

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

June 2, 2015

PRESENT:	Mr. R. Johnstone	Chair	Agassiz-Harrison	
	Mrs. H. Stewin	Trustee/Vice-Chair	Hope	
	Ms. R. Tustian	Trustee	Agassiz-Harrison	
	Mr. T. Hendrickson	Trustee	Canyon	
	Ms. L. Kerr	Trustee	Hope	
	Mr. J. Koopman	Trustee	Hope	
	Ms. C. Ferguson	Trustee	Agassiz-Harrison	
	Dr. K. Nelson	Superintendent of Schools		
	Ms. N. Lowe-Zucchet	Secretary-Treasurer		
	Mr. K. Bird	Assistant Superintendent		
	Ms. D. McKinney	Executive Secretary		

A. CALL TO ORDER

The meeting was called to order by the Chair at 7:05pm in the Kent Elementary School, on Tuesday, June 2, 2015. The Chair opened by acknowledging that the meeting is being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

Agenda Additions:

- (i) Add late item "ACE Field Trip" under New Business, item Hb.

Notice of Motion:

Trustee Hendrickson - to serve Notice of Motion on Bylaw 15 – *Board Committees* re: Election of Committee Chair. To be brought up under New Business at the next Regular meeting.

Tustian/Hendrickson

THAT New Business be moved to the beginning of the meeting (after Trustee Reports) and that the BCSTA Conference Call from Information (F2) be moved to New Business (H1a).

The question was not called on the motion.

Agenda Revision

- (i) Under New Business – Board Time Management (H8) be moved to Unfinished Business (G5b)
- (ii) Under New Business – District Career Skills Development Committee (H9) will be spoken to by the Superintendent as well as the Chair
- (iii) Under New Business – Policy Development Committee Report (item H5) will be spoken to by Trustee Tustian

Hendrickson/Kerr

THAT the agenda for the June 2, 2015 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

147/15-06-02
Motion for
approval of
agenda

CARRIED UNANIMOUSLY

2. Approval of Special Minutes**Ferguson/Kerr**

THAT the minutes of the Special meeting of April 30, 2015 be approved, as presented.

148/15-06-02
Motion for approval of minutes.

CARRIED UNANIMOUSLY

3. Approval of Regular Minutes**Ferguson/Kerr**

THAT the minutes of the regular meeting of May 12, 2015 be approved, as presented.

149/15-06-02
Motion for approval of minutes.

CARRIED UNANIMOUSLY

B. EDUCATIONAL HIGHLIGHTSKent Elementary School

Principal **Stan Watchorn** along with 2 of his students, presented educational highlights on BC Lions Skills for Life program. Two students from each School District were able to attend. Some of the key messages were: Stay Strong and Stop Bullying; Gender Equality; Power or Choice; Teamwork; and Leadership.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS➤ **Trustee Kerr** reported on the following:

- HSS VP interviews
- Education Committee
- Personnel Committee
- Celebrations of Life (2 staff)
- Interview panel for Welding Program
- Professional Development Program
- Intergenerational Day in Agassiz
- Kent and Harrison Growth Plans

➤ **Trustee Koopman**

- Entrepreneurial Day at Coquihalla
- Coquihalla Idol Judge
- Annual Ceremonial Review for Cadet Core
- Welding Trailer Program
- AESS Open House
- Trades & Apprenticeship Dinner at Chwk Senior Secondary

➤ **Trustee Tustian**

- Kent PAC
- SPC (School Planning Council)
- Personnel Committee
- Selection Committee for VP for HSS
- BCSTA Education Committee

➤ **Chair Johnstone**

- AEC (Aboriginal Education Council)
- Technology Committee
- Local Education Agreement discussions
- BCSTA Conference Call
- Education Committee
- Committee of the Whole

H. NEW BUSINESS

1.

(a) BCSTA Conference Call

The Chair reported that he and the Superintendent took part in a conference call regarding BC's Framework for Enhanced Student Learning – which will come into full force July 1st. Even though this is a living document, there is a final opportunity for input on the framework draft. The Superintendent comments that the Framework will streamline the process and replace existing legislation requirements (ie: District Achievement Contracts, Superintendents' Report on Student Achievement, District Literacy Plans, Superintendents of Achievement, and School Planning Councils).

