field trips, as presented:

- i) HSS Grade 8-9 (curricular) for an Alternate Environment Activity on the Tikwalus Trail in the Fraser Canyon, May 26, 2016;
- ii) AESS & HSS Grade 8-12 (curricular) for an advanced mountain bike trip on the Vedder Mountain Bike Trails in Chilliwack on May 24, 2016; and
- iii) AESS & HSS Grade 8-12 (curricular) for an introductory mountain bike trip to the Coquihalla Bike Park and Othello Tunnels in Hope on May 25, 2016

117/16-04-26
Motion
approving Hope
Mtn Field Trip
Bundle

CARRIED

b) HHS/SC/COQ – Grade 6 Skagit Camp

Tustian

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Harrison, Silver Creek, and Coquihalla Grade 6 Skagit Camp overnight field trip to Ross Lake from May 11-15, 2016, as presented.

118/16-04-26
Motion
approving HHS,
SCE & COQ
Field Trip to
Ross Lake

CARRIED

F. UNFINISHED BUSINESS

1. BCSTA MOU (Board Submission)

The Chair reminded the Board that Trustees submit questions to the Chair prior to May 6th to be included in group submission.

2. Community Forum

The Exit Interview Ad Hoc Committee brought forward an idea to have a Parent Forum in the Agassiz end of the District (which originated at the request of a PAC). It has since evolved to include the whole District along with Partner Groups. There was discussion on what the forum with stakeholders would look like. It should be designed to find out what is working well and suggestions for improvement (similar to the Student Forum).

Suggestions came forward such as: round table discussion questions; include all partner groups (including public); include the whole district; electronic option to participate; include facilitator; and rotate annually at each end of the District.

Questions that followed were: how to get the message out; what types of questions to ask; who could facilitate (Board Chair vs Independent); and timelines as to when this could happen (preferably by the end of the school year).

Trustee Hendrickson left the meeting at 8:36 and returned at 8:38.

Johnstone

THAT the Board of Education for School District 78 (Fraser-Cascade) host the first Community Forum event in the Agassiz end of the District.

119/16-04-26
Motion to host 1st
community
forum in Agassiz
end of District

CARRIED

3. Boundary Review Committee

The Secretary-Treasurer reported that there are a number of Grade 7 students that will again be attending Hope Secondary with no enrollment issues at Coquihalla at this time. Since the size of the catchment area for Silver Creek has not yet been resolved, want to make sure the Board is satisfied with the structure of the current Boundary Review Committee moving forward.

The Secretary-Treasurer also stated that currently all facilities are able to accommodate all students throughout the entire District.

As there is no urgency for a catchment review in either end of the District, no further review is required at this time.

RECESS

At 8:56pm the Chair called for a 10 minute recess.

 The meeting re-convened at 9:05pm.

4. Circulation of Policies

Trustee Tustian brought forward the Policy Impact Questionnaire for discussion as there was concern that the response from Partner Groups was low and suggested that questions need revamping to make it more attractive for Partner Groups to fill out, and also that distribution channels be looked at.

Tustian

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer the Policy Impact Questionnaire to the Policy Committee for review.

DEFEATED

120/16-04-26
 Motion refer
 Policy Impact
 Questionnaire to
 Policy Cmte
DEFEATED

Discussion ensued regarding the Policy Committee submitting the changes during 2nd or 3rd reading along with the rationale as to the reasons why.

5. Policy 7007 – District Student Code of Conduct – 3rd reading

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve 3rd reading of Policy #7007 – *District Student Code of Conduct*, as presented.

CARRIED

121/16-04-26
 Motion
 approving 3rd
 reading of Policy
 7007 – *District
 Student Code of
 Conduct*

6. Policy 7330 – Pupils – Illness or Accident at School – 3rd reading

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve 3rd reading of Policy #7330 – *Pupils – Illness or Accident at School*, as presented.

CARRIED

122/16-04-26
 Motion
 approving 3rd
 reading of Policy
 7330 – *Pupils –
 Illness or
 Accident at
 School*

G. REMARKS

1. Superintendent

a) Principals'/Vice-Principals' Meeting

The Superintendent shared highlights of the March and April meetings that included: the review of Policy 5020 (Curricular, Extra Curricular Activates);

Framework for Enhancing Student Learning (Planning Process); review of occupational therapy and physiotherapy services; Calm, Alert, and Learning (CALM) program; Roots of Empathy; and guest speaker (Tom Hierck): Starting a Movement (building culture from the inside out in professional learning communities).

2. Secretary-Treasurer

a) MOE School Preservation Program

The Secretary-Treasurer reported that the School Preservation Program is the new name for the Routine Capital Program (which funded the recent projects at Kent and Silver Creek Elementary schools). Only projects over \$100,000.00 are eligible. These are project that would not typically be supported by the Annual Facilities Grant.

b) Budget 2016/2017

The Secretary-Treasurer reported that notification of funding was received in March. There was an additional allocation of \$86,000.00 due to advocacy of School District 78 partner groups. With enrollment remaining stable, layoffs have been minimal. Final approved budget is due to the Ministry by June 30th.

The Secretary-Treasurer explained that September 30th is the snapshot date for enrollment, and now with the end of funding protection, enrollment will impact the amount of funding received. The difference in the increase in costs vs the increase in funding is manageable. Programming has remained stable due to the surplus. NGN costs, MyEdBC, and exempt staff/management increases must be absorbed by existing budgets. Government has promised to increase funding provincially for any students over current enrolment. A plan was sent in to the Ministry to show how School District 78 will generate the required administrative savings of \$209,600.00, which include: the closure of CE Barry, decrease in utility costs, and reduced WCB rates.

