

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

March 3, 2015

PRESENT:	Ms. R. Tustian	A/Chair	Agassiz-Harrison
	Ms. C. Ferguson	Trustee	Agassiz-Harrison
	Mr. T. Hendrickson	Trustee	Canyon
	Mr. J. Koopman	Trustee	Hope
	Ms. L. Kerr	Trustee	Hope
	Mrs. H. Stewin	Trustee	Hope
	Dr. K. Nelson	Superintendent of Schools	
	Mrs. N. Lowe-Zucchet	Secretary-Treasurer	
	Mrs. T. McLaren	Executive Secretary	

REGRETS: Mr. R. Johnstone, Chair, Agassiz-Harrison
Mr. K. Bird, Assistant Superintendent

A. CALL TO ORDER

The meeting was called to order by the Acting Chair in the Boardroom of the District Education Office in Hope, B.C. at 7:00 p.m. on Tuesday, March 3, 2015. The A/Chair opened by acknowledging that the meeting is being held on the traditional territory of the Sto:lo people.

1. Approval of Agenda

The A/Chair called for the removal of item G.3(c) draft revised policy #5020 – *Curricular, Co-Curricular, Extra-Curricular Activities* stating that there are a number of housekeeping corrections and clarifications in the policy that should have been caught before it came forward for second reading.

Discussion surrounded the process for policy revisions. Question was raised as to what happens with this policy then if it is removed from the agenda now, with no Board discussion and no motion referring it back to staff. The A/Chair stated that the policy would be reviewed with the Superintendent and will be brought forward at the next regular Board meeting. Trustees Hendrickson and Kerr voiced objection to the policy being removed from the agenda in this manner.

Deletion:

- i) Item G.3(c) draft revised policy #5020 – *Curricular, Co-Curricular, Extra-Curricular Activities*

Ferguson/Stewin

THAT the agenda for the February 10, 2015 Regular Meeting of the Board of Education for School District No. 78 (Fraser-Cascade) be approved, as amended.

050/15-03-03
Approval of
Agenda

CARRIED

2. Approval of Regular Minutes and In-Camera Summary

Stewin/Ferguson

THAT the minutes of the regular meeting and in-camera summary of February 10, 2015 be approved, as presented.

051/15-03-03
Approval of
Regular Minutes
and In-Camera
Summary

CARRIED UNANIMOUSLY

B. EDUCATIONAL HIGHLIGHTS1. Hope Secondary School

Principal **Rosalee Floyd**, presented educational highlights for Hope Secondary School highlighting a collection of photos capturing student participation in a variety of school activities. Mrs. Floyd's presentation also featured the grade 7 students who are new to the school this year with the closure of C.E. Barry. Mrs. Floyd provided an overview of upcoming school events and spoke briefly about some changes for next year around timetabling in moving from a linear schedule to a hybrid model.

Mrs. Floyd highlighted Aboriginal education and the work of the First Nations Support Workers. Mrs. Floyd spoke on a variety of First Nations student activities featuring in particular, the Bold Eagle summer employment program that combines Aboriginal culture and teachings with military training. In closing, Principal Floyd introduced Aboriginal mentor, Bonnie Millward, who provided an overview of the work she does in providing social/emotional support for Aboriginal students.