The Chair would like all Trustees to provide input via email by June 10th.

(b) AEC Report

Hendrickson/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Aboriginal Education Council meeting held May 13, 2015 as presented.

CARRIED UNANIMOUSLY

150/15-06-02
Motion to receive
AEC report.

Trustee Hendrickson reported that there are only two Halq'emeylem speakers left. Young mothers are currently being taught the language, so they can teach their babies, so as they can develop the muscles needed to make some of the sounds. The C.E. Barry Housepost was dismantled and drummed to the Maintenance Yard where it will be kept until a new home is found for it.

Trustee Stewin was able to attend the meeting on behalf of Chair Johnstone.

The Chair reports that the Local Education Agreements with the Bands will be rolled over soon. A ceremony will be taking place at Seabird later this month to celebrate the signing of their agreement.

2. Budget Advisory Committee Report

Tustian/Hendrickson

THAT the Board of Education for School District No. 78 (Fraser- Cascade) receive for information the report from the Budget Advisory Committee meeting held May 11, 2015 as presented.

CARRIED UNANIMOUSLY

151/15-06-02
Motion to receive
Budget Advisory
Committee
report.

Trustee Tustian reports that discussion needs to take place with regard to surplus. How much is needed in reserves for contingency? Should this be a Budget Committee agenda item or Board agenda item? Would like to see input from all relevant parties, however there is a cost to this. Would like to see Strategic Plans built from the ground-up not the top-down. Refer to Bylaw 24 – School District Budget Process. Concern that there is no other opportunity to present to Budget

Committee prior to final reading.
Discussion on exactly what Committees do and how items get put on Committee agendas.

3. Education Committee Report

Kerr/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Education Committee meeting held May 26, 2015 as presented.

152/15-06-02
Motion to receive
Education
Comm. report.

CARRIED UNANIMOUSLY

Kerr/Ferguson

THAT the Board of Education for School District No. 78 (Fraser- Cascade) approve the Trades & Transitions 3 Year Plan as a working document, as presented.

153/15-06-02
Motion to receive
approve Trades
& Transitions 3
Year Plan

CARRIED UNANIMOUSLY

Trustee Kerr reported on Student Forum information in agenda package. This is data that was collected from the students. Ideas will be shared with Committees to make sure there is follow through.

4. Technology Committee

Johnstone/Ferguson

THAT the Board of Education for School District No. 78 (Fraser Cascade) receive for information the report from the Technology Committee meeting held May 13, 2015 as presented.

154/15-06-02
Motion to receive
Technology
Comm. Report.

CARRIED UNANIMOUSLY

Ferguson/Johnstone

THAT the contingent fund not to be considered a replacement or addition to any existing budget line item, but rather to be used for emergent situations/solutions and more importantly district software licenses - new programs, engaging programs – it is suggested that this line item is committee driven.

155/15-06-02
Motion to
approve
Technology
Comm.
Recommendatio
n.

CARRIED UNANIMOUSLY

The Chair reported that the funds are \$15 000.00 every 2 years.

5. Policy Development Committee Report

i. Bylaw #11 – Policy Procedure and Development - 1st reading

Tustian/Kerr

THAT the Board of Education for School District No. 78 (Fraser- Cascade) approve 1st reading of draft Bylaw #11 – *Policy Procedure and Development*, as presented.

156/15-06-02
Motion to
approve 1st
reading of Bylaw
#11.

CARRIED UNANIMOUSLY

Assistant Superintendent reports that current bylaw contains 2 parallel processes for bringing policy to committee for review. The purpose here is to have some clarification to avoid awkwardness for staff. Refer to flow chart in agenda package that shows proposed changes to review process. Allows for process conducted by staff that can allow recommendations brought to the Board about which policy to proceed with and allows for a way to rapidly

make housekeeping changes such as spelling, punctuation and grammar.

ii. Policy #7007 – Student Code of Conduct

Tustian/Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) refer to Policy #7007 – *Student Code of Conduct* to the Policy Development Committee for review.

