

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Mar.1, 2016

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. R. Johnstone	Vice-Chair	Agassiz-Harrison
	Mr. J. Koopman	Trustee	Hope
	Mrs. H. Stewin	Trustee	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Ms. R. Tustian	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon

Dr. K. Nelson	Superintendent of Schools
Mr. K. Bird	Asst. Superintendent / Acting Sec-Treas
Ms. D. McKinney	Executive Secretary

REGRETS: Ms. N. Lowe Secretary-Treasurer

A. CALL TO ORDER

The meeting was called to order by the Chair at 7:10pm at the Hope Secondary School, on Tuesday, March 1, 2016.

Note:

Assistant Superintendent, Mr. Kevin Bird, was appointed during the In-Camera session as Acting Secretary-Treasurer for the March 1, 2016 meeting of the Board of Education, in the absence of the Secretary-Treasurer, Ms. Natalie Lowe.

1. Approval of Agenda

Addition:

- 1) Question Period: item E.9.a

Correction:

- 2) Trustee Koopman to speak to item E.2.: Policy 4030

Stewin

THAT the agenda for the March 1, 2016 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

059/16-03-01
Approval of
agenda

CARRIED

2. Approval of Regular Minutes

Correction:

- 1) Item J. Public Participation, include that a parent clarified that she was not attending the Boundary Review meetings as the AEC rep, but on her own behalf.

Koopman

THAT the minutes of the Regular Meeting and In-Camera Summary of Feb. 9, 2016 be approved, as amended.

060/16-03-01
Approval of
minutes

CARRIED

B. EDUCATIONAL HIGHLIGHTS (Coquihalla Elementary School)

Vice-Principal **Peter Flynn** reported that the Grade 5 and 6 students have been a welcome addition to the school. With the building of the new addition, they feel like a new institution. Their school is built on community partnerships such as: Terry Fox

Run; Cops for Cancer; Clothing Drive; Hope Mountain Centre for Outdoor Learning; Geo Challenge; Costume Day; Remembrance Day; Safety Patrol; Winter Wonderland Dance; Christmas Concert (including fund raiser for food bank); Science World; Math Mania (with UFV); Salmon Education (with Chwk School District); Book Swap (with Read Write Society); Accelerated Reading Program; Kindergarten Olympics; and Curl BC.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

➤ **Trustee Stewin:**

- First Nation Session 101 with FVRD
- Chamber of Commerce Dinner
- Ops & Facilities meeting
- Business Walk with businesses in the community of Hope
- 5210 Play Boxes
- Shared information on sessions available in April regarding mental health issues and substance abuse

➤ **Trustee Johnstone:**

- AEC meeting
- Education Committee meeting
- AESS PAC meeting
- District & Native Ed ProD
- BCSTA Provincial Council meeting
- ACE Pink Shirt Day & BBQ
- Technology Committee meeting

➤ **Trustee Hendrickson:**

- District & Native Ed ProD
- Ops & Facilities meeting

➤ **Trustee Koopman:**

- Admin meeting with senior staff and principals re: grade 7 configuration for Hope
- Boundary Review meeting
- Harrison Elementary School plays
- Ops & Facilities meeting
- Technology meeting
- Policy Committee meeting
- District & Native Ed ProD
- Exit Interview Ad hoc Committee meeting

➤ **Trustee Tustian:**

- BCSTA FV Branch meeting (provided Trustees with copy of Abbotsford's BOE Report on Student Achievement)
- BCSTA Education Committee meeting
- Exit Interview Ad hoc Committee meeting

➤ **Chair Kerr:**

- BCSTA FV Branch meeting
- ACE Pink Shirt Day
- District & Native Ed ProD

- Coquihalla choir practice
- Policy Committee meeting
- Funeral for Boston Bar student

Discussion arose from the District and Native Ed ProD day sessions.

Hendrickson

THAT the Board of Education for School District 78 (Fraser-Cascade) have a speaker make presentations to all the schools in the District about abuses and concerns regarding the internet.

Tustian

THAT the motion to have a speaker make presentations to all the schools in the District about abuses and concerns regarding the internet, be tabled to the next Board meeting.

