

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Jan. 19, 2016

PRESENT:	Ms. L. Kerr	Chair	Hope
	Mr. R. Johnstone	Vice-Chair	Agassiz-Harrison
	Mr. J. Koopman	Trustee	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Ms. R. Tustian (<i>via phone</i>)	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe	Secretary-Treasurer	
	Mr. K. Bird	Assistant Superintendent	
	Ms. D. McKinney	Executive Secretary	

A. CALL TO ORDER

The meeting was called to order by the Chair at 7:10pm in the District Education Office, on Tuesday, January 19, 2016.

1. Approval of Agenda

Addition:

- 1) 2015/16 Amended Annual Budget Bylaw, added to the agenda under New Business, item E.14.

Ferguson

THAT the agenda for the January 19, 2016 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

007/16-01-19
Approval of
agenda

CARRIED

2. Approval of Regular Minutes

Hendrickson

THAT the minutes of the Regular Meeting and In-Camera Summary of December 2, 2015 be approved, as presented.

008/16-01-19
Approval of Dec.
2nd minutes

CARRIED

Koopman

THAT the minutes of the Regular Meeting and In-Camera Summary of December 8, 2015 be approved, as presented.

009/16-01-19
Approval of Dec.
8th minutes

CARRIED

B. EDUCATIONAL HIGHLIGHTS (Native Education Year End Report)

District Aboriginal Education Coordinator **Rod Peters** shared highlights of the 2014/15 Native Education report. Enrollment of students had decreased due to job action (attending other educational institutions), however some students have returned for this school year. Off-reserve students make up approximately 2/3 of the aboriginal enrollment due to lack of housing on-reserve. There were great field trips offered including Greenwood Island and Hope family fish camp at Emory Creek. The District ProD Day at HSS was a success with Nicola Campbell attending as the key-note speaker. Residential School curriculum is continuing with further materials available from FNEESC.

Mr. Peters confirmed that of the students that have Evergreen Certificates, 31% have IEP's. The Assistant Superintendent updated that since the report there are currently a total of 18 students in the district on the Evergreen program in which all have IEP's and have had fulsome parent discussion.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

- **Trustee Johnstone:**
 - AEC meeting (Dec & Jan)
 - Kent Elem's Festive Lunch
 - ACE's Grinchmas
 - TREC Christmas Lunch
 - FNSW interviews in Kent/Harrison
 - Education meeting
- **Trustee Stewin:**
 - Silver Creek PAC meeting (FSA's have begun, and a workshop on anxiety is on April 6th at Coquihalla from 6:30 – 8:00pm sponsored by Early Childhood Education)
- **Trustee Hendrickson:**
 - Trustee Handbook Committee meeting
 - AEC meeting
 - Budget meeting
- **Trustee Koopman:**
 - Trustee Handbook Committee meeting
 - Boundary Review Forum
- **Chair Kerr:**
 - Choir at Coquihalla
 - ProD meeting
 - Education meeting
- **Trustee Tustian:**
 - Kent PAC (Dec & Jan) – looking at doing a survey on where parents are considering sending their children. 400 person waiting list for Rosedale.
 - Harrison PAC – looking for assistance in professional development for meeting procedures.
- **Trustee Ferguson:**
 - Issues have been raised regarding not having easy access to the Board Strategic Plan on the website.

E. NEW BUSINESS

1. Policy Committee Report

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Development Committee meeting held on December 8, 2015.

010/16-01-19
Motion to
approve Policy
Cmmte report

CARRIED

2. Policy #7007 – District Student Code of Conduct – 1st reading

Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Policy #7007 – *District Student Code of Conduct*, as presented.

011/16-01-19
Motion
approving 1st
reading of Policy
#7007 – *District
Code of Conduct*

CARRIED

3. 2016/17 – 2017/18 School Calendars (amended)

The Superintendent reported that the Ministry of Education has provided 5 new hours of non-instructional time for implementation of the new curriculum for 2016-2017 and 2017-2018 respectively. After consultation with the ProD Chair and FCTA President, it was recommended that Oct. 7, 2016 and Oct. 6, 2017 be designated as non-instructional days.