C. PUBLIC DELEGATIONS

Nil

D. TRUSTEE REPORTS

- **Trustee Hendrickson** reported on the following:
 - Trustee Orientation Handbook ad-hoc committee meeting
 - District Pro D Day event
- **Trustee Kerr** reported on the following:
 - Board Strategic Plan ad-hoc committee meetings
 - Schools tour
 - Coquihalla Choir
 - District Pro D Day
 - Harrison Elementary School's Grade 4 play "Rapunzel"
- **Trustee Koopman** reported on the following:
 - BCSTA Fraser Valley Branch meeting
 - Board Strategic Plan ad-hoc committee meetings
 - Trustee Orientation Handbook ad-hoc committee meeting
 - Silver Creek PAC meeting
 - Schools tour
 - District Pro D Day
 - Operations and Facilities Committee
- **Trustee Ferguson** reported on the following:
 - Operations and Facilities Committee meeting
 - BCSTA Fraser Valley Branch meeting, and extended congratulations to Trustee Tustian, elected BCSTA Education Committee Chair
 - Policy Development Committee meeting
 - Trustee Orientation Handbook ad-hoc committee meeting
- **Trustee Stewin** reported on the following:
 - BCSTA Fraser Valley Branch Meeting
 - Schools tour
 - District Pro D Day Thursday evening session
 - Operations and Facilities Committee meeting

- **A/Chair Tustian** reported on the following:
 - BCSTA Fraser Valley Branch meeting
 - Board Strategic Plan ad-hoc committee meetings
 - BCSTA Education Committee meeting
 - BCSTA Provincial Council meeting
 - Policy Development Committee meeting

E. REMARKS

1. Superintendent

(a) District Pro D Day Report

The Superintendent reported on the District and Native Education Professional Development Day, February 20th at Hope Secondary School, (and evening session February 19th) and thanked Board members, the AEC, the District Pro D Committee and staff for their participation and support.

The Board extended a special thank you to the HSS Home Economics teacher and students for attending to all the food preparations and service. The Superintendent added that this provided a valuable experience for the students in planning for a major event.

(b) 25-Year Long Service Awards

The following staff members were recognized at the District Pro D Day for 25 years of service by the Board Chair, the AEC Chair, the Pro D Committee Chair, and the Superintendent of Schools. The Board acknowledged the employees' dedicated service to the Fraser-Cascade School District.

Darlene McAuley	Coquihalla Elementary
Sieglinda Bailey	Coquihalla Elementary
Michele Fraser	Silver Creek Elementary
Brenda Di Rezze	Kent Elementary
Cheryl Davidson	Boston Bar Elementary-Secondary
Carol Marlatt	Hope Secondary
Nuccio Perna	Maintenance
Dan Landrath	Transportation

(c) Student Suspension Data

The Superintendent presented information on student suspension data to-date along with a comparison of year-over-year statistics since 2010/11 in the categories of vandalism, theft, violence, defiance/disrespect, substance abuse, and intimidation. The Superintendent reported that schools continue to provide intervention programs and bullying awareness and prevention sessions to address student behavior challenges.

(d) UFV Teacher Education Program

The Superintendent circulated the agenda from the UFV Teacher Education Department Advisory Committee Meeting held on February 11, 2015 and reported on the highlights of the meeting:

- 24 students are currently enrolled in the secondary program: 20 in humanities, and 4 in math.
- The focus right now is on attracting trained qualified teachers for trades and specialty areas.

- The hiring stats of the student teachers going through this program are very high with 45 out of 49 graduates finding placement in 2014; 100% in 2013 and 94% in 2012.
- The UFV Teacher Education Department is looking into offering a Masters of Education program.
- STAMP 2015 – Student Teachers in Antigua Mentorship Program: a group of undergraduates will be leaving for Antigua where they will mentor students interested in transferring to the UFV Teacher Education program.

2. Secretary-Treasurer

(a) Enrolment – February Count

The Secretary-Treasurer presented information on the enrolment as at February 1, 2015 (1701 verification) showing a total headcount of 1,615 students, down slightly from September. The Secretary-Treasurer noted that this is indicative of a gradual leveling off of our enrolment.

(b) Budget Variance Report

The Secretary-Treasurer presented a budget-to-actual report as at January 31, 2015 providing a snapshot of the total budget and percentage remaining in the salaries, benefits, and supplies and services budget categories. This report was provided for information only.