061/16-03-01
Motion to TABLE
motion re:
presentations at
schools re:
internet
concerns/issues

CARRIED

E. NEW BUSINESS

1. Policy Committee Report

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Development Committee meeting held on February 9, 2016 as presented.

062/16-03-01
Motion to receive
Policy Cmnte
report

CARRIED

2. Policy #4030 – Use of School Grounds, Buildings & Equipment

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #4030 - *Use of School Grounds, Buildings & Equipment*, to the Policy Development Committee for review.

063/16-03-01
Motion referring
Policy #4030 –
*Use of School
Grounds & Equip*
to Policy Cmnte
for review

CARRIED

The Assistant Superintendent advised the Board that this policy should be reviewed due to changes that require charges to user groups.

3. Policy #6400 – Recruitment & Appointment of Administrative Personnel – 1st reading

Tustian

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Policy #6400 – *Recruitment & Appointment of Administrative Personnel*, as presented.

064/16-03-01
Motion
approving 1st
reading of Policy
#6400 –
*Recruitment &
Appt of Admin
Personnel*

CARRIED

4. Education Committee Report

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Education Committee meeting held on February 16, 2016 as presented.

065/16-03-01
Motion
approving
Education
Cmnte Report

CARRIED

Trustee Koopman left the meeting at 7:45pm and returned at 7:48pm

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Planning Process for Enhancing Student Learning as presented, and submit to the Ministry of Education.

066/16-03-01
Motion to send
Planning
Process for
Enhancing
Student Learning
to the Ministry

CARRIED

The Superintendent reported that this is the Planning Process only as opposed to the Growth Plan, therefore no data is included. This document was created with input from all partner groups as well as a regional forum. District goals will align with: MOE goals, BOE Strategic Plan, Aboriginal Enhancement Agreement, and Local Education Agreement. Goal 2 and current data will be kept and reviewed by the AEC. Principals will continue to report to the Board for information, on a rotating basis. School & District Growth Plans will be continually reviewed and refined. This planning will be an ongoing process.

5. BCSTA Correspondence (SD letters)

The Chair discussed the process on how to share with the Trustees the correspondence that is sent to the Chair from BCSTA via email (which is also available on the BCSTA website).

Various options were discussed: Chair decide which ones are relevant as too much spam received; forward all letters; include in board package; or include in Consent Agenda. It was decided to include all letters in the Board package to be able to pull out to discuss by consent.

6. Hope Secondary Field Trip – Leadersh(out), New Brunswick**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed Hope Secondary School field trip (Canadian Student Leadership Conference) for Leadersh(out) students from September 24 or 25, 2016 – Sunday, Oct. 2, 2016 to Edmunston, New Brunswick, as presented.

067/16-03-01
Motion
approving Hope
Sec Field Trip –
Leadersh(out),
New Brunswick

CARRIED7. Trustees Reports

The Chair introduced the idea of submitting written reports to be included in Board packages to cut down on meeting times.

The majority of the Board preferred the verbal report, however there was discussion on time limits as well as having the option of submitting a written report.

8. 2016/17 – 2017/18 School Calendars (amended)**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the amended school calendars for 2016-17 and 2017-18 as presented.

068/16-03-01
Motion to
approve the
amended 2016-
17 and 2017-18
school calendars

CARRIED

The Superintendent reported that 2 new curriculum implementation days (Oct. 7, 2016 and Oct. 6, 2017) have been added to the calendars and that the amended calendars will be sent to the Ministry.

9.a. Hope Area Schools Configuration**Whereas:**

The Board held a Special meeting on November 23, 2015;

Whereas:

The Secretary-Treasurer was not present at the meeting;

Whereas:

A concern has arisen as to the validity of decisions made at that meeting because of the absence of the Secretary-Treasurer;

Whereas:

The Board wishes to regularize any decisions that were made at that meeting:

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) establish a Boundary Review Committee comprised of a trustee, a principal, a teacher, a support staff representative, the Transportation Supervisor, a representative of the Maintenance Department, a representative of the Aboriginal Education Committee, a DPAC representative, and parents from each school, namely Hope Secondary, Coquihalla Elementary, and Silver Creek Elementary.

