

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

Oct. 6, 2015

PRESENT:	Ms. L. Kerr	Acting/Vice-Chair	Hope
	Mr. R. Johnstone <i>(via phone)</i>	Chair	Agassiz-Harrison
	Mr. J. Koopman	Trustee	Hope
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Ms. R. Tustian	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Ms. N. Lowe	Secretary-Treasurer	
	Mr. K. Bird	Assistant Superintendent	
	Ms. D. McKinney	Executive Secretary	

A. CALL TO ORDER

1. The meeting was called to order by the Acting Chair at 7:00pm in the Agassiz Elem-Secondary School, on Tuesday, Oct. 6, 2015. The Acting Chair opened by acknowledging that the meeting is being held on the traditional land of the Sto:lo people.

2. Approval of Agenda

Agenda Revision:

Item H.5 (Apology to Mr. Chris Kelley (McConnell/Voelkl) to follow Trustee Reports.

Hendrickson / Koopman

THAT the agenda for the October 6, 2015 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

244/15-10-06
Approval of
agenda

CARRIED

3. Approval of Regular Minutes

Correction:

- i) Have the minutes reflect that Trustee Hendrickson did not participate via phone.
- ii) With regards to Item F.3. (Notice of Motion: Bylaw #5), remove the wording that reflects that the Vice-Chair position would be for the remainder of the year.
- iii) With regards to Item G.4. (Cross Boundary Bussing), include in the discussion after the motion, that courtesy riders are students other than Grade 7 students and that courtesy riders from Silver Creek to Coquihalla was already happening. Also have the minutes include the discussion on the closure of CE Barry School and the special circumstances in which Administration would be given the latitude to make things happen for the students in that area.

Ferguson / Koopman

THAT the minutes of the regular meeting and in-camera summary of September 15, 2015 be approved, as amended.

245/15-10-06
Approval of
Regular minutes
and In-Camera
summary.

CARRIED

4. Approval of Special Minutes

Ferguson / Koopman

THAT the minutes of the special meeting of September 22, 2015 be approved, as presented.

246/15-10-06
Approval of
Special minutes

CARRIED

B. EDUCATIONAL HIGHLIGHTS

Agassiz Elem-Secondary School

Principal **Patsy Graham** shared information on improvements to the outside of AESS as well as inside (including staff room, painting, bathrooms, gym floors, commons room and seminar room in library). An orientation was held for the Grade 7s during the summer and the staff put on a pancake breakfast and back-to-school BBQ for all students at the beginning of the year. Ms. Graham described some of the items that the school is involved in (athletics, robotics, yearbook, apprenticeship, graduation, student council, exchange students, travel club, leadership, drag car, girls group, welding, field trips, guitar, cafeteria, wood working, art, and band).

Ms. Graham will be travelling to Japan next month to visit AESS's future sister school. Kamimura Gakuen students will in turn be visiting AESS in Feb/Mar 2016.

Note that Trustee Koopman left the meeting at 7:45 and returned at 8:04

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

- **Trustee Tustian** reported on the following:
 - Special Board meeting on Sept. 22
 - Kent Elementary PAC movie night
- **Trustee Koopman** reported on the following:
 - Welding Open House
- **Trustee Stewin** reported on the following:
 - Silver Creek PAC meeting
 - UBCM
 - Playboxes
- **Trustee Ferguson** reported on the following:
 - Welding Open House
 - Harrison Elementary Survivor Day
 - Harrison Elementary PAC meeting
- **Chair Johnstone** reported on the following:
 - AEC meeting
 - Education Committee meeting
 - Special Board meeting
 - Technology Committee meeting
 - AESS PAC meeting
 - Welding Open House
- **Trustee Kerr** reported on the following:
 - Literary Task Force meeting
 - Welding Open House

- Gifted Enhancement meeting

H. INFORMATION

5. Apology to Chris Kelley (McConnell Voelkl)

Trustee Tustian apologized for comment made during the 2014-2015 Audited Financial Statement Report on September 15, 2015. A letter of apology was also provided to Mr. Kelley, which was accepted.