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) authorize Administration to circulate the proposed amended school calendars for 2016-2017 and 2017-2018 to the district's education partner groups for information.

Discussion ensued regarding the consideration of Dec. 5, 2016 as a ProD Day to coincide with the Learning Forward Conference and research other District's plans to do same.

Question was not asked on the motion.

Tustian

THAT with consideration of the Learning Forward Conference, the Superintendent return to the ProD Chair and FCTA President to designate Dec. 5, 2016 a Professional Development Day.

012/16-01-19
Motion to
consider Dec. 5,
2016 a ProD
Day

CARRIED

4. Operations & Facilities Committee Report

Trustee Koopman reported that the committee toured the completed construction of the addition at Coquihalla school. There was discussion on the naming of the new addition contrary to a previous board motion made on Oct. 7, 2014. Ideas were shared on how the CE Barry legacy could be remembered in a respectful way.

Koopman

THAT the Board of Education discuss the naming of the addition to Coquihalla Elementary School at the next Board meeting, and invite the Principal as a delegation to speak on the issue.

013/16-01-19
Motion to
discuss naming
of COQ and
invite Principal to
speak

CARRIED

Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Operations & Facilities Committee meeting held on December 15, 2015, as presented.

014/16-01-19
Motion to
approve Ops &
Facilities Report

CARRIED

5. AEC Report**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Educational Council meeting held on December 9, 2015, as presented.

015/16-01-19
Motion to
approve AEC
Report

CARRIED

Trustee Hendrickson shared that the highlight of the meeting was the presentation by the students who attended the Aboriginal Youth Leadership Conference. A suggestion was brought forward to have our own Leadership Conference in SD78.

6. District Careers, Skills & Development Committee Report

Trustee Ferguson reported that the 3 year plan was updated and reviewed and there are great field trip opportunities for the students. Trustee Koopman added that other trade opportunities/programs could be included in the future.

The Superintendent shared information on the Peace Energy event where up to 5 students can be sent to the BC Peace region and visit sites to learn about education and career opportunities in the north. A celebratory event will be held on January 29, 2016 at Hope Secondary to congratulate 12 students on successful completion of Level C Welding Certification.

It was suggested that exit interviews with students and parents be conducted after the completion of the welding program.

District VP Careers & Transitions, Karl Koslowsky reported on the successful field trip to UFV. Fourteen students are applying for reserved seats in either welding or pipe-fitting.

RECESS

At 8:20pm the Chair called for a 10 minute recess.

The meeting re-convened at 8:30pm.

7. Policy #7010 – Student Records – Confidentiality**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #7010 – *Student Records – Confidentiality*, to the Policy Development Committee for review.

016/16-01-19
Motion to refer
Policy #7010 –
Student Records
– *Confidentiality*
to Policy Cmte
for review

CARRIED

The Assistant Superintendent reported that Policy #7010 and #7012 were selected for ongoing review process as well as the change in definition and understanding of privacy.

8. Policy #7012 – Policy Records Procedures**Johnstone**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer Policy #7012 – *Policy Records Procedures* to the Policy Development Committee for review.

017/16-01-19
Motion to refer
Policy #7012 –
Policy Records
Procedures to
Policy Cmte for
review

CARRIED

9. Hope Mountain School Field Trip Bundle – Snowshoe Trips

Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the following Hope Mountain School proposed snowshoe field trips, as presented:

- a) Silver Creek & Coquihalla Grade 6 (curricular). Destination: Lightning Lakes, Manning Park, Wednesday, March 16, 2016,
- b) Hope Secondary & Agassiz Elem-Secondary Grade 9-12 (curricular). Destination: Thar Park, Coquihalla Recreation Area, Thursday, March 17, 2016,
- c) Hope Secondary & Agassiz Elem-Secondary Grade 9-12 (curricular). Destination: Britton Creek, Coquihalla Recreation Area, Tuesday, April 12, 2016,
- d) Hope Secondary & Silver Creek Grade 7 (curricular). Destination: Ottomite Mtn., Coquihalla Recreation Area, Wednesday, April 13, 2016,
- e) Hope Secondary & Agassiz Elem-Secondary Grade 8 (curricular). Destination: Falls Lake, Coquihalla Recreation Area, Thursday, April 14, 2016, and
- f) Agassiz Elem-Secondary Grade 7 (curricular). Destination: Ottomite Mtn., Coquihalla Recreation Area, Friday, April 15, 2016.