069/16-03-01
Motion to
establish a
Boundary
Review Cmnte

CARRIED

There was discussion on what type of committee this was (Administrative, Advisory or Ad hoc) and how many Trustees should have been assigned.

Koopman

- 1) THAT the Board of Education for School District No. 78 (Fraser-Cascade) maintain Grade 7 at Silver Creek Elementary School.
- 2) THAT the Board of Education for School District No. 78 (Fraser-Cascade) accommodate up to two (2) Grade 7 divisions at Hope Secondary in September 2016.
- 3) THAT the Board of Education for School District No. 78 (Fraser-Cascade) continue to provide bussing from Coquihalla to Silver Creek Elementary until the catchment area changes even out the school populations.

There was discussion on the language of the motion and whether each point should be voted on separately.

Johnstone

THAT all 3 parts of the recommendation regarding the Hope & Area Grade Configuration and Boundary review be combined into one motion.

CARRIED

070/16-03-01
Motion to
combine all 3
points of the
Boundary
Review Cmnte
rcmdn into one
motion

Hendrickson

THAT point 3 of the recommendation regarding the Hope & Area Grade Configuration and Boundary review be amended to read: THAT the Board of Education for School District No. 78 (Fraser-Cascade) continue to provide bussing from Coquihalla to Silver Creek Elementary.

071/16-03-01
Motion to amend
the Boundary
Review Cmnte
rcmdn to remove
'until the
catchment area
changes even
out the school
population'

CARRIED

Opposed: R. Tustian

The rationale of removing 'until the catchment area changes even out the school population' is that it is uncertain what that change is going to look like. Discussion ensued around reviewing the catchment areas annually. The Superintendent stated that the purpose of including the comment about evening out the population was because if there is a boundary shift, those students would be bused anyway to Silver Creek and over time (8 – 10 years) it would even itself out.

Amended motion:

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade): maintain Grade 7 at Silver Creek Elementary School; accommodate up to two (2) Grade 7 divisions at Hope Secondary in 2016; and continue to provide bussing from Coquihalla to Silver Creek Elementary.

CARRIED

072/16-03-01
Motion to maintain Grade 7 at SC, accommodate up to 2 Grade 7 divisions at HSS, and provide bussing from COQ to SC.

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) postpone a public review on a boundary change in the East end of the District until the grade configuration is settled.

Discussion ensued regarding whether the public review needed to be postponed or not and that the grade configuration had already been settled.

Johnstone

THAT the motion to postpone a public review on boundary change in the East end of the District be amended to remove 'until the grade configuration is settled'.

DEFEATED

073/16-03-01
Motion to amend the Boundary Review Cmmtte rcmdn to postpone a public review on boundary change – to remove 'until the grade configuration is settled'.
DEFEATED

Original motion:

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) postpone a public review on a boundary change in the East end of the District until the grade configuration is settled.

DEFEATED

074/16-03-01
Motion to postpone a public review on boundary change in the East end of the District until the grade configuration is settled.
DEFEATED

9b. Question Period

- Thank you for consulting with public and being transparent.
- With regards to Aboriginal Education, disappointed that originally the configuration referred to segregation and that it took 8 meetings to correct. Would like to see School District work closer with leadership to come up with way/means to support students – not just through AEC.
- CE Barry property and future school expansion
- Concerns about decisions made regarding grade 7s in high school and that the Board did not push the Ministry harder for funds for expansion at Coquihalla.

RECESS

At 8:55pm the Chair called for a 10 minute recess.

The meeting re-convened at 9:05pm.

10. BBES Field Trip – Science World

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip for Boston Bar Elementary-Secondary students (grades 2-9) to Science World, on Friday, April 8th, 2016 as presented.

CARRIED

075/16-03-01
Motion approving BBES field trip to Science World

11. BBES Field Trip – Trades Exploration @ UFV**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip by private vehicle (to Hope) for Boston Bar Elementary-Secondary grade 8 students to the Trades Exploration at UFV in Chilliwack, on Thursday, March 3, 2016 as presented.

076/16-03-01
Motion
approving BBES
field trip to the
Trades
Exploration @
UFV

CARRIED12. BBES Field Trip – Trades Exploration @ HSS**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip by private vehicle (to Hope) for Boston Bar Elementary-Secondary grade 6 students to the Trades Exploration at Hope Secondary School, on Wednesday, March 9, 2016 as presented.