157/15-06-02
Motion to refer
Policy #7007 to
Policy Dev
Comm.

CARRIED UNANIMOUSLY

The Assistant Superintendent reports that this Policy is being brought forward because of a Ministerial order that we have to comply with.

iii. Policy #7008 – Student Threat Assessment

Tustian/Kerr

THAT the Board of Education refer Policy #7008 – *Student Threat Assessment* to the Policy Development Committee for review.

158/15-06-02
Motion to refer
Policy#7008 to
Policy Dev.
Comm.

CARRIED UNANIMOUSLY

6. MCFD/HATS Update

The Assistant Superintendent reports that MCFD has a grant program that SD78 will be engaging in. Will inquire if Blessings in a Backpack would qualify. The initial meeting is about the process.

7. Email Update

The Assistant Superintendent reports that testing will start next week. Should there be a provincially mandated system through Bill 11, it would take 3 – 5 years. This process would have to take place, regardless.

8. District Careers Skills Development Committee

The Chair would like to suggest this ad-hoc committee become an administrative committee.

Kerr/Koopman

THAT a full time administrative committee “Skills Development” be created.

CARRIED UNANIMOUSLY

159/15-06-02
Motion to create
Skills
Development
Comm.

It was decided that the current Trustees that sit on the ad-hoc committee would sit on the new Skills Development Committee. Discussion ensued around the number of Trustees that should sit on the committee and if they should be consistent with the other administrative committees (ie: 2 Trustees). This will be addressed when the committees are being struck next year.

9. BBES Field Trip Bundlei. **Hendrickson/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed private vehicle, overnight field trip for Boston Bar Secondary students (Grades 10 and 11), to Vancouver, including Grouse Mountain SkyRide, Ziptrecking, and Fly Over Canada at Canada Place, Sunday, June 14 – Tuesday, June 16, 2015 as presented.

160/15-06-02
Motion to approve BBES Senior Year End Field Trip.

CARRIED UNANIMOUSLY

Discussion to make sure there are appropriate chaperones if this is a mixed gender trip.

ii. **Kerr/Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed overnight field trip for Boston Bar students (Grades 5 – 9), to Yale, to participate in a Community Service Project Wednesday, June 17 – Thursday, June 18, 2015 as presented.

161/15-06-02
Motion to approve BBES Campout Service Field Trip.

CARRIED UNANIMOUSLY

iii. **Hendrickson/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed one day field trip for Boston Bar students (Grade K – 11) to Yale, to visit the Yale Historic Site and participate in a float trip with Fraser River Raft Expeditions from Yale to Hope Wednesday, June 17, 2015 as presented.

162/15-06-02
Motion to approve BBES Celebrate Generosity Field Trip.

CARRIED UNANIMOUSLY

10. HSS Field Trip (Leadersh(out) – Halifax, N.S.)**Kerr/Koopman**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed HSS Field Trip (Canadian Student Leadership Conference) for Leadersh(out) students from Sept. 20 – Sept. 27, 2015 to Halifax, N.S. as presented.

163/15-06-02
Motion to approve HSS Leadersh(out) Field Trip.

CARRIED UNANIMOUSLY

It was asked that the students present to the Board upon their return.

11. ACE Field Trip (Victoria & MOE)**Hendrickson/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed overnight field trip for ACE students (Grades 8 – 12) to Victoria by private vehicle, to visit BC's Capital and Ministry of Education, Monday, June 15 – Tuesday, June 16, 2015 as presented.

164/15-06-02
Motion to approve ACE Victoria Field Trip.

CARRIED UNANIMOUSLY

Discussion on the confirmation of cost. The Chair reported that ACE sold over 150 hamburgers during Intergenerational Day as a fundraiser to help cover the costs of this event.

12. School Growth Plans

i. Kent Elementary

Kerr/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for approval, the School Growth Plan for Kent Elementary School as presented.

165/15-06-02
Motion to approve Kent School Growth Plan.

CARRIED UNANIMOUSLY

ii. Boston Bar Elementary Secondary School

Tustian/Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for approval, the School Growth Plan for Boston Bar Elementary Secondary School as presented.