E. NEW BUSINESS

1. Education Committee Report

Kerr / Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Education Committee meeting held Sept. 22, 2015 as presented.

CARRIED

247/15-10-06
Motion to
approve
Education
Committee
Report

Discussion regarding the postponement of the election of Chair.

2. AEC Report

Hendrickson / Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Educational Council meeting held Sept. 16, 2015 as presented.

CARRIED

248/15-10-06
Motion to
approve AEC
Report

Trustee Hendrickson reported that the Nlaka'pamux Language Teacher explained how she is teaching the native language, and that Aboriginal Sports shared with the group that they are looking for athletes and that Team BC won the North American title.

Discussion regarding the future placement of the CE Barry pole.

3. Provincial Council Issues Forum

Trustee Tustian reported that the following issues will be examined: Labour Relations and Bargaining Issues related to BCPSEA (including introduction of shared legal services, exempt staff compensation, policy and process, input to potential changes in collective bargaining structure, professional development needs, the new BCPSEA school district and government advisory committee, and BCPSEA governance and potential structural changes).

4. Pro D (Designation of Purpose)

Stewin / Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the District and Native Ed Professional Learning Activity Day, February, 19, 2016 as the Non-Instructional Day pursuant to Ministerial Order No. M122/93.

CARRIED

249/15-10-06
Motion to
approve District
& Native Ed Pro
D Day

The Superintendent reported that the theme this year from the Ministry is supporting aboriginal learners and integrating aboriginal content and perspectives into the curriculum. Dr. Gwen Point is confirmed as the key note speaker at this joint ProD day.

RECESS

At 8:27pm the Acting Chair called for a 5 minute recess.

The meeting re-convened at 8:35pm

5. Catchment Area Review Committee Structure

The Secretary-Treasurer suggests that a committee be struck (with representation from all partner groups) for the review of the Hope area due to the closure of CE Barry. As per discussion at last Board meeting, a planner who is familiar with SD78 has been enlisted to look at where Grade 7's should be housed and what catchment areas make sense for the future. A preliminary plan will be ready this week.

Discussion when boundary reviews are done due to population changes. The Secretary-Treasurer reports that due to declining enrollments, there hasn't been a review for at least 8 years. Catchment areas sometimes impact physical space. Staffing and funding issues should also be taken into consideration. A friendly amendment to the suggested motion was introduced to include all areas of the district.

Tustian / Ferguson

THAT a Catchment Area Review Committee be set up to review all catchment areas of the District.

250/15-10-06
Motion to strike
Catchment Area
Review
Committee for
whole District.

CARRIED

6. HSS Field Trip (BC Student Leadership Conference)

Stewin / Ferguson

THAT the Board of Education for School District 78 (Fraser-Cascade) approve the proposed HSS Field Trip (BC Student Leadership Conference) for Leadership students from Thursday, Oct. 22 – Sunday, Oct. 25, 2015 to Abbotsford, as presented.

251/15-10-06
Motion
approving HSS
Field Trip to
Leadership Conf.

CARRIED

7. ACE Field Trip (RRU Convocation)

Stewin / Ferguson

THAT the Board of Education for School District 78 (Fraser-Cascade) approve the proposed overnight field trip for ACE students to Victoria by rental vehicle, to visit Royal Roads University, November 9 – 10, 2015 as presented.

252/15-10-06
Motion
approving ACE
Field Trip to
Victoria

CARRIED

8. Bylaw #5 – Chairpersons and Presiding Officers – 1st reading

Kerr / Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve first reading of Bylaw #5 – *Chairpersons and Presiding Officers*, as presented.

253/15-10-06
Motion
approving 1st
reading of Bylaw
#5 –
*Chairpersons
and Presiding
Officers*

CARRIED

9. Early Learning (Agassiz)

Stewin / Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve in principle the development of an Early Childhood Education project partnering with the Agassiz ECE Table.

254/15-10-06
Motion
approving
development of
Early Childhood
Education
project in
Agassiz.

CARRIED

The Assistant Superintendent reported that the early childhood education tables have

been given the opportunity to apply for grant funding to set up programs that assist early childhood education.