077/16-03-01
Motion
approving BBES
field trip to the
Trades
Exploration @
HSS

CARRIED

The Superintendent confirmed with the Board that whenever field trips are not high risk, they can be approved by the Superintendent, however if any field trip includes transportation by private vehicle, it is brought to the board for approval.

The Chair introduced a late item to the agenda:

13. AESS Field Trip – Duncan**Stewin**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed overnight field trip for AESS's Senior Girls Basketball team to Duncan for Provincial Championships – Tuesday, March 8th – Sunday, March 13th, 2016 as presented.

078/16-03-01
Motion
approving AESS
field trip to
Provincial
basketball
championships
in Duncan

CARRIED**F. UNFINISHED BUSINESS**1. Policy #7700 – Student Transportation – 3rd reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Policy #7700 – *Student Transportation*, as presented.

079/16-03-01
Motion
approving 3rd
reading of Policy
#7700 – *Student
Transportation*

CARRIED

Concern was raised regarding the Courtesy Rider Application and how it would work with the influx of students. The Superintendent advised that it would be reviewed by the Transportation Supervisor and that there haven't been any issues to date.

2. Policy #7007 – District Student Code of Conduct – 2nd reading**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7007 – *District Student Code of Conduct*, as presented.

080/16-03-01
Motion
approving 2nd
reading of Policy
#7007 – *District
Student Code of
Conduct*

CARRIED

3. Policy #7330 – Pupils – Illness or Accident at School – 2nd reading

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7330 – *Pupils – Illness or Accident at School*, as presented.

081/16-03-01
Motion approving 2nd reading of Policy #7330 – *Pupils – Illness or Accident at School*

CARRIED

Discussion on how to receive greater input from partner groups regarding policy changes. To be discussed as a separate item on next Board agenda.

4. Bylaw #8 – Trustee Remuneration & Expense Allowance

There was discussion regarding when the annual review of the scale of remuneration and payment schedules set out for Trustees are to take place. It was also pointed out that the Bylaw be adjusted to reflect the current stipends and furthermore be included in the Trustee Handbook.

5. Trustee Handbook

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) re-form the Trustee Handbook Committee.

082/16-03-01
Motion to re-form Trustee Handbook Committee
DEFEATED

DEFEATED

The rationale behind the motion was to have the Committee address the recommendations that came forward at the last Board meeting. The Board decided this handbook should be a living document that can be updated as required.

6. CE Barry Property Dispensation

The Chair brought forward a past suggestion regarding updating the public on the dispensation of the CE Barry property.

Tustian

THAT item F.6. CE Barry Property Dispensation be moved to in-camera.

083/16-03-01
Motion to move item F.6. CE Barry Property Dispensation to in-camera.

CARRIED

7. CE Barry Legacy

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) rescind motion #187/14-10-07:

084/16-03-01
Motion to rescind motion #187/14-10-07 to name the new addition to Coquihalla “The New C.E. Barry Learning Annex”.
DEFEATED

Hendrickson/Furness

THAT the Board of Education for School District No. 78 (Fraser-Cascade) name the new addition to Coquihalla Elementary School “The New C.E. Barry Learning Annex”.

DEFEATED

The Board decided it was premature to rescind the motion until other legacy options could be considered.

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) create an ad hoc committee to explore an alternative means to honour the CE Barry legacy.

085/16-03-01
Motion to create a CE Barry legacy ad hoc committee
CARRIED

CARRIED

Trustee representatives include: T. Hendrickson, J. Koopman, and C. Ferguson.

Trustee Koopman left the meeting at 9:45 and returned at 9:49.

8. Special Board Meeting – Nov. 23, 2015

The Chair confirmed that this item had already been dealt with.

9. Exit Interviews Ad Hoc Committee

The Chair reported that the committee is looking for clarification from the board as to the type of exit interview it requires: current exit interview from parents who have already left the district vs interviews of parents who are considering leaving the district.

Discussion ensued regarding the number of students from both Agassiz and Chilliwack on the waitlist for the Rosedale school. There was also discussion on how to have more involvement from the parents either around the table at the committee level or through the satisfaction survey.