166/15-06-02
Motion to approve BBES School Growth Plan.

CARRIED UNANIMOUSLY

As BBES did not give a presentation, the Superintendent commented on the comprehensive plan.

iii. Harrison Hot Spring Elementary

Kerr/Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for approval, the School Growth Plan for Harrison Hot Springs Elementary School as presented.

167/15-06-02
Motion to approve HHS School Growth Plan.

CARRIED UNANIMOUSLY

13. Notice of Motion- Bylaw #15 – Board Committees

Trustee Hendrickson gave notice of motion to address the Election of Committee Chairs at the next regular board meeting.

RECESS

At 8:30pm the Chair called for a 10 minute recess.

The meeting re-convened at 8:42pm

G. UNFINISHED BUSINESS

1. 2015-2016 Annual Budget Bylaw – 2nd Reading

Tustian/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of the 2015-2016 Annual Budget Bylaw in the amount of \$22,020,099.00 as presented.

168/15-06-02
Motion to approve Annual Budget Bylaw – 2nd Reading.

CARRIED UNANIMOUSLY

Discussion regarding having Budget presented at 3 ends of the District for public consumption.

Tustian/

THAT the Budget be presented in all 3 ends of the District.

The motion was not seconded.

2. Violence Against Women Video

The Superintendent has requested a copy the Violence Against Women video. Follow-up was also conducted with other schools and organizations in the District to see what materials and programs are currently being used for different levels and age groups.

The Assistant Superintendent reported on the Red Cross Healthy Relationship Program, which covers the topics of bullying, harassment, healthy relationships and abuse & neglect prevention. Different models include training partners, in-house training and an online component.

3. Website Policy Update

The Assistant Superintendent reported that Policy has been updated on the website (in a more user-friendly format) and making sure that the most up to date policies are listed.

4. Website Committee**Ferguson/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the Website Committee moving forward with the new website that is being created in-house.

CARRIED UNANIMOUSLY

169/15-06-02
Motion to approve Website Comm. In-house option of website.

Trustee Ferguson reported that the committee was presented with 3 different options: high end; medium; low (in-house), with costs ranging from \$20,000.00 (low-end to \$100,000.00 high-end).

The Assistant Superintendent explained the different services offered between each of the categories. Date of completion is scheduled for Sept. 15, 2015.

5.

(a) Welding Program

The Superintendent reported that there were 14 students interviewed for the program. There were 10 successful applicants and 4 have been put on a wait list. 2 community members have applied through TRU directly. Of the 10 students, 5 are from Hope, 4 from Agassiz and 1 from Boston Bar. TRU has asked if SD78 would be interested in having the mobile welding trailer in February or August 2017.

Kerr/Hendrickson

THAT SD78 Fraser-Cascade confirm with Thompson Rivers University that we would like to secure the mobile welding unit for Aug. 2017.

CARRIED UNANIMOUSLY

170/15-06-02
Motion to secure mobile welding trailer w/ TRU.

Discussion about location of trailer (between communities), criminal record checks for community members, and student prep time.

The Superintendent would like to have the option of securing the mobile welding unit in February 2017 should TRU not have Aug. 2017 available.

(b) Board Meeting Time Management

The Chair led the discussion on how to get through Board agenda items in a timelier manner. Comments/Suggestions: follow Roberts Rules of Order; all relevant information to be circulated one week prior to meetings so as Trustees can be more prepared; eliminate last minute addendums; refer to meeting skills on BCSTA website; change in-camera starting time; move priorities to the top of the agenda; create ad-hoc committee for agenda setting; highlight Trustees at meeting. Some Boards take the whole day – takes time to get business done. Have to be open to late items / sense of urgency.

Hendrickson/Kerr

THAT the In-Camera meetings start at 6:00pm.

CARRIED UNANIMOUSLY

171/15-06-02
Motion to start
the in-camera
meetings at
6:00pm

6. 2015/2016 Board and Committee Meeting Schedule**Tustian/Kerr**

THAT the motion (#126/15-05/12) be lifted from the table.

The question was not called on the motion.

Tustian/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 2015-2016 Board Meeting schedule as amended (changing April 19 to April 26).