10. Excel Afternoon Program (TREC)

Stewin / Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Excel Trades Sampler Program.

255/15-10-06
Motion
approving Excel
Trades Sampler
Program (TREC)

CARRIED

The Assistant Superintendent reports that this proposal extends what was originally a joint program between MCFD, SD78 and TREC of which MCFD has now withdrawn funding. The Excel Trades Sampler will provide students the opportunity to do a wood working sample program with a connection to Trades.

Discussion regarding criminal record checks for volunteers, ratios, and presentation to Board upon completion of program.

11. Board Meeting Frequency

Trustee Tustian referred to a letter received under correspondence with the suggestion that Board meetings be held every 2 weeks. Trustee Tustian noted large gaps between December - January and March – April, and suggested that extra meetings be added to close the gap.

Koopman / Hendrickson

THAT Item G.11 (Board Meeting Frequency) be tabled to the Board retreat.

256/15-10-06
Motion to table
item Board
Meeting
Frequency to
Board retreat.

CARRIED

F. UNFINISHED BUSINESS

1. Cross Boundary Bussing

The Superintendent reported that the Policy Committee reviewed and revised Policy #7700 – *Student Transportation* in which its main recommendation for change is to include courtesy riders. The proposed changes will be brought forward for first reading at the next Board meeting.

Stewin / Koopman

THAT the Board of Education for School District #78 (Fraser-Cascade) approve courtesy rider requests provided the manifest of eligible riders indicate there is space on the bus and all other conditions are met as stated in proposed revised Policy #7700 - *Student Transportation*.

257/15-10-06
Motion to
approve
courtesy rider
requests in
proposed
revised Policy
#7700 – *Student
Transportation*

CARRIED

Discussion regarding how this will accommodate all the riders in the whole District, including the clarification of manifests vs empty busses.

2. Board Retreat

The Chair reported that Mike Roberts and Audrey Ackah from BCSTA would be able to facilitate Board retreat in November. Further details to follow when available.

3. Minute Taking Guidelines

Johnstone / Ferguson

THAT the name of Trustee who makes the motion be recorded in the minutes, and that the name of the Trustee who seconds the motion not be recorded.

258/15-10-06
Motion to record the Trustee who makes the motion (only)

CARRIED

Excerpts were read from Eli Mina's book with discussion regarding creating a policy around same.

4. Bylaw #11 – Policy Procedure and Development – 3rd reading

Tustian

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of Bylaw #11 – *Policy Procedure and Development*, as presented.

259/15-10-06
Motion approving 3rd reading of Bylaw #11 – *Policy Procedure and Development*

CARRIED

Discussion regarding the comparison of policies with other School Districts. Background material (in section 1.6) would already include information from other Districts.

5. Bylaw #15 – Board Committees – 2nd reading

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #15 – *Board Committees*, as presented.

Discussion regarding the rationale of the change, to have everyone able to vote on choosing a Chair.

Amendment:

Johstone

With regard to item 2.c., the Board chairperson can be a Committee chairperson.

260/15-10-06
Amend motion to allow Board Chair to be Committee Chair
DEFEATED

DEFEATED

Original Motion:

Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of Bylaw #15 – *Board Committees*, as presented.

261/15-10-06
Motion approving 2nd reading of Bylaw #15 – *Board Committees*

CARRIED

At 9:45pm the Acting Chair noted the time and called for Item J (Question Period / Public Participation) as the next agenda item.

J. PUBLIC PARTICIPATION

- Letters included in Board packages
- Grade 7s in high schools vs elementary schools
- AEC / Seabird Council
- Early Learning Program in Agassiz
- Excel Programs (TREC & ACE)
- Criminal Record Searches
- Gifted Education
- Cross boundary bussing and bussing costs

- Surplus funds vs reserve funds

At 10:00pm the Chair called for a motion to extend the meeting

Hendrickson

Motion to extend the meeting past 10:00pm.