(c) 2015 Provincial Budget

The Secretary-Treasurer circulated BCSTA President, Teresa Rezansoff's letter to boards of education providing a summary of the highlights of the overall provincial budget for K-12 education. Budget 2015 provides an increase of \$576 million over the next three years a large portion of which; however, is intended to cover the cost of labour agreements recently negotiated with teachers and support staff. Government is also challenging boards to find \$29 million in administrative cuts in 2015/16 and a further \$25 million the following year. The Secretary-Treasurer noted that this is compounded by the fact that the Ministry, in 2010, had called for a \$12 million reduction in admin costs.

Discussion surrounded the provincial government's shared services project and the push for districts to find additional savings through further administrative cuts. Trustees commented on the continuing budget pressures created by rising costs i.e. the increase in MSP premiums, rising hydro rates, and other unfunded expenses. Also discussed was the ministry funding going to independent schools.

F. INFORMATION

1. School Tours

This item was addressed earlier under Trustee Reports.

2. BCSTA Fraser Valley Branch Report

Trustee Koopman, the Board's appointed BCSTA Fraser Valley Branch representative, reported the following highlights from the February 12th Branch meeting:

- Two motions have been put forward to the BCSTA AGM in April - one regarding co-governance and the other on the establishment of a BCSTA Education Funding Committee.
- The main theme for the upcoming AGM will center around relationships and governance and there will be mentoring sessions for new trustees.

3. BCSTA Provincial Council Report

Trustee Tustian, the Board's appointed BCSTA Trustee Representative, reported on the highlights of the February Provincial Council meeting. A copy of the Provincial Council Synopsis providing a summary of the proceedings of the meeting and the disposition of motions was included in the agenda package for the Board's information. Trustee Tustian added that BCSTA Fraser Valley Branch member, Ken Clarkson (SD 42 Maple Ridge-Pitt Meadows), was elected BCSTA Director in the Provincial Council by-election.

4. BCSTA 2015 Annual General Meeting

The A/Chair reminded trustees that March 17th is the deadline for nominations for BCSTA officers. Nominations are open for the position of President, Vice-President, and Director (5 to be elected). Elections will be held at the Annual General Meeting, April 16-19, 2015 in Vancouver.

5. Five Practices of Exemplary Leadership

The A/Chair shared an excerpt from BCSTA's Trustee Professional Development Program: Governance for Boards of Education (Module 1: Authentic Governance Through Ethical Leadership), and highlighted some of the key points in a summary of the five core practices of effective leaders based on the Five Practices of Exemplary Leadership model.

6. Principals'/Vice-Principals' Meeting Highlights

The Superintendent reported on the principals' meeting held on February 12th with facilitators Judy Halbert and Linda Kaser (*Spirals of Inquiry*). Their mandate is "every student crossing the stage with dignity and purpose; and every student leaving just as curious as when they entered". For this meeting principals were asked to bring along a teacher and be prepared to discuss a transcript they had recorded from their interaction with a student around the following questions:

1. Can you name two adults who believe that you can be a success in life?
2. Where are you going with your learning?
3. How are you doing with your learning?
4. Where are you going next with your learning?

These questions form the basis for the spirals of inquiry scanning process. The focus now is on what new learning takes place for teachers. The Superintendent added that a follow up session is scheduled for April 9th.

7. UFV Trades Event

The Superintendent reported on the upcoming trades exploration open house and regional skills competition, Thursday, March 5, 2015 at the UFV Trades and Technology Centre. All Fraser-Cascade grade 8 students will have the opportunity to participate in the career discovery event and check out a variety of "Try-A-Trade" stations set up throughout the facility. There will be a pre-lesson assignment on trades for students before they attend, and a follow-up lesson afterward.

8. SD 78 Student Forum

The Superintendent reminded the Board of the upcoming District-wide student forum on March 12, 2015 hosted by the HSS Leadership class. The forum will be held from 9am to 1pm in the Hope & District Recreation Centre conference room.

G. UNFINISHED BUSINESS

1. Draft Revised Bylaw #15 – Board Committees – 3rd Reading

Kerr/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft revised Bylaw #15 – *Board Committees*, as presented.