At 10:00pm the Chair called for a motion to extend the meeting.

Johnstone

Motion to extend the meeting past 10:00pm

CARRIED

086/16-03-01
Motion to extend
mtg past
10:00pm

Due to the time, the Chair called for item J (Public Participation) as the next agenda item.

J. PUBLIC PARTICIPATION

- Exit interviews
- CE Barry property dispensation

9. Exit Interviews Ad Hoc Committee (con't)

Discussion continued regarding receiving input and collecting information from parents at the West end of the district. A forum (instead of a committee) could give schools an opportunity to showcase themselves, share information on the new curriculum, and provide networking opportunities for all partners of the school district.

Johnstone

THAT the Board of Education for School District 78 (Fraser-Cascade) host an event/open house in the Agassiz end of the District.

CARRIED

087/16-03-01
Motion to host
an event/open
house in the
Agassiz end of
the District

Hendrickson

THAT the Exit Interviews Ad Hoc Committee be disbanded.

CARRIED

088/16-03-01
Motion to
disband Exit
Interview Ad Hoc
Committee

Trustee Koopman left the meeting at 10:19 and returned at 10:23.

Trustee Hendrickson left the meeting at 10:08 and returned at 10:10

G. REMARKS**1. Superintendent****a) Principals'/Vice-Principals' Meeting**

The Superintendent reported that guest speaker Tom Hierck spoke at the February meeting regarding *Building Culture from the Inside out in Professional Learning Communities*.

b) Early Childhood Education Meeting

The Superintendent reported that psychologist Jim Skinner will be presenting a free community information session on Anxious Children at the Coquihalla school on April 6.

2. Secretary-Treasurer**a) Provincial Budget Update**

Included in the package is information on the BCSTA update regarding the 2016 Provincial Budget – should the current allocation budget be supplemented with additional funds (to address any growth in student numbers).

3. Assistant Superintendent**a) Douglas Lake Inquiry**

The Assistant Superintendent reported that the Douglas Lake Band (located at the north end of Harrison Lake in SD78's catchment area) is interested in exploring educational opportunities for their children including enrolling them in SD78. It is uncertain at this time if a rural school grant can be secured. They have been invited to attend an AEC meeting to learn more about SD78.

b) International Program

The Assistant Superintendent reported that the Quindao students have yet to receive their visas to come to Canada. The Japanese students are currently in Agassiz.

c) NGN Report

The Assistant Superintendent gave an update that all schools (except for Harrison) have been switched over to the new network. Performance is 10% below expectation at this time.

H. INFORMATION**1. BCSTA (FV Branch) Report**

The Chair shared the report that was presented at the last FV Branch meeting on Feb. 11th.

2. District & Native Ed ProD Day

The Superintendent reported that 280 people participated in the event with Dr. Gwen Point as the key-note speaker.

3. BCSTA AGM

The Chair reminded everyone that the BCSTA AGM will take place this year from April 14-17 in Vancouver.

4. Boston Bar Elem-Secondary Greenhouse Project Grant

The Superintendent reported that BBES has accessed \$16,500.00 through the Adopt-a-School program for their Greenhouse Project.

5. Board Meeting Frequency (Bylaw #2)

The Chair shared information on board meeting frequency and how it relates to student results and retention of staff.

6. BCSTA Provincial Council Issues Forum

Trustee Johnstone reported that a written synopsis is not available at this time, but will be provided at the next meeting.

I. **CORRESPONDENCE**

Nil

J. **PUBLIC PARTICIPATION**

- Public forum with parents vs the role of the PACs
- Variety of Trustees on committees

K. **NEXT MEETING**

DATE: **April 26, 2016**
 TIME: **7:00 p.m.**
 PLACE: **Boston Bar Elem-Secondary School**

L. **ADJOURNMENT**

Stewin

THAT, there being no further business, the meeting be adjourned.

CARRIED

089/16-03-01
Adjournment

The meeting adjourned at 10:50pm.

Original Signed by
Board Chair

Original signed by
Secretary-Treasurer

 LINDA KERR
 Chair

 NATALIE LOWE
 Secretary-Treasurer