018/16-01-19
Motion to
approve Hope
Mountain School
field trip Bundle

CARRIED

10. Careers & Transitions Field Trip – Business Fam

Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip for Careers & Transitions Welding students to familiarize themselves with local businesses in Hope, Agassiz, Rosedale, and Chilliwack, on January 22, 2016, as presented.

019/16-01-19
Motion to
approve the
Careers &
Transitions field
trip

CARRIED

The Superintendent reported that students who obtain their C ticket are eligible for employment of which 3 students this year will qualify.

11. AESS Field Trip – Seattle Performance Tour

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed overnight field trip for AESS Grade 9/Senior Band students to Seattle by Charter Bus, to visit attractions, attend a musical event, and perform at a school, May 1 – 4, 2016, as presented.

020/16-01-19
Motion to
approve the
AESS field trip

CARRIED

12. Kent Field Trip – Science Education

Johnstone

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip for Kent Elementary Grade 2/3 students to Science World in Vancouver, on Friday, January 29, 2016 as presented.

021/16-01-19
Motion to
approve the Kent
field trip

CARRIED

13. BBES Field Trip – Science outreach Program (x2)**Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip for Boston Bar Elem-Secondary students (grades 3-9) to Simon Fraser University in Burnaby, on Wednesday, January 27th and Thursday, March 3rd, 2016 as presented.

022/16-01-19
Motion to
approve the
BBES field trips

CARRIED14. 2015/2016 Amended Annual Budget Bylaw – 1st and 2nd reading**Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first and second reading of the 2015-2016 Annual Budget Bylaw in the amount of \$22,703,524.00 as presented.

023/16-01-19
Motion to
approve 1st & 2nd
reading of
2015/16
amended Annual
Budget Bylaw

CARRIED

The Secretary-Treasurer reported that revenue has risen slightly due to the interest income and rental income being added. The expense difference is in the salary increases which consume 90% of the budget. Should student enrollment continue to rise, the district may be taken out of funding protection. Some costs, such as MyEd BC and NGN (New Generation Network), are downloaded onto districts in which no additional funds are received. The reserve funds are helping with the transition period.

F. UNFINISHED BUSINESS1. Policy #7700 – Student Transportation – 2nd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Policy #7700 – *Student Transportation*, as presented.

024/16-01-19
Motion to
approve 2nd
reading of Policy
#7700 – *Student
Transportation*

CARRIED

With regards to the Courtesy Rider Request Form, the Board agreed that the second sentence in the last bullet should read: *Notification will be provided verbally to the parent/guardian followed by written confirmation.*

2. Bylaw #2 – Regular Board Meetings – 3rd reading**Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #2 – *Regular Board Meetings*, as presented.

025/16-01-19
Motion to
approve 3rd
reading of Bylaw
#2 – *Regular
Board Meetings*

CARRIED3. BCSTA (FV Branch) Rep

The Chair will be attending the next branch meeting on behalf of SD78. A Trustee is still required as a designated representative.

G. REMARKS1. Superintendenta) Framework for Enhancing Student Learning

The Superintendent reported that the guiding principles and key dates for the framework have now been presented to the Education Committee, Principals, and DPAC. Principals have also been asked to review with their PAC's to obtain

parent feedback as School Planning Councils are no longer a legislated requirement. A regional forum will take place in February. Report is to be submitted to the Ministry by the end of March.

b) Principals'/Vice-Principals' Meeting

The Superintendent reported that the following items were reviewed: spirals of inquiry, district student forum, framework for enhancing student learning, and curriculum implementation. Because of the power outage in November, a committee has been struck to deal with billeting.

c) Early Childhood Education (ECE)

The Superintendent gave a brief overview of the last ECE meeting. Jim Skinner will be a special guest at their April 6th meeting speaking about anxiety.