The Secretary-Treasurer stated that the injection of new funds covers the costs that are not covered by the Ministry, leaving School District 78 with a stable budget.

Due to the time, the Chair called for item J (Public Participation) as the next agenda item.

J. PUBLIC PARTICIPATION

- Public forum

G. REMARKS (cont')

3. Assistant Superintendent

a) CYMHSU Collaborative (Child & Youth Mental Health and Substance Use) – Fraser Cascade Local Action Team

The Assistant Superintendent reported that he is the Chair of this local action team that has a budget of \$130,000.00 from various sources which is managed through a division of Family Practice. The local action team is made up of MCFD, school district community services, First Nation representation, nurse practitioners, physicians, psychiatrists, and other community members. Learning Lunches is where representative from the organizations get together around a topic in which experts come in to discuss. .

H. INFORMATION

1. Retirement Dinner

The Superintendent reported that the Annual Retirement Dinner will take place on June 28th at 5:00pm at the Hope Golf & Country Club.

2. BCSTA Provincial Council Report

Trustee Johnstone reported that the Office of the Attorney General attended the Provincial Council meeting in February to discuss audits, their purpose, and the impact they have on school districts. A letter from BDSTA CEO Mike Roberts was read by Trustee Johnstone with regards to an external policy issue of the cutting of administration in schools and board offices.

3. Shoulder Tappers Program (Grant)

The Superintendent reported that a grant of \$25,000.00 was received by the Province to support students and increase programming capacity in the District. These funds can be used for a variety of opportunities such as employee fairs, northern experiences, etc.

4. Fraser Valley (FV) Branch Meeting

The Chair reported that she has been acting as the School District 78 representative at FV Branch meetings. Item 2.c. of the Constitution & Bylaws of the FV Branch were brought to her attention at the last Branch meeting that Trustee Tustian is to be the School District 78 representative (as she is the Education Committee Chair of the FV Branch).

Discussion ensued as to who is responsible for the preparation, distribution and approval of the FV Branch submission.

5. Student Leadership Conference Invitation

The Superintendent shared an invitation to the Board for the Student Leadership Conference coming up on May 25th. RSVP's are required by May 11th.

6. Training for Schools re: internet safety concerns

Kerr

THAT the following motion (Motion # 061/16-03-01) be lifted from the table:

Tustian

THAT the Board of Education for School District 78 (Fraser-Cascade) have a speaker make presentations to all the schools in the District about abuses and concerns regarding the internet.

123/16-04-26
Lifting of Tabled
Motion re:
Presentations to
schools re:
abuses and
concerns re the
internet

CARRIED

The Superintendent shared initiatives that schools are using to address the concerns of internet safety:

- AESS does an annual presentation on Pacer Day and is also addressed in Grade 8 and 10 Planning;
- Hope Secondary includes internet safety in their curriculum and is also bringing in a guest speaker from Safer Schools to address students (an evening session will also be provided for parents);
- ACE is joining AESS for Pacer Day, a community health nurse and substance abuse worker is brought in to speak to students, and they include internet safety as in-school sessions in their curriculum;

- TREC has certain sites that are blocked and will join Hope Secondary for their in-service, they have annual presentations, and a nurse practitioner has spoken to students in February;
- BBES had guest speaker do a presentation to school (students and staff).

The Assistant Superintendent reported that the elementary schools handle internet safety through their curriculum and are interested in participating in other school events.

7. Committee of the Whole (School Growth Plans)

The Chair reported that due to the changes in Ministry guidelines, the School Growth Plans no longer have neither a deadline nor a need for approval of the Board. ACE and TREC will be presenting their plans before the end of the school year.

8. Community Food Security Assessment

The Superintendent has met with the Hope Community Food Coalition who are looking at doing a Community Food Assessment. This group will be meeting informally with Principals and Teachers in Hope to determine what creative means are currently in place for providing food for students. They would also attend PAC meetings and are requesting space in a couple of schools to host events to seek feedback.

9. Class of 2016 – Graduation Ceremonies

The Superintendent reported information on the graduation ceremonies for the following schools:

HSS:	Sat. May 28	12:00pm @ HSS
AESS:	Fri. June 3	5:00pm @ AESS
BBES:	Sat. June 11	3:00pm @ Tuckkiowhum Village Longhouse
TREC:	Wed. June 15	Time to be confirmed
ACE:	Thur. June 23	To be confirmed

Trustee Ferguson left the meeting at 10:06pm and returned at 10:09pm

10. Field Trips Approved

The Superintendent reported that following field trips have been approved, students have attended, and everyone has returned safely:

- i) HSS & AESS to Trades Exploration @ UFV – March 3rd
- ii) HSS – Quebec Exchange Students (various locations)
- iii) BBES – Boothroyd Center
- iv) HHS/SC – Manning Park
- v) BBES – Vancouver (Canucks Game)

The Superintendent gave an update on the students who went on the Honduras trip that they returned home safely and will be doing a presentation to the Education Committee on their adventure.

Trustee Hendrickson requested that a letter be sent from the Board to the two ACE students who were selected for 2 of the 50 available spots at the Minerva Foundations Learning to Lead weekend program which is designed to teach women leadership skills.

I. CORRESPONDENCE

1. BCSTA (SD Letters)

J. PUBLIC PARTICIPATION

Nil

K. NEXT MEETING

DATE: **May 10, 2016**
TIME: **7:00 p.m.**
PLACE: **District Education Office**

L. ADJOURNMENT

Hendrickson

THAT, there being no further business, the meeting be adjourned.

124/16-04-26
Adjournment

CARRIED

The meeting adjourned at 10:11pm.

Original signed by
Board Chair

LINDA KERR
Chair

Original signed by
Secretary-Treasurer

NATALIE LOWE
Secretary-Treasurer