052/15-03-03
Draft Revised
Bylaw #15 –
Board
Committees – 3rd
Reading

Amendment

- Article 1(a) – General - add the words parents/guardians. The clause then reads: “Items for a committee meeting agenda may originate from the Board, Board Chairperson, individual trustees, public, staff, pupils, *parents/guardians*, or administrators.”
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Kerr/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve third reading of draft revised Bylaw #15 – *Board Committees*, as amended.

CARRIED UNANIMOUSLY

Under Article 1 General, item (c), staff was asked to circulate a copy of all committee agendas to all Board members regardless of whether they sit on the committee or not.

2. Draft Revised Bylaw #3 – Special Board Meetings – 2nd Reading

Kerr/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of draft revised Bylaw #3 – *Special Board Meetings*, as presented.

053/15-03-03
Draft Revised
Bylaw #3 –
Special Board
Meetings – 2nd
Reading

CARRIED UNANIMOUSLY

3. Draft Revised Policy #3100 – Poll Voting - 2nd Reading

The Board reviewed the draft policy as presented and made the following amendments:

- Under Poll Vote Definitions, delete the word “facsimile” and replace with “conference call”. The first paragraph then reads “A poll vote is a vote usually conducted by telephone, conference call or email by the Secretary-Treasurer or delegate.”
- Under Procedure for Calling Poll Votes, delete the last sentence and add “Vice-Chair” in the first sentence. The paragraph then reads: “A poll vote will be called at the direction of the Board Chairperson in consultation with the Vice-Chair and staff, and Committee Chairperson when required. Current contact information is required to be provided on an ongoing basis.” ~~It is the responsibility of the trustees to check their messages regularly.~~

In reviewing the policy it was noted that since it refers only to the Board, the procedures around poll voting, in special circumstances, may be better outlined in a bylaw.

Kerr/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) rescind draft policy #3100 – *Poll Voting* and direct staff to incorporate the regulations from the rescinded policy into a Bylaw, AND THAT the Poll Voting Bylaw be placed on the next agenda for first and second reading.

CARRIED UNANIMOUSLY

054/15-03-03
Motion to rescind
draft policy
#3100 – *Poll
Voting* and re-
introduce it as a
Bylaw

4. Draft Revised Policy #4045 – *Procurement Cards - 2nd Reading*

The Board reviewed the draft purchasing card policy. The Secretary-Treasurer explained that the under the provincial Bank of Montreal (BMO) purchasing card program, school districts are able to leverage the volume rebate benefits of the larger public sector group. The Board noted a couple of housekeeping corrections in the draft policy.

Kerr/Stewin

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve second reading of draft new policy #4045 – *Procurement Cards*, as presented.

CARRIED UNANIMOUSLY

055/15-03-03
Draft new policy
#4045 –
*Procurement
Cards – 2nd
Reading*

H. NEW BUSINESS

1. 2015-2018 (3-year) School Calendar

The Superintendent presented a draft school calendar for the next three years (2015/16 to 2017/18) for the Board's approval. The proposed calendars have been circulated to the District's education partner groups and posted on the District's website for public comment. The Superintendent noted that 2015-2016 will be a compressed school year with a late start (Sept. 8) and an earlier end date (June 24). Principals have been asked to carefully review schedules to ensure that the minimum number of hours of instruction is met. The Superintendent added that the Ministry has re-organized the June 2016 exam schedule.

With regard to the 2016-2017 school calendar the A/Chair noted that a joint, international *Learning Forward* Conference is being proposed for the week of December 1-7, 2016 in Vancouver. The *Learning Forward* committee is looking into December 5th being designated a provincial pro-d day so teachers can attend. If that is the case the Superintendent clarified that the 2016/17 calendar would be returned to the Board to be amended and then re-circulated.

Kerr/Ferguson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 3-year school calendar (2015/16 – 2017/18), as presented.

