

SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)

BYLAW

NO: 15
DATE: 2000-02-22
REVISED: 2015-10-27

SUBJECT: BOARD COMMITTEES

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1. General

- a) Items for a Board Committee meeting agenda may originate from the Board, Board Chairperson, individual trustees, public, staff, pupils, parents/guardians, or administrators.
- b) A committee has no power beyond that of making recommendations to the Board for final decision.
- c) All Board members shall be advised of the time and date of committee meetings.
- d) The Chairperson of the Board is an ex-officio member of all committees.

2. Standing Committees

- a) Four standing committees shall be established and shall meet at least quarterly:
 - Education Committee
 - Operations & Facilities Committee
 - Policy Development Committee
 - Budget Committee
- b) Each committee shall consist of three trustees appointed in September of each year by the Chairperson of the Board, except in an election year in which case it would be December. Each committee will also consist of members of partner groups made up of the following composition: two teachers, two support staff, two administrative officers, two parents, two secondary students, two representatives from the Aboriginal Education Council and any other representative that may be deemed appropriate by the Board to be appointed to the committees at the start of the new school year. The new partner group representatives will assume their place on the committee once they have been appointed. In the interim the previous year's representatives will continue on the committee.
- c) At the first committee meeting of each year (or in December in an election year), any member of the Board Committee can nominate a Trustee for Chairperson, any member can in turn vote on the election of the Chairperson of a board Standing Committee. The Board Chairperson is not eligible to act as a committee chairperson.

- d) All regular meetings of standing committees will meet at 4:30 p.m.
- e) Non-member observers at committee meetings may take part in the discussion and be contributing members at the discretion of the committee chair, but may not vote.
- f) The agenda for meetings of Education, Operations & Facilities, Policy Development and Budget Committees shall be prepared in a similar fashion to that of a regular Board meeting.
- g) Minutes shall be kept of each committee meeting and reported to the next regular Board meeting for information and/or action.
- h) When possible, the committees will be comprised of representatives from each geographical area of the District.

3. Other Committees

- a) In addition to the four standing committees, the Board shall establish a Personnel Relations Committee. The Personnel Committee shall be comprised of the Board's appointed BCPSEA Representative and alternate, and one other trustee. One of the Board's appointed BCPSEA representatives will be appointed to the FCTA Labour Enhancement Committee and one to the CMAWBC Labour Enhancement Committee, respectively.
- b) Each committee shall meet and report to the Board as required.
- c) Each committee shall consist of three trustees appointed in September of each year by the Chairperson of the Board.
- d) At the first regular Personnel Committee meeting in September, the three trustees from the Personnel Relations Committee shall elect one of the trustees to serve as chairperson for the committee.

4. Ad Hoc Committees

- a) Ad Hoc Committees may be appointed by the Chairperson of the Board as deemed desirable. Upon submission of its final report, the Committee will be discharged.
- b) Members of Ad Hoc Committees will have no power to commit the Board to the expenditure of funds, service or facilities.