2. Secretary-Treasurer

a) Appointment of Auditors for Gov't Organizations & Trust Funds

The Secretary-Treasurer reported that SD78 should not be audited by the Auditor General for the next three years. Any financial questions from the Ministry will be directed to SD78's auditor.

3. Assistant Superintendent

a) Grade 6 Exit Interviews

The Assistant Superintendent introduced the idea of transition interviews (from school to school) as opposed to exit interviews (when the student leaves the district).

There was concern raised regarding the number of students on a waiting list for Rosedale and how to obtain that information. It was also discussed: to include the parents in the process; how often the survey would take place; how the information will be shared; what would be done with the information; and should it include the whole district.

The Assistant Superintendent will research a couple of ideas on how to move forward (taking legal and privacy issues into account).

b) Communication (families without computers)

The Assistant Superintendent reported that schools either double up on their communication (ie: electronic and paper) or as per individual families' requests.

c) Qingdao School Students

The Assistant Superintendent reported that the schools in China are currently working on the student visas and they are on track for arrival at the end of February. 2 students will be attending Hope Secondary and 3 in Silver Creek.

H. INFORMATION

1. BCSTA Communications Protocol for Emails

The Chair shared information on the classification of BCSTA communications protocol for emails.

2. BCSTA FV Branch Nomination Report

The Chair reported that the FV Branch of BCSTA has executive positions available and that they are seeking volunteers for the Nominating Committee.

3. BCPSEA Workshop – Productive Workplace Conversations

The Chair shared information on an upcoming workshop in February.

4. District & Native Ed ProD Day

The Superintendent reported that registration is open for the Feb. 18/19 event. The key note speaker is Dr. Gwen Point.

5. Trustee Handbook Committee Report

Trustee Stewin is the new chair of the committee. One more meeting is scheduled before a draft copy of the handbook will be available.

6. Board Retreat

The Chair reported that the board retreat is confirmed for January 23rd. The Board agreed to include 'communication' on the agenda.

Trustee Koopman left the meeting at 9:55pm and returned at 10:00pm.

7. Boundary Catchment Area Review Update

The Secretary-Treasurer reported that the first committee meeting for the Hope area took place with all partner groups represented. There was discussion on the boundary review, however the biggest concern was where the Grade 7s would be accommodated. Grade 6 students from Coquihalla have been surveyed with the online survey also being made available to all students and parents.

The first public forum took place on January 14th. The survey results of the grade 6 students were 50/50 (attending high school vs elementary school) with good rationale for both. Wherever the grade 7s end up, boundary reconfiguration will need to be addressed.

The next public forum will take place on January 26th after which the committee will reconvene and bring back to the board a recommendation on what makes most sense.

At 10:00pm the Chair called for a motion to extend the meeting.

Hendrickson

Motion to extend the meeting past 10:00pm

026/16-01-19
Motion to extend
mtg past
10:00pm

CARRIED

Discussion ensued regarding a previous board motion, the potential First Nation demographics of the schools, and the timing of a decision.

I. CORRESPONDENCE

The following items of correspondence were received for information only:

1. Sunshine Valley Ratepayers re: Youth Swimming Program

The Superintendent reported that the swimming program will begin as soon as necessary procedures are in place.

J. PUBLIC PARTICIPATION

Nil

K. NEXT MEETING

DATE: **Feb. 9, 2016**
TIME: **7:00 p.m.**
PLACE: **Harrison Hot Springs Elementary School**

L. ADJOURNMENT

Hendrickson

THAT, there being no further business, the meeting be adjourned.

027/16-01-19
Adjournment

CARRIED

The meeting adjourned at 10:30pm.

Original signed by
Board Chair

LINDA KERR
Chair

Original signed by
Secretary-Treasurer

NATALIE LOWE
Secretary-Treasurer