CARRIED UNANIMOUSLY

056/15-03-03
Motion
approving
3-Year School
Calendar
2015/16-2017/18

2. 2015-2018 (3-year) Boston Bar School Calendar

Hendrickson/Kerr

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the 3-year school calendar (2015/16 – 2017/18) for Boston Bar Elementary-Secondary School, as presented.

CARRIED UNANIMOUSLY

057/15-03-03
Approval of
Boston Bar
3-Year School
Calendar
2015/16-2017/18

3. Policy Development Committee Report**Tustian/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) receive for information the report from the Policy Development Committee meeting held on February 3, 2015, as presented.

CARRIED UNANIMOUSLY

058/15-03-03
Motion to receive
Policy
Development
Committee
Report

4. BCSTA Draft 2015-2016 Budget

The A/Chair presented a copy of BCSTA's draft 2015-2016 Budget for the Board's review, and feedback to the BCSTA Finance Committee. The draft budget will be presented to the April 2015 Provincial Council for adoption. The Board received BCSTA's draft 2015-2016 budget for information only.

5. Ministry Funding for Adult Learners

The A/Chair commented on discussions at the BCSTA Education Committee about government's decision to no longer provide funding to school districts for tuition-free upgrading courses for adult learners who already hold a high school diploma. BCSTA Education Committee members were asked whether or not this is an issue in their school districts and were asked to take this back to their respective Boards for discussion on BCSTA advocacy on behalf of member school boards.

Discussion related to how this decision may prevent adult learners from upgrading and attending post-secondary institutions. Trustees asked for clarification on funding for adult students that have an Evergreen School Completion Certificate, as students with an Evergreen are considered to have not graduated. The Superintendent was asked to confirm whether these adult learners can continue to access tuition-free courses for upgrading as non-graduated adults.

Kerr/Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) request BCSTA to advocate on behalf of member school boards that the Ministry of Education reverse its policy decision and restore funding for upgrading courses for graduated adult students.

CARRIED UNANIMOUSLY

059/15-03-03
Motion that
BCSTA
advocate for the
return of funding
for upgrading
courses for
graduated adults

6. Learning Forward Conference 2016

The A/Chair circulated preliminary information on a proposed joint BC education conference to be held in conjunction with the international *Learning Forward* Conference scheduled for December 1-7, 2016 in Vancouver. Learning Forward has already booked the Vancouver Convention Centre and nearby hotels. BCSSA and BCASBO have cancelled their own fall conferences in order to be a part of the Learning Forward conference and other partner groups are proposing to do the same. The BCSTA Education Committee is surveying member branches to see if trustees support BCSTA being a part of the Learning Forward Conference in December 2016, in lieu of the Trustee Academy.

It was the consensus of the Board that the BCSTA Trustee Academy be a part of the Learning Forward Conference in December 2016, in lieu of the Academy. The A/Chair will notify BCSTA.

7. Welding Program

The Superintendent reported on an opportunity to enter into a partnership with Thompson River University and School District #73 to bring their mobile welding unit to Fraser-Cascade for the 2015-2016 school year, and introduced HSS Vice-Principal, Karl Koslowsky, to provide details.

Mr. Koslowsky explained that the mobile trades trailer has capacity for 12 training stations. The 12 spots will be open to grade 12 students (and possibly grade 11 students) at all three secondary schools. The welding program will run from August through January; 35 hours per week. Upon finishing the program students will have level C certification.

Discussion surrounded program administration, transportation logistics, and how students will be selected. The Superintendent will work with staff on the program details upon acceptance of the partnership arrangement.

Kerr/Hendrickson

THAT the Board of Education for School District No. 78 (Fraser-Cascade) pursue a partnership with Thompson Rivers University (TRU) and School District No. 73 (Kamloops/Thompson) to provide a welding program for students in School District No. 78, according to the guidelines provided through the Industry Training Authority (ITA) and the Ministry of Education.