CARRIED UNANIMOUSLY

172/15-06-02
Motion to
approve Board
mtg schedule.

Discussion about conflict of dates – specifically the April 19th Board meeting after the AGM.

Tustian/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information, the Board Committee Meeting Schedule for 2015-2016 as presented.

The question was not asked on the motion.

Discussion on Committee meeting schedule with regards to staff/Trustees time during the day, preparation time needed, and costs. Input is needed from staff, Trustees and Committees.

Kerr/Koopman

That the Board Committee Meeting Schedule for 2015-2016 be tabled until staff have been consulted.

CARRIED UNANIMOUSLY

173/15-06-02
Motion to table
the Board Comm
Mtg Schedule.

E. REMARKS1. Superintendent(a) FCLTI Report / Trustee Representation

The Superintendent reported that the FCLTI indicated that a Trustee would

be a very valuable partner on this committee. Trustee Kerr has offered to represent the Board.

(b) ProD Committee / Summer ProD

The Superintendent referred to an invitation for Trustees to attend these events at HSS on Aug. 31 and Sept. 1, which is open to the whole District. An RSVP/reminder will be sent out to all Trustees.

(c) UFV & School District Superintendent's Meeting

The Superintendent shared the follow-up information from the forum in the fall which was attended by District Leaders, Teachers, Faculty Members, Student from the District and UFV. There was discussion regarding: portfolios; dual-credit courses; top skills required by employers; and transitions from secondary to post secondary. A working group will be established with FV School Districts and UFV.

(d) Sto:lo Research Project – Kent Elementary

The Superintendent reported that the Sto:lo Research Resource Mgmt Centre invited students from Univ. of Sask and UVIC to work on an historical research project with Grade 4 students at Kent Elementary. From the questions asked, data will be collected to find out if curriculum teaching is being transmitted and if students are retaining the knowledge.

Kent Elementary Principal shares that this study is done every 2 years. The focus on the initiative is how much the students know of their own culture. The results will be shared with the Board once they are available.

(e) HSS Vice-Principal Announcement

The Superintendent reports that the successful candidate is Tammy Nazarchuck.

2. Secretary Treasurer

2014 Carbon Neutral Action Report

The Secretary-Treasurer refers to the report in the package that shows that we have reduced our emissions from 1154 to 839 tonnes. This report is a requirement that provides information to the Ministry on the steps taken to become carbon neutral and how big the District's carbon footprint is.

F. INFORMATION

1. Principals'/Vice-Principals' Meeting Highlights

The Superintendent reports that MyEdBC goes live on Aug. 24th. The training schedule is set for Aug/Sept. The lockdown in Agassiz was also debriefed.

Discussion regarding having all schools in lockdown during an incident at another school. Organization needs to happen on the outside such as a rally point for parents, keeping the school app updated, better education for parents (process), newsletter on moving forward, and have DEO more involved (phones). In this particular incident, it was the RCMP that made the call on which schools were locked down. Need to be cautious of fear mongering, keeping student safety

front and centre.

Hendrickson/

THAT should any one school in the District be in lockdown, all schools in District shall also be in lockdown.

This motion was not seconded.

I. CORRESPONDENCE

Received for information only

SD78 Letter of Support to Chawathil First Nation
Re: Ross Road Safety Concerns

J. PUBLIC PARTICIPATION

- support for welding program, concern focus is being made on trade and not academic.
- concern for timing of Trustees departures during meetings
- question on Policy regarding ratio of chaperones to students on field trips
- concern of lockdown and safety of students
- allot some of excess budget to support Code of Conduct

K. NEXT MEETING

DATE: **June 23, 2015**
 TIME: **7:00 p.m.**
 PLACE: **District Education Office**

ADJOURNMENT

At 10:05pm the Chair called for a motion of adjournment.

Tustian

THAT the meeting be adjourned.

174/15-06-02
Motion to
adjourn.

CARRIED UNANIMOUSLY

Original signed by
Ron Johnstone

RON JOHNSTONE
Board Chair

Original signed by
Natalie Lowe

NATALIE LOWE-ZUCCHET
Secretary-Treasurer