262/15-10-06
Motion to extend
meeting past
10:00pm

CARRIED

F. UNFINISHED BUSINESS (cont')

6. Interactions with Management

Trustee Tustian referred to Eli Mina's book with regards to Trustees interacting with staff/schools, chain of command, and Board member authority. Further discussion at a Board retreat would be appropriate.

7. Correspondence

Trustee Tustian brought forward the issue of correspondence in Board packages as well as the e-reader file. Discussion regarding the sensitivity of content and confidentiality and how to gain access of same. Chair Johnstone confirms that the decision to send correspondence to the Reader File is made at the agenda setting meeting.

Trustee Stewin left meeting at 10:10pm.

It was decided that the Reader File would be brought to Board meetings for Trustees to have access to the correspondence.

G. REMARKS

1. Superintendent

a) We Day

The Superintendent shared information on We Day taking place Oct. 21. VIP tickets are available.

b) Careers / Transitions

i. MOU/UFV Press Release

The Superintendent shared a press release on the signing of the MOU by UFV.

ii. Welding Open House

The Superintendent reported on the successful event held at HSS on Sept. 30th. The instructor (Mike Granger) recently received the 2015 Educators Award from the Canadian Welding Association in St. Johns, Newfoundland. Special recognition was given to Ray Zervini (Canyon Cable) for his contribution to the program.

2. Secretary-Treasurer

a) Enrollment Update

The Secretary-Treasurer reported that current enrollment is 1640 compared to 1583 as at the end of November last year.

3. Assistant Superintendent

a) Nominal Role Compliance Review

The Assistant Superintendent reported that Aboriginal Affairs requires information on all schools in the district with on-reserve students from Seabird Island.

- b) Gifted Education
The Assistant Superintendent shared information from a recent meeting on how to include/facilitate Special Ed with Gifted Education. A Geography Challenge will take place on Oct. 15th in Harrison.
- c) Technology Committee Report / Website
The Assistant Superintendent reported on a major system failure in September. The Technology Committee discussed Exchange and Evergreening. Staff are working on facilitating data with MyEd BC with lots of concern raised around report cards – when everyone needs access to the site at once.
Discussion regarding the updating of individual schools/district website.

H. INFORMATION

1. Regional Student Forum
The Superintendent reported that this forum in Langley will be attended by students from Hope Secondary and Agassiz Elem-Secondary.
2. Trustee Appointments to Standing Committees
The Chair referred to the updated Trustee Reps on Standing and Admin Committees in the Board package.
3. Curriculum Support Plan
At 10:30pm Trustee Koopman left the meeting.
The Superintendent shared the highlights of the support plan to include \$1 million to fund targeted training this school year along with the designation of 10 new hours of non-instructional time. The School Calendar regulation will be amended and instructional time will be reduced. The Provincial framework that is being developed will be available and in place the end of October.
4. BCSTA Update re: Lost Gov't Hard Drive
The Chair shared information provided by BCSTA. The Superintendent added an update from the Ministry in that they do not believe that any information has been compromised at this time.
At 10:34 Trustee Koopman returned to the meeting.

I. CORRESPONDENCE

The following items of correspondence were received for information only:

1. Trustee Wiens (SD33) Funeral Service Announcement
2. HELP Project Fundraiser
3. Mailhot Letter

Discussion regarding the Mailhot letter that the Board accepted a recommendation from the Policy Committee to hopefully address the issue. Trustee Tustian clarified that the letter was from a Kent parent.

The Board further discussed correspondence in general along with the reader file and how that information is shared.

J. PUBLIC PARTICIPATION

- Letters included in Board packages
- Trustees' interactions with staff (including emails), PAC's, schools (including websites)

K. NEXT MEETING

DATE: **Oct. 27, 2015**
TIME: **7:00 p.m.**
PLACE: **Agassiz Elem-Secondary School**

ADJOURNMENT

Koopman

THAT, there being no further business, the meeting be adjourned.

263/15-10-06
Motion to
adjourn

CARRIED

The meeting adjourned at 10:40pm.

Original signed by the
Board Chair

Original signed by the
Secretary-Treasurer

RON JOHNSTONE
Chair

NATALIE LOWE
Secretary-Treasurer