CARRIED UNANIMOUSLY

060/15-03-03
Motion to pursue partnership with TRU and SD 73 for a welding program for Fraser-Cascade students

At 10:00 p.m. the A/Chair called attention to the time and the items remaining on the agenda, and asked if the Board wished to continue or adjourn the meeting. It was the consensus of the Board to continue.

8. AESS Girls Provincial Basketball Championships

The Superintendent advised that the AESS Senior Girls Basketball team is headed to Lumby to compete in the Provincial Championships, Tuesday, March 3, 2015 to Saturday, March 8, 2015. A copy of the trip sheet was circulated for the Board's information. An observation was made respecting the level of adult supervision for this overnight trip.

The Superintendent added that AESS grade 9 student, Quinten Fast, finished with a silver medal in the men's snowboard competition at this year's Canada Winter Games. The Board congratulated Quinten Fast on his medal win, and extended good luck to the girls senior basketball team.

9. AESS Band Trip

Ferguson/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed band trip for the AESS senior band class to Edmonton, Alberta, for band performances and clinics, Saturday, April 11, 2015 to Wednesday, April 15, 2015, as presented.

CARRIED UNANIMOUSLY

061/15-03-03
Motion approving proposed AESS band trip to Alberta

10. BBESS "Adopt-A-School" Grant Application

The Superintendent reported on Boston Bar's Adopt-A-School project. The Principal has been successful in accessing grant funding to refurbish the greenhouse to use for starting plants for student and community use and to teach students how to eat healthy, grow their own food, and engage with the community to create a sustainable garden. The Principal is seeking approval from the Board to utilize an online fundraising website.

Hendrickson/Koopman

THAT the Board of Education for School District No. 78 (Fraser-Cascade) authorize Administration to work with the Principal of Boston Bar Elementary-Secondary School in setting up an online fundraising website to receive donations for the school/community greenhouse project.

CARRIED UNANIMOUSLY

062/15-03-03
Approval for
online
fundraising
website for
BBESS
greenhouse
project

11. BBESS Ski Trip/Field Trip**Hendrickson/Kerr**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed Boston Bar Elementary-Secondary School ski trip/field trip to Sun Peaks Resort, and the Kamloops Wild Park Zoo, Thursday, March 5, 2015, as presented.

CARRIED UNANIMOUSLY

063/15-03-03
Motion
approving
BBESS ski trip

12. TREC Field Trip**Kerr/Hendrickson**

THAT the Board of Education for School District No. 78 (Fraser-Cascade) approve the proposed field trip for TREC students, travelling by private vehicle, to attend the Aboriginal Employment and Career Fair being held in Chilliwack, Tuesday, March 17, 2015, as presented.

CARRIED UNANIMOUSLY

064/15-03-03
Motion
approving TREC
field trip by
private vehicle

I. CORRESPONDENCE

The following items of correspondence were received for information only.

1. SD 78 letter of appreciation to HSS Home-Ec teacher, Jeremy Smith and students
Re: District Pro D Day food preparation and service
2. Correspondence dated February 18, 2015 from Mr. Thayer Williams
Re: Off-Leash Dog Park

The Board asked that the Superintendent send a reply to Mr. Williams acknowledging his suggestion that a portion of the C.E. Barry school field be converted into a public off-leash dog park, and advising that the Board will take this suggestion into consideration when exploring options for the property.

J. PUBLIC PARTICIPATION

- o Student suspension data

K. NEXT MEETING

DATE: **April 21, 2015**
TIME: **7:00 p.m.**
PLACE: **Boston Bar Elementary-Secondary School**

L. ADJOURNMENT

Hendrickson/Kerr

THAT, there being no further business, the meeting be adjourned.

065/15-03-03
Adjournment

CARRIED UNANIMOUSLY

The meeting adjourned at 10:16 p.m.

Original Signed by
Ron Johnstone

RON JOHNSTONE
Board Chair

Original Signed by
Natalie Lowe-Zucchet

NATALIE LOWE-ZUCCHET
Secretary